
OFFICIAL MEETING MINUTES-PLANNING COMMISSION

Present: James Allein, Chairman
Linda Parzynski, Vice-Chairperson
Richard Bulman
Mark Grucella
Neil Connelly
Mary Refermat
Mary Kless(Alternate)
Michelle Czech(Alternate)
Jeffrey Stribing, Community Development Director

Excused: Robert Deutschlander
Jeffrey Simme, Code Enforcement Officer

Meeting called to order at 7:00p.m. by Chairman Allein in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, New York.

Mark Grucella led the Pledge of Allegiance

Motion made by Neil Connelly and seconded by Linda Parzynski to accept the minutes from the July 18, 2013 Planning Commission meeting.

Chairman Allein	Voted Yes
Vice-Chairperson Parzynski	Voted Yes
Member Bulman	Voted Yes
Member Grucella	Voted Yes
Member Connelly	Voted Yes
Member Refermat	Voted Yes
Mary Kless	Alternate
Michelle Czech	Alternate

Motion Carried

Correspondence

ECC South training session has filled up but there is a SEQRA Training on October 2nd and a Training Conference from October 3-5 to sign up for.

Old Business

The Planning Commission's recommended Local Laws for Notification of Site Plan Review and Fees will be presented at the next Village Board Meeting.

Site Plan Review-AVOX Systems, Inc.

Interior and exterior renovations to AVOX Systems Plants 2 & 3, including reducing access to Erie Street; relocation of Plant 2 loading dock, new parking for Plant 3 and exterior façade designs. With the completion of the alterations to Building 2 it is now necessary to ask for the approval of this newest site plan. The Zoning Board of Appeals has already given the necessary approvals for this site plan. The exterior of the complex will become more similar in appearance and flow visually. The lighting at the front entrance will be canopy style and lights will be directed on flag. Man doors will also have lights. Storm Water Retention will remain as is with the plantings for the bio retention being ordered tomorrow. No changes will be made to the landscaping. Signage is incomplete due to signage size limitations as per code. This will need future approval by the Commission. The parking lot to the north is a work in progress and still needs light installation.

Motion made by Linda Parzynski and seconded by Richard Bulman to recommend approval of the AVOX Site Plan

Chairman Allein	Voted Yes
Vice-Chairperson Parzynski	Voted Yes
Member Bulman	Voted Yes
Member Grucella	Voted Yes
Member Connelly	Voted Yes
Member Refermat	Voted Yes
Mary Kless	Alternate
Michelle Czech	Alternate

Motion Carried

Motion made by Neil Connelly and seconded by Linda Parzynski to move for acceptance of Negative Declaration on the short form SEQR of AVOX Systems, Inc.

Chairman Allein	Voted Yes
Vice-Chairperson Parzynski	Voted Yes
Member Bulman	Voted Yes
Member Grucella	Voted Yes
Member Connelly	Voted Yes
Member Refermat	Voted Yes
Mary Kless	Alternate
Michelle Czech	Alternate

Motion Carried

A letter has been sent as a reminder to Mr. Cant concerning the planting necessary at Lancaster Knives.

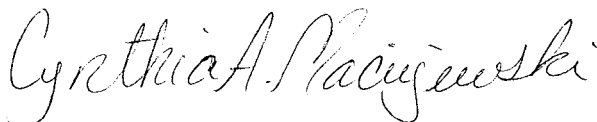
Meeting packets are being prepared for distribution on Fridays mornings. Therefore we will no longer be able to enter our Letters of Site Plan Recommendation until the following Village Meeting. This restriction will be worked on so that we do not make projects wait to begin. West Main Street protective fencing has been installed and we are hoping for a December 1st completion date. 99 Aurora is ready to open and only waiting on liquor license. Subway at Walden and Central is open for business. Central Avenue is being used as a 4 lane road and may need striping to remedy this. Aurora and Broadway intersection is not properly signed and allowing people to turn left from center lane and not using the designated left turn lane. Key Bank on Broadway is in need of signage to stop or slow down drive through traffic using road as a cut thru to get to Family Video. The Music Store on Central Avenue is looking to have back lit signage installed and the use of a digital sign. They are hoping for some compromise on signage regulations.

Motion made by Mary Refermat and seconded by Linda Parzynski to adjourn the meeting at 8:00p.m.

Chairman Allein	Voted Yes
Vice-Chairperson Parzynski	Voted Yes
Member Bulman	Voted Yes
Member Grucella	Voted Yes
Member Connelly	Voted Yes
Member Refermat	Voted Yes
Mary Kless	Alternate
Michelle Czech	Alternate

Motion Carried

Respectfully submitted,



Cynthia A. Maciejewski
Secretary to the Planning Commission