

**MEETING MINUTES:**  
Wednesday, April 10, 2013

**I. Attendance / Call to Order**

The meeting was called to order at 7:34PM by Chairman Meyer

Allein, J. (ad hoc)	<u>  x  </u>	<u>Alternates</u>
Campbell, S.	<u>  x  </u>	1. Kwiatek, R. <u>not present</u>
Harnack, W. Vice Chair	<u>  x  </u>	
Meyer, M., Chair	<u>  x  </u>	
McNichol, S.	<u>  x  </u>	

Stribing, J.   x   (Bd. Liaison)  
McNichol, R. exc. (CEO)

Roll call indicated that five (5) members were present and a quorum of four (4) existed. Also in attendance were Mayor Paul Maute and Judge Paul T. Bumbalo.

**II. Public Hearings:**

**A. 5496 Broadway, Walt Przybyl, PRZ Technologies: Fencing**

Petitioner Walt Przybyl was present. He requested permission to replace the chain link fence along the east side of his property with a 'privacy fence' measuring either six or eight feet high. Przybyl presented illustrations of the fences he was considering offered through CityFence. Harnack suggested he consider the shadowbox style pictured in the brochure.

MOTION: Harnack: To approve the replacement fence, provided it is shadowbox style, and no more than six feet high. Seconded by Campbell.

MOTION APPROVED: In a vote of four (4) to zero (0).

**III. Approval of meeting minutes:**

**March 13, 2013** (Regular Meeting)

MOTION: Meyer: To approve meeting minutes. Seconded by Harnack.

MOTION APPROVED: In a vote of four (4) to zero (0).

**IV. Administrative Matters**

**A. Public Comment on Matters of Interest:**

1.) New Property Issues:

a. 1 West Main St: Deteriorating brick should be painted in order to prevent further decay.

b. 5511 Broadway: Roof needs repair, also windows in dormers are boarded with plywood.

c. 5513 Broadway: (Site of former Memory's) Several members expressed concern over safety and codes issues inside the building. A discussion of what is necessary for Codes to enter such buildings followed. Mayor Maute contributed, saying he would personally look into these issues. McNichol suggested the possibility of using the windows (currently papered over) for an artistic display, perhaps one that would inform the public on the historic merits of the village.

2.) Ongoing Property Issues:

a. Signage: Mayor Maute participated in the commission's discussion of signage within the Historic District. He opened the discussion by commenting that the Village Board had set up a committee to review the Signage Code. He added that he will be strongly encouraging all Village Board members to attend every HPC meeting.

Allein commented that the second meeting of merchants has been scheduled for May 1<sup>st</sup>. Campbell wondered why the official Notice of Public Hearing differed in language from the letter sent out to business owners. That letter implied that portable backlit signage would be allowed after the suggested changes in the Code had been implemented.

McNichol expressed her concern that this May 1<sup>st</sup> meeting was in need of a Chairperson. Allein expressed his concern that members of the HPC have not been given an opportunity to review the Village Board's proposed changes in Code.

Meyer and Harnack emphasized that changes in Code do not affect the role of the HPC, which holds final say regarding any proposed aesthetic changes within the Historic District, as these decisions are informed by the opinions of each voting member concerning what is appropriate within the Historic District, and are not determined by Village Code. They stressed that the main issue at this time was whether the HPC continues to fulfill this role while the Village Board reviews Code regarding Signage. Harnack wondered why, if the role of the HPC remains unchanged, fines have not been enforced in those instances where HPC rulings have been ignored.

The discussion came to a close with Mayor Maute expressing his desire that the HPC and the Village Board be able to be on the same page. He added that ideally he would like there to be two separate Codes Enforcement Officers, one specially designated for the Village. He asked Jeff Stribing to act as Chair for the upcoming meeting of merchants, and asked McNichol to assist.

**B. Communications/Reports:**

1. **Preservation Conference:** Campbell is attending. McNichol is most likely attending.

2. **West Main St.:** Bids will be awarded May 31. Abatement period is in June, demolition in July. Verizon had not been contacted.
3. **HPC Vacancies:** Joe Keefe was in attendance to observe. A brief interview was held.

MOTION: Harnack: to make a recommendation to the Village Board to instate Joe Keefe to the HPC to fill the required attorney position. Seconded by McNichol.

MOTION APPROVED: In a vote of four (4) to zero (0). Meyer stated for the record that Hassett is no longer available as an alternate. McNichol will meet with her suggested alternate candidate.

**C. Treasurer's Report:** none.

**V. Old Business:**

- A. **Community Outreach:** Harnack offered to draft a letter to be sent out to everyone in the Historic District explaining what it means to be a part of the District. He will then review the letter with the HPC. McNichol expressed her enthusiasm for a public outreach event. She suggested an ideal location could be the up and coming Antique Store.

**VI. New Business:**

**VII. Next Meeting:**

May 8, 2013. Meyer stated he will not be in attendance, and assigned Chair duties to Harnack.

**VIII. Adjourned:** At 9:30 PM.

Respectfully submitted,  
K. Harnack, Secretary.

