

LANCASTER, NEW YORK HISTORIC DISTRICT COMMISSION
Minutes of the November 13th, 2002 meeting

Attendance:

James Keysa
Ronald Batt
Jean Brunea
Joseph Giallanza
William Harnack
Michael Meyer
Jan Pecqueur
Sandy Larkin

Status Reports:

Minutes of the previous meeting were distributed and reviewed by all present.

Motion to approve by Joseph Giallanza.

Seconded by Jean Brunea.

Minutes were approved

Hearings:

1. Dawn Gaczewski of Ad Works Signs for Mr. Bill Shutt at 37 Central Avenue

Mr. Shutt's is petitioning to install a sign which would read "Engineering & Land Surveying Wm. Shutt & Associates, P.C." at the above address. The sign space is existing on the building; the sign would have a light green background with dark green lettering and black highlighting. Ms. Gaczewski brought a sample of the board which will be used to make the sign as well as a colored illustration of the sign. The size of the sign will be 202" by 39.5", and it will be screwed to the building using screws with anchors. There are currently no plans for lighting the sign and if Mr. Shutt should decide to add lighting at a future date, he would have to return for a separate petition.

Motion was made to approve the request as submitted by Joe Giallanza.

Seconded by Jean Brunea.

Motion was approved.

Jim Keysa presented Dawn Gaczewski with an approved form of appropriateness.

2. Khaled Sallaj – 5593 Broadway

This was a follow up to Mr. Sallaj's petition presented to the Board at the October 16th meeting.

This owner wants to change the building from commercial to a residential establishment. There is an apartment on the 2nd floor, and he wants to make another apartment on the 1st floor.

The Petition involved the following changes: Eleven windows with shutters (casement style);

One exterior door, white vinyl. He would not reside the whole property – just the lower half.

Mr. Sallaj presented the board with a revised drawing (the individual in attendance at this meeting will actually be doing the work on the building.) In the drawing, the first floor mirrors the side facing Broadway. Two windows will be installed where windows are presently covered up. These will be casement windows. On the side facing Woodlawn, the door is staying and three windows will be placed along that side – two larger ones toward the front and one smaller, shorter kitchen window toward the door. The downstairs will then be sided with the same material as on the upper floors. The board suggested to Mr. Sallaj that vinyl shutters, if in the budget, would dress up the look of the house.

A motion to approve the petition as presented was made by Joe Giallanza.
Seconded by Ron Batt.
The motion was approved.

A form of appropriateness will be mailed to Mr. Sallaj to the 5593 Broadway address.

Old Business:

BROADWAY:

A copy of the letter to be sent to David Carr at the DOT was distributed to all Board Members, and reviewed for content at the meeting.

PROPERTY FORMS:

Jean Brunea, Ron Batt, Jim Keysa and Joe Giallanza have set up a meeting for November 26th at Joe's office to work on the property forms.

MISCELLANEOUS:

On Monday, October 21st, a meeting took place with the Village Board, the Zoning Board, the Planning Board and the Historic Preservation Board. At that time various items were discussed including downtown parking, problems which may exist on the boards, the master plan which has been adopted by the village, as well as other items of concern. It was suggested that one of the village board members attend sessions of the other board meetings, as well as share copies of minutes.

The Historic Preservation Field Services Bureau requires that an annual report be completed (this would cover the period 10/1/01 through 9/03/02) by the Board. A copy of the required form was distributed to all attendees and was reviewed at the meeting in order to obtain input from all Board members for proper completion of the form.

Information has been received from the New York State Office of Historic Preservation regarding funding of projects for 2003. A suggestion was made that the Board request funding for a book or brochure which would be informative as to the Lancaster Village and the rehabilitation and revitalization of the downtown area. Suggestions included a coloring book, a sketch book, or a coffee table type book. After a lengthy discussion, it was decided that the idea has merit. It will be necessary to turn something in to SHPO by the 15th of December.

A motion to proceed with putting together a proposal for SHPO and to set up a committee to help put it together (committee consisting of Ron Meyers, Jean Brunea, Jim Keysa and Bill to meet at Jim Keysa's office on Tuesday, November 19th) was presented by Joe Giallanza.

Seconded by Ron Batt.

Motion was approved.

Future Meetings

The Commission has tentatively arranged to meet as follows:

December :

A Christmas party has been scheduled for Wednesday, December 4, 2002 at Salvatore's Italian Gardens.

A meeting has been scheduled for December 11th, 2002

Submitted by James S. Keysa