

**Lancaster Historic District  
Lancaster, New York**

**MEETING MINUTES  
November 15, 2006**

**1. Attendance / Call to Order**

The meeting was called to order at 7:50 p.m. by Chairman Keysa.

Roll Call:

James Keysa, Chair	present
Jean Brunea	present
Joseph Giallanza	excused
William Harnack	present
Michael Meyer	present
Jan Pecqueur	present
Tina Preston	present
Jeffrey Stribing, Village Liaison	excused
Jeffrey Simme, Town Bldg. Ins.	excused

Roll call indicated that six (6) board members were present and a quorum existed.

**2. Meeting Minutes – October 25, 2006**

A motion was made by Pecqueur to waive the reading of the minutes and to accept the October 25, 2006 Board Meeting Minutes as presented. Seconded by Brunea.

MOTION APPROVED: In a vote of six (6) to zero (0). Carried.

ACTION: Received and filed. A copy of minutes will be provided to the Lancaster Village Clerk.

**3. Treasurer’s Report**

There was no Treasurer’s Report. Preston indicated that the Village Treasurer informed her that the artists for the book were to be paid shortly and that he is in discussions with the Town to receive their contribution and will handle all payments related to the book. The town will be reimbursed with proceeds from the book.

**4. Hearings**

a) **31 Central Avenue** – Vincent Manigione, David Kazmierczak, Architect appeared representing owner. Remodel of exterior façade of property, window replacement, door reconfiguration, new canopy, new light fixtures.. Keysa noted that the building was the original fire hall in the 1890’s. Many board members noted that is it one of the charming historically significant structures in the downtown area that is vital to the character of the downtown.

Keysa instructed Preston to send a certified letter be sent to Mr. Kazmierczak informing him of the board's actions as soon as possible.

**5. Old Business / Status Reports**

a) Tree damage due to the October 12-13 storm -

Many board members expressed concern over trees marked by the state and dept. of public works for removal as a result of damage from the storm. Keysa reported that 136 trees in the village were ear marked for removal. A motion was made by Preston to send a letter to Mayor Cansdale; cc; Village Board of Trustees, Lancaster Bee, Buffalo News expressing that the board strongly opposes blanket removal of these trees and request that any removal be postponed until an arborist can examine each tree to determine its viability. Seconded by Meyer. Board members agreed to send their own letters.

MOTION APPROVED: In a vote of six to zero (0). Carried

a) Broadway / Central Ave. /Municipal Building Parking Lot / Tree -

Keysa informed the board that new trees are being planted however they are Bradford Pears which are highly susceptible to damage by wind and ice and are not very conducive to our weather conditions.

c) CBD -

The board was informed by Keysa that a map still has not been developed and the plan is to be finalized and submitted to the Village Board for a vote at their next meeting.

d) Joint meeting with the Village Board -

Keysa noted the Village board is also aware of the "hot spots" or areas of blight in the village. A request to hold off on the meeting was given until a letter is sent to the Village board outlining topic for discussion. Keysa agreed to prepare and send the letter.

ACTION: A letter is sent to the Village Board of Trustees by Keysa requesting a meeting to discuss the areas of blight in the Village of Lancaster.

e) Replacement of Board Member Joe Giallanza & Chairman

Suggestions of possible candidates for the replacement of Mr. Giallanza were discussed. Keysa indicated he would contact him to determine when he intends on resigning. Keysa also noted he will be stepping down as Chairman at the end of his term April, 2007.

f) Book Update

A status report was presented by Keysa who indicated final reviews are being made with the hopes of having a draft copy at the end of November. Meyers and Brunea agreed to work together on a book distribution and sale plan.

**6. New Business**

- a) Williamsville Main Street – Keysa informed the board that he was requested to speak at a meeting in the Village of Williamsville regarding the widening of Broadway in response to a similar proposal for Main Street in Williamsville.
- b) Cross Walk in Village –  
Harnack asked who and why the cross walks were put in the village and if it was a state law.

**7. Correspondences / Articles**

- a) NYS Office of Parks, Recreation and Historic Preservation – 9/27/06  
Policy and procedure for conducting a meeting were highlighted. Copies are to be distributed to board members.
- b) Village of Lancaster Liaison – Jeffrey Stribing 11/15/06  
Comments regarding application on 31 Central Avenue
- c) Town of Lancaster Building Inspectors office – Jeffrey Simme 11/15/06  
Response to letter sent by Board regarding property violations

**8. Upcoming Meetings**

Holiday Party – Tuesday, December 12 Old Orchard Inn  
Wednesday, December 13, 2006 – Board Meeting  
Wednesday, January 10, 2007 – Board Meeting

**10. Adjourn**

A motion was made by Brunea to adjourn the meeting, seconded by Pecqueur.  
The meeting was adjourned at 9:35 p.m.

MOTION APPROVED: In a vote of six (6) to zero (0). Carried

ACTION: none