

Lancaster, New York
MEETING MINUTES
 March 9, 2011

I. Attendance / Call to Order

The meeting was called to order at 7:30 by Chairman Meyer.

Brunea, J.	<u>exc.</u>	Alternates:	
Grocott, S.	<u>x</u>	1. Kwiatek, R.	<u>x</u>
Harnack, W., V. Chair	<u>x</u>	2. Hassett, J.	<u>exc.</u>
Meyer, M., Chair	<u>x</u>	Pease, G.	<u>exc.</u> (Bldg. Dept.)
Miller, G., Secretary	<u>x</u>	Stribing, J.	<u> </u> (Village Bd. Liaison)

Roll call indicated that four (5) members were present and a quorum of four (5) existed.

II. Public Hearings:

A. 1 West Main / Tracy Diegelman, Fancy Pants; Dawn Gaczewski, Adworks / signage

Tracy Diegelman and Dawn Gaczewski attended and presented a proposal for 4 new signs for the two businesses Diegelman will open in the location: Ava's Fancy Pants and the Blumsbury Toy Shoppe. The signs are to be corrugated aluminum with full color, 2'x5' on the Central Ave frontage and 3'x8' on the West Main frontage. Harnack suggested revising the proposed Central Ave signage to be a perpendicular/projecting sign. The applicants were pleased with the suggestion and following a discussion with the board, the applicants revised the proposal to consist of a single, contoured, two-sided perpendicular sign approximately 3'x4', to be illuminated with small lights pointing down on each side. Miller provided the sign guidelines to the applicants so that a finalized design can be created and submitted for review.

MOTION: Grocott: To approve the revised Certificate of Appropriateness with conditions: The design of the proposed projecting/ perpendicular sign is to be submitted for review. Seconded by Kwiatek.

MOTION APPROVED: In a vote of five (5) to zero (0). Carried.

B. Ann Jordan, owner; Michelle Thuerek, volunteer / Lancaster Village Market

Ann Jordan introduced the produce and craft market she is starting, to be located in the Save-a-lot parking lot, Saturdays and Sunday from 7 am – 1pm, beginning Sat. May 7th and continuing through the end of October. She has several farmers, including organic providers, honey, maple, bakeries, coffees, wines, meats, cheese, and various other products and crafts: 25 vendors and growing, with EBT/credit card access. Jordan added that the Market will be participating in a pilot program in which those on public assistance will receive an extra \$2 for every \$10 they spend at the market, which helps both those on the benefits and the local farmers/producers. The general impact of the market on the surrounding economy was discussed, as well as the variety of music and other special events. Jordan also discussed a community guide she is creating which will feature a map of the Historic District in the center, with individual properties highlighted. She requested suggestions, and was told that the numerous National Register properties would be the most obvious to highlight, along with the churches. Lancasterpast.com features a database of information on the National Register Properties, including photos, and the Lancaster: Architecture and History book was also suggested as a source. Jordan also requested information about signage: She wants to update a temporary banner sign that was used by the previous farmer's market many years ago and was saved by Garland Graphics, and the board noted that it must have received approval at the time and would be allowed again. She would also like to create A-frame signs to put out on market days,

and was told that wooden or metal is appropriate for the historic district. Miller will forward the guidelines. She will return with signage proposals at the April 13th meeting.

III. Approval of meeting minutes: January 12, 2011

MOTION: Harnack: To approve the minutes from January 12, 2010. Seconded by Grocott.

MOTION APPROVED: In a vote of five (4) to zero (0). Carried.

IV. Administrative Matters

A.) Communications/Reports:

1. Treasurers Report: Miller: vouchers were presented and signed
2. Correspondence: none.

B.) Public Comment on Matters of Interest:

1. New Property Issues:
 - a) Aurora Imprints (next to Save-a-lot): Backlit sign turned on
 - b) Mobil: Switching to Sunoco and may want to propose LED prices
2. Ongoing Property issues:
 - a) The following properties have no updates since Pease was unable to attend: 5600 Broadway (shed), 5346 Broadway (Wally's), Kotansky's, and 5524 Broadway (Memories: broken window), 5472 Broadway (Wine Pocket : lighting too bright/misdirected), 5437 Broadway (Moose: siding repair), 24 Central (Aquila's: signage).
 - b) Enforcement: Procedures were discussed. The possibility was raised by Grocott that, given that the commission essentially has its own charter, the board could create an injunction to bring against all the cases of violation at once. Initially a letter could be drafted noting that "all legal options will be pursued" could be drafted. A letter from SHPO documenting the inappropriate/illegal signs are rendering the district ineligible for National Register nomination could be helpful. The commission could possibly sue on behalf of the taxpayers, since the violators are potentially depriving the other property owners of the NY tax benefits.

IV. Old Business

1. **CLG Grant(s):** A letter requesting corrections was sent.
2. **2011 NT conference:** 2 proposals were submitted, results on March 23rd.
3. **CoA Expiration policy:** Concerns were revisited and resolved and the proposal will move forward.

V. New Business

1. **New Building Department Liaison:** George Pease
2. **New Member recruitment:** Since the board needs a teacher to meet code requirements, Miller spoke with Joann Thaessler, a teacher for 37+ years, Boys and Girls Club trustee, and lifelong village resident, and she will review information Miller provides and consider serving. The board also discussed the possibility of utilizing an application.
3. **Training/professional development opportunities:** Meyer noted an event featuring SHPO staff tomorrow (March 10th) from 5- 6:30, and Miller noted that the Landmark society of Western New York will host its annual preservation board gathering on Monday the 14th near Rochester. The annual Landmark Society preservation conference will be held on Saturday, April 30th in Dansville.

VII. Next Meetings:

April 13, 2011

May 11, 2011

June 8, 2011

VIII. Adjourn:

MOTION: Kwiatek: Adjourn at 9:00. Seconded by Harnack.

MOTION APPROVED: In a vote of five (5) to zero (0). Carried.

Respectfully submitted,

Grace M. Miller, Secretary and Board Member