

Lancaster, New York
MEETING MINUTES
 April 13, 2011

I. Attendance / Call to Order

The meeting was called to order at 7:30 by Chairman Meyer

Alternates:

Grocott, S.	<u>exc.</u>	1. Kwiatek, R.	<u>x</u>
Harnack, W., V. Chair	<u>x</u>	2. Hassett, J.	<u>x</u>
Meyer, M., Chair	<u>x</u>	Pease, G.	<u>x</u> (Bldg. Dept.)
Miller, G., Secretary	<u>x</u>	Stribing, J.	<u>x</u> (Village Bd. Liaison)

Roll call indicated that five (5) members were present and a quorum of five (5) existed.

II. Public Hearings:**A. 46 Central / Dennis Woloczynski / Door replacement**

Dennis Woloczynski attended and presented a proposal to remove existing wooden door on the southern side of the eastfacing façade with a painted, wood-grained steel door with a transom above to match the transom above the center façade door. The door will be solid instead of having a lite, but the new transom will provide light. Discussion followed, and revealed that the new solid door will prevent unsightly items in the hall from being visible to the public. The new transom was determined to be an appropriate alteration, but Harnack proposed that standards indicate a wooden door would be an appropriate replacement for an existing wooden door, and concluded that metal faux woodgrain is not an aesthetic equivalent to wood. Woloczynski prefers metal for maintenance reasons; security is not a concern as the door will be unlocked. He noted that a metal door had been approved for a building next door. The board noted that each case and building is unique and each proposal is evaluated on a case-by-case basis. Hassett noted that if the door is to be painted, repainting/maintenance will be required similar to a wooden door.

MOTION: Harnack: To approve the design as presented with the following conditions: The replacement door will be made of wood. Seconded by Miller.

MOTION APPROVED: In a vote of four (4) to zero (0), with Kwiatek abstaining. Carried.

B. Brett Miller, Lancaster Academy of Visual/Performing Art / 11 West Main / Signs

Miller presented proposed signage for a temporary gallery at 11 West Main that will display works by LHS Arts Academy Seniors. One hanging sign, one vinyl door sign and three vinyl window words are proposed. Harnack noted that "Senior" might be taken to refer to the elderly rather than the High school.

MOTION: Harnack: To approve as presented. Seconded by Hassett.

MOTION APPROVED: In a vote of four (4) to zero (0), with Miller abstaining. Carried.

C. Brett Miller / 5636 Broadway / temporary political sign

Miller presented a proposal for a wooden 4' x 4' sign regarding the school budget vote to be placed on the residence's front lawn for approximately 10 days.

MOTION: Harnack: To approve as presented. Seconded by Meyer.

MOTION APPROVED : In a vote of four (4) to zero (0), with Miller abstaining. Carried.

3. **24 Central Ave: (Aquila's) Sign violation: No CoA, backlit, animated:** waiting for Herdzik
4. **5600 Broadway: A shed was built recently with no CoA; A CoA for a very different structure was approved on 8/17/10: Sent letter to resubmit CoA**
5. **5346 Broadway (Wally's): roof deteriorating:** In court next week; has a contractor
6. **33 Aurora: (Kotansky's): demolition by neglect:** Sent letter about structure, maintenance and windows
7. **5524 Broadway (formerly Memories): broken window/roof:** Sent letter
8. **5472 Broadway (Wine Pocket): lightbulbs too bright/misdirected into street:** Will send letter
9. **5437 Broadway (Moose): siding repair needed:** Sent letter
10. **20 Church Street: Harnack:** Vacant, falling into disrepair, may have been damaged by previous owner removing bricks.
11. **25 Central :** Signage broken

IV. Old Business

1. **CLG Grant(s):** Miller: materials received in appropriate quantities. Miller will evaluate contents.
2. **2011 NT conference:** No proposals accepted.
3. **CoA expiration policy and appeals code amendments:** Hearing scheduled at next VB meeting.
4. **New Member recruitment:** No further contact.

V. New Business

1. **New Building Department Liaison:** George Pease: will report every month; the board can just email concerns and they will be addressed within a day. He is working to educate the office staff about the historic district requirements. Miller will prepare a property list.
2. **Ethics:** Harnack attended the American Planning Association conference and attended a session on ethics that addressed ex parte discussions, etc., and will forward the PowerPoint when it becomes available.

VII. Next Meetings:

May 11, 2011

June 8, 2011

July 13, 2011

VIII. Adjourn:

MOTION: Meyer: Adjourn at 9:30 in Memory of Jean Brunea, who served 25 years on the Commission. Seconded by Harnack.

MOTION APPROVED: In a vote of five (5) to zero (0). Carried.

Respectfully submitted,

Grace M. Miller, Secretary and Board Member