

**MEETING MINUTES:**  
Wednesday, January 9, 2013

**I. Attendance / Call to Order**

The meeting was called to order at 7:30 PM by Chairman Meyer

**Board Members:**

Meyer, M., Chair              x    
Harnack, W. Vice Chair      x    
Campbell, S. Trustee        x    
McNichol, S. Trustee        x  

**Alternates:**

1. Kwiatek, R                \_\_\_\_\_  
2. Hassett, J.                \_\_\_\_\_

**Secretary:**

**Liaisons:**

Stribing, J.            x        (Vill. Bd. Liaison)  
McNichol, R.          x        (Vill. Code Enforc.)  
Allein, J.              x        (Chair, Planning Bd.)

Roll call indicated that four (4) members were present and a quorum of four (4) existed.

**II. Public Hearings:**

**A. 30 Central Ave.: Marki; Signage**

1. The petition was not filed; the Code Official is to notify the petitioner regarding CoA compliance.

**III. Approval of meeting minutes:**

**December 12, 2012** (Regular Meeting) was approved.

MOTION: McNichol, S to approve meeting minutes. Seconded by Campbell, S.

MOTION APPROVED: In a vote of four (4) ayes to zero (0) nays.

**IV. Administrative Matters**

**A. Public Comment on Matters of Interest:**

1.) New property issues:

a. 33 Central Ave.: Back-lit signage in window; Code Official (R. McNichol) to advise business owner.

b. 25 Church St.: Garage maintenance; Code Official (R. McNichol) found the rear of the structure to be sound; painting is to be performed in spring.

2.) Ongoing Property issues:

- a. Broadway Deli: Temporary Sign allowed by the Village for holiday announcements; Code Official notified the business owner that it must be removed by Jan. 31, 2013.

**B. Communications/Reports:**

- 1.) 2013 CLG Grant Application (due 1/15/13): Clerk's Office is finalizing & will submit.
- 2.) Annual CLG Report -2012 (due 1/15/13): M. Meyer is working on the report & will file with SHPO.

**C. Treasurer's Report:** (none).

**V. Old Business:**

**A. West Main St. (J. Stribing):**

*Update/Discussion: Planning sign-off expected by the end of the month (Jan.). Project engineering is to begin in March.*

**B. Erie County Façade Improvement Program (J. Stribing):**

*Update/Discussion: Program continues; an additional Owner has expressed interest. M. Meyer added that thus far, all projects have been replacement in-kind; therefore no CoA's have been required.*

**C. Back-lit Signage/Portable Signage:** Village proposed amending sign regulations through its Codes committee (Marki); proposal was posted on the website but with no additional information on the status.

*Update/Discussion: J. Allein asked the status at the Village Board meeting and received no response; no follow-up taken by Codes Committee. W. Harnack would like the procedure for amending codes clarified and proposed looking at a model signage code that works for other historic districts. Will to investigate other village codes as will other members of the HPC.*

**D. HPC vacancies:** The Commission will attempt to place an ad in local publications to solicit candidates to fill the 3 vacancies.

*Update/Discussion: W. Harnack mentioned asking J. Allein to become an ad-hoc (non-voting) member of the HPC. All members of the HPC were in agreement that Jim would be an excellent candidate. M. Meyer to confirm with Jim regarding his availability and desire to join the HPC. If he agrees, the Chair will write a recommendation letter to the Village Board.*

**E. New HPC Secretary:** The HPC has recommended Kira Meade Harnack to the Village Board.

*Update/Discussion: Awaiting VB approval; Village Board meetings postponed due to holiday schedule.*

**VI. New Business:**

**A.** The Village CDC is submitting the Central Avenue NY-Main St. Facade Program for a Preservation Buffalo Niagara Award.

**B.** The HPC will send a card expressing get well wishes to Stanley Keysa, who is in Roswell Park for treatment. Shannon McNichol will follow up with a card from the HPC.

**C.** Village Board: The HPC will extend an invitation to Building, Lighting & Codes Committee Chair.

**VI. Next Meeting:** February 13, 2013 at 7:30pm

**VII. Adjourn:** At 8:35PM.

MOTION to close the meeting by Harnack, W., Seconded by Campbell, S.

MOTION APPROVED: In a vote of four (4) ayes to zero (0) nays.

Respectfully submitted,  
Michael J. Meyer, Chair