

Lancaster Historic Preservation Commission
Lancaster, New York
MEETING MINUTES
October 10, 2008

1. Attendance / Call to Order

The meeting was called to order at 7:40 p.m. by Chairman Meyer.

Roll Call:

Brunea, J.	excused
Giallanza, J.	excused
Harnack, W.	present
Meyer, M. Chair	present
Miller, G. Sec.	excused
Pecqueur, J.	present
Preston, T	present

Alternates:

Kwiatek, R.	excused
Hassett, J.	present

Jeffrey Stribing, Village Liaison absent
Jeffrey Simme, Town Bldg. Ins. absent

Roll call indicated that four (4) board members were present and a quorum existed.

2. Meeting Minutes – September 10, 2008

A motion was made by Harnack to accept the September 10, 2008 Board Meeting Minutes as presented. Seconded by Pecqueur.

MOTION APPROVED: In a vote of four (4) to zero (0). Carried.

ACTION: Received and filed. A copy of minutes will be provided to the Lancaster Village Clerk.

3. Hearings

There were no hearings scheduled.

4. Communications/Reports

There was no report needed.

5. Treasurer's Report

There was no Treasurer's Report.

6. Old Business / Status Reports

HD Property Updates

- a) Trinity Church / Broadway - Many board members observed that a new door was installed in a newly created opening on the west side of the building. Meyer noted that while an application was submitted to the board it was not approved for the work that was done. All board members expressed the seriousness of the situation and questioned the role of the building department in allowing the permit to be issued. A motion was made by Meyer that a letter (e-mail) be drafted to J. Simme regarding the situation and what will be done to address it. Seconded by Harnack
MOTION APPROVED: In a vote of four to zero (0). Carried
- b) Gubala Signage / Broadway – It was noted that a sign was installed although the board requested the application to be resubmitted. Meyer indicated that he would address the sign in his letter to J. Simme.
- c) E. Church property / School St. -It was noted that the building is currently being sided.
- d) Row Houses / Broadway – Board members noted that the unit furthest east requires repairs to soffet. Meyer noted he would address the repairs in his letter to J. Simme.
- e) Excessive signage in the district – Board members expressed frustration over the volume of signage (temporary) in the district. Noted was a new sandwich sign at Masonic Temple advertising a business not related to current use of the building. Meyer noted he would address the concern in his letter to J. Simme and send an e-mail to J. Stribbing as well.

Other business:

- f) State of the Property Maintenance Code – Meyer indicated he would set up a meeting with J. Simme to discuss. It was noted was the need for consistent representation from the Building Dept. at the monthly HD board meetings.
- g) Alternate Members to the Board – Pecqueur stated that Stan Keysa was unable to attend the meeting. She will inquire whether he is still interested in the position of alternate member to the board and report back at the next meeting.
- h) CLG Grant – Meyer reported that notification regarding the grant was not given yet.
- i) J. Keysa Memorial – Peqcueur reported the bench was in place and a Memorial Service will be held on Monday Oct. 13 at 10:00 am. Plantings

of flowering shrubs will be done in the spring. Jan will notify the Bee. All board members were encouraged to attend the ceremony.

- j) Book Sales – Going ok. A bound books was put in the new Town of Lancaster Time Capsule

6. New Business

- a) CLG w/ Julian Adams – postponed until Spring 2009. Tina will work with Jean on coordinating event.
- b) NYS Main Street Grant Update – Meyer noted that an RFP was being sent out to architectural firms in the area regarding the project. He stated that work will require matching funds with maximum funds of \$20,000 per façade. Total grant is for ~~\$94,000~~. He encouraged board members to be present at the presentation of proposals. ~~\$200,000~~
- c) Presentation on National Trust Main Street Program – Will be done at 6:30 before next meeting.
- d) Holiday Party – Tuesday, December 9 Old Orchard Inn. Please let Jan know if you can attend.

8. Next Meeting:

- d) Wednesday, November 12, 2008 – Board Meeting 7:30 pm
- b) Main Street Trust presentation Wednesday, November 12, 2008 – 6:30 pm

9. Adjourn

A motion was made by Preston to adjourn the meeting, seconded by Pecqueur. The meeting was adjourned at 8:30 p.m.

MOTION APPROVED: In a vote of four (4) to zero (0). Carried
ACTION: none

