

**Present:** James Allein, Chairman  
Linda Parzynski, Vice-Chairperson  
Robert Deutschlander  
Mark Grucella  
Neil Connelly  
Mary Kless  
Michael E. Stegmeier, Village Clerk  
Jeff Stribing, Community Development Director

**Absent:** Richard Bulman  
Mary Refermat  
Greg Young (Alternate)

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Meeting was called to order at 7:00 p.m. by Chairman Allein in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, New York.

Chairman Allein received a letter of resignation today from Patricia Slawiak from the position of Secretary to the Planning Commission effective April 19, 2008. There have been recent concerns regarding the status of the Codes update and minutes preparation. Superintendent Gee has been given instructions to have Mrs. Slawiak turn over all Planning Commission documents to Jeff Stribing upon her return from vacation next week.

Motion made by **Robert Deutschlander** and seconded by **Linda Parzynski** to accept the resignation of Patricia Slawiak from the position of Secretary to the Planning Commission with an effective date of April 19, 2008.

**Ayes:** J. Allein, L. Parzynski, R. Deutschlander, M. Grucella, N. Connelly  
and M. Kless

**Nays:** -none-

**Motion Carried (6-0)**

There was a discussion of options for finding a replacement for the Secretary position.

Jeff Stribing outlined the history of the Village Code updates and the status of information that needs to be forwarded to General Code Publishers.

There were concerns over the amount of funds that were expended (including overtime pay) in comparison to the amount of work that was completed.

An advertisement will be placed in the Lancaster Bee for the Secretary position. Applicants should have computer skills and will be expected to complete minutes and other work still pending from the past year.

The Village Clerk's office could be used as the designated storage place for all Planning Commission documents. A record of hours worked by the new Secretary should be submitted to the Village Clerk on a routine basis.

The Village Board appointed a new alternate for the Planning Commission at the annual organizational meeting. His name is Brad Davidzik, an attorney with Damon & Morey, and he resides at 99 Burwell Avenue.

The contact information for Planning Commission members will be updated in the coming months.

A letter was distributed from the Erie County Department of Planning and Environment regarding the corner of Central Avenue and Walden Avenue. It was addressed to the architect and no action is required.

A children's clothing consignment shop is interested in development of the Dutch Mill parking lot. Jeff Stribing spoke with the interested party and they are looking to stay on Broadway for the benefit of their clientele. He explained to her the process that is required to receive approval for the project if they decide to move forward.

Jeff Stribing discussed the New York Main Street grant that was applied for by the Village of Lancaster Community Development Corporation. He reviewed the projects that are being considered by business owners upon approval of the grant.

Jeff Stribing provided a description of ideas that are being considered for the development of the downtown business district.

**AUDIENCE PARTICIPATION:**

**-none-**

**ADJOURNMENT**

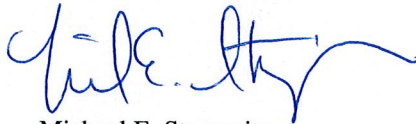
Motion made by **Robert Deutschlander** and seconded by **James Allein** to adjourn the meeting at 8:08 p.m. in memory of James Keysa.

**Ayes:** J. Allein, L. Parzynski, R. Deutschlander, M. Grucella, N. Connelly and M. Kless

**Nays:** -none-

**Motion Carried (6-0)**

Respectfully submitted,



Michael E. Stegmeier  
Village Clerk  
Acting Secretary to the Planning Commission

c: Village Board of Trustees  
Planning Commission Members