

Present: James Allein, Chairman
Linda Parzynski, Vice-Chairperson
Robert Deutschlander
Neil Connelly
Mary Refermat (Excused @ 7:10 p.m.)
Richard Bulman (Arrived @ 7:10 p.m.)
Michael E. Stegmeier, Village Clerk

Absent: Mark Grucella
Mary Kless (Alternate)
Greg Young (Alternate)
Jeff Stribing, Community Development Director

Meeting was called to order at 7:00 p.m. by Chairman Allein in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, New York.

Motion made by **Neil Connelly** and seconded by **James Allein** to accept the minutes of the April 17, 2008 regular meeting.

Ayes: J. Allein, L. Parzynski, R. Deutschlander, M. Refermat, and N. Connelly

Nays: -none-

Motion Carried (5-0)

Chairman Allein opened the discussion regarding applicants for the Secretary position. Mary Refermat presented her résumé for consideration. She was excused from the meeting at 7:10 p.m. to allow the remaining members to discuss the applications.

Richard Bulman arrived at 7:10 p.m.

There was a discussion of an appropriate salary for the Secretary position. The Village Board approved a salary of \$1,600 annually for this position in the 2008-09 budget. It was not recommended to change this amount.

The Village Clerk's office in the Municipal Building will be the central location for storing Planning Commission documents.

The Planning Commission members entered into executive session to discuss personnel matters related to the Secretary position.

The regular meeting was reconvened. There were no votes or actions taken in executive session that would require entry into the minutes.

Motion made by **Richard Bulman** and seconded by **Neil Connelly** recommending hiring Cynthia A. Maciejewski, 23 Lombardy Street, to the position of Secretary to the Planning Commission at a salary rate to be determined, and pending Village Board approval, further directing the Village Clerk to notify unsuccessful applicants and thank them for their interest.

Ayes: J. Allein, L. Parzynski, R. Deutschlander, N. Connelly and R. Bulman

Nays: -none-

Motion Carried (5-0)

A letter of recommendation will be sent to the Village Board for approval.

It was determined that the Secretary will be required to submit a time sheet to the Village Clerk documenting the number of hours worked on a monthly basis.

There have been reports that trees were damaged on Central Avenue. The damage may have been done by a property owner. The Village Board is aware of the situation and it is being investigated. The board members have also noticed that a building was razed on Aurora Street.

Chairman Allein reported that there has been interest in a used car shop on the corner of Broadway and Irwinwood Road. A discussion followed regarding the current zoning of the property where Family Video is located. There should be a consideration for re-zoning that section of Broadway.

The issue of re-zoning the section of Broadway which encompasses the Family Video property will be researched and included on the agenda for the June meeting. A copy of the current zoning map will be included for board members.

The next regular meeting of the Planning Commission is scheduled for Thursday, June 19, 2008.

AUDIENCE PARTICIPATION:

-none-

ADJOURNMENT


Motion made by **Linda Parzynski** and seconded by **Robert Deutschlander** to adjourn the meeting at 7:50 p.m.

Ayes: J. Allein, L. Parzynski, R. Deutschlander, N. Connelly and R. Bulman

Nays: -none-

Motion Carried (5-0)

Respectfully submitted,



Michael E. Stegmeier
Village Clerk
Acting Secretary to the Planning Commission

c: Village Board of Trustees
Planning Commission Members
Jeff Stribing, Community Development Director