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OFFICIAL MEETING MINUTES-PLANNING COMMISSION

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Present: James Allein, Chairman  
Linda Parzynski, Vice-Chairperson  
Robert Deutschlander  
Mary Refermat  
Neil Connelly  
Mary Kless (Alternate)  
Arthur Herdzik, Village Attorney  
Jeffrey Simme, Code Enforcement Officer

Absent: Richard Bulman  
Mark Grucella  
Jeff Stribing, Community Development Director  
Greg Young (Alternate)

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Meeting was called to order at 7:04 p.m. by Chairman Allein in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, New York.

Pledge of Allegiance

Motion made by **Robert Deutschlander** and seconded by **Linda Parzynski** to accept the minutes of the meeting on November 20, 2008.

Ayes: J. Allein, L. Parzynski, R. Deutschlander, M. Refermat,  
N. Connelly and M. Kless

Nays: None

Motion Carried (6-0)

### **Communications**

The Department of Public Works has determined that sidewalks will be installed on Cowing Street for the St. Mary's Retirement Home project.

A workshop will be held on February 11, 2009 at the Cheektowaga Fire Tower from 8am-12pm. The workshop will be conducted by the Erie County Department of Planning. Online tutorials will also be available and can be used to fulfill the annual educational requirement.

On January 12, 2009 the Village Board did approve the rezone of Broadway to make it more attractive for retail business. The NYSDEC did state that the area may be archaeologically sensitive.

St. Elizabeth's Home is planning a remodel or a full demo of their site to make way for a new three story building.

### **Codes**

Front Yard Parking

Schedule for fee must follow schedule under vehicles in Section 146. Application for addition to driveway must be made to the DPW and a permit issued.

Pods proposal accepted as is.

Graffiti Abatement examples provided by General Code. Difference in proposals include time limit to remove graffiti. One even restricts the sale of spray cans to minors. Lake

Avenue bridge is an example of the graffiti problem and would be the responsibility of DEC to remove. Art will pen up a proposal combining examples and will include 20 days instead of one week clean up.

Arthur Herdzik and Jeff Simme were excused from meeting.

### **Budget**

#### **Proposed Planning Commission Budget for 2009-10**

Personal Services	\$1,650.
Members Stipend	\$6,000.
Office Supplies	\$150.
Dues & Subscriptions	\$250.
Professional Services	\$500.
Planning Consultant	\$2,000.
Postage	\$500.
Expense & Travel	\$700.
Education & Training	\$2,500.
Total	\$14,250.

Motion made by **Robert Deutschlander** and seconded by **Linda Parzynski** to accept proposed budget.

Ayes: J. Allein, L. Parzynski, R. Deutschlander, M. Refermat,  
N. Connelly and M. Kless

Nays: None

Motion Carried (6-0)

Secretary will advise Art to change Section 29-3 of code to allow for \$50. per meeting stipend for members.

At this time the code book is on-line and there is a link from the Village web site. The Village Board thanked the Planning Commission for all their hard work on the rezone and code book. There may be a redo of the Central District rezone. Ordinances come to the attention of the Planning Commission, therefore a name change may be needed. Motion made by **Linda Parzynski** and seconded by **Mary Kless** to request approval of name change from Planning Commission to Planning and Codes Commission.

Ayes: J. Allein, L. Parzynski, R. Deutschlander, M. Refermat,  
N. Connelly and M. Kless

Nays: None

Motion Carried (6-0)

Mayor Cansdale entered meeting to express thanks to the Planning Commission members for all their hard work.

Bob Deutschlander reminded Jim Allein to pass around the book.

As of January 13, 2009 the Walmart in the Town has received its building permit.

Mary Kless asked if there is a possibility of combining the Village Planning Commission and the Town Planning Board. Jim Allein stated that he had discussed it with Stan Keysa last year and he declined.

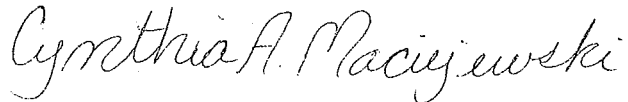
Motion made by Mary Kless and seconded by Neil Connelly at 8:15p.m. to adjourn the meeting.

Ayes: J. Allein, L. Parzynski, R. Deutschlander, M. Refermat,  
N. Connelly and M. Kless

Nays: None

Motion Carried (6-0)

Respectfully submitted,



Cynthia A. Maciejewski  
Secretary to the Planning Commission

cc: Village Board of Trustees  
Planning Commission Members  
Jeff Stribing, Community Development Director