

MEETING MINUTES:
Wednesday, May 8, 2013

I. Attendance / Call to Order

The meeting was called to order at 7:40PM by Acting Chairperson Campbell

Allein, J. (ad hoc)	<u> x </u>	<u>Alternates</u>	
Campbell, S. (acting chair)	<u> x </u>	I. Kwiatek, R.	<u>not present</u>
Keefe, J.	<u> x </u>		
McNichol, S.	<u> x </u>		
Meyer, M., Chair	<u> exc </u>		
Mikula, E.	<u> x </u>		
		Stribing, J.	<u> x </u> (Bd. Liaison)
		McNichol, R.	<u> exc </u> (CEO)

Roll call indicated that five (4) members were present and a quorum of four (4) existed.

II. Public Hearings:

A. 11 West Main St, Hardip Singh, US Niagara: Signage

Petitioner Hardip Singh was present. He requested permission to place vinyl lettering of his business name on the glass door.

MOTION: Campbell: To approve. Seconded by Keefe.

MOTION APPROVED: In a vote of four (4) to zero (0).

B. 5522 Broadway, Norm Schifferle: Fencing

Petitioner Norm Schifferle was present. He requested permission to complete the fourth side of a preexisting chain link fence in the same style in order to create an enclosed area for dogs.

MOTION: Campbell: To approve. Seconded by Keefe.

MOTION APPROVED: In a vote of four (4) to zero (0).

C. 5472 Broadway, Amy Phillips, Private Knives: Signage

Petitioner Amy Phillips was present. She requested permission to apply vinyl lettering to both front windows and one side window.

MOTION: Keefe: To approve. Seconded by Campbell.

MOTION APPROVED: In a vote of four (4) to zero (0).

D. 11 West Main St, Brian Williams, Free Will Baptist Church: Signage

Petitioner Brian Williams was present. He requested permission place signage above and in between the two doors at 11 West Main St. A discussion followed regarding the future plans for West Main St and whether this sign would be appropriate. Williams said that at the time of the changes on West Main, a new sign would likely be purchased.

MOTION: Campbell: To approve, with the conditions that the sign shall be lit only through gooseneck lighting from above, and that the design will be revisited and a new

sign installed upon any adjustments made to the building or façade as a result of the West Main Street plan. Seconded by Keefe.

MOTION APPROVED: In a vote of four (4) to zero (0).

III. Approval of meeting minutes:

April 10, 2013 (Regular Meeting)

MOTION: Campbell: To approve meeting minutes. Seconded by Keefe.

MOTION APPROVED: In a vote of four (4) to zero (0).

IV. Administrative Matters

A. Public Comment on Matters of Interest:

1.) New Property Issues:

a. Moose Lodge: McNichol (R.) reported that the Moose Lodge had been approved for a grant.

b. 90 Central Avenue: Expected to return to review plans for the exterior.

2.) Ongoing Property Issues:

B. Communications/Reports:

1. **Landmark Conference:** Campbell attended. She reported that the Landmark Society is partnering with Preservation Niagara for a three day conference next year. She attended a talk by Julian Adams, the focus of which was walkable communities and streetscape design.

2. **West Main St.:** An engineer has been hired. Exterior walls to be built and demolition to happen by August 2013. Road to be build during the 2014 construction season.

3. **HPC Vacancies:** Lori Thomas was in attendance to observe. A brief interview was held.

MOTION: McNichol: to make a recommendation to the Village Board to instate Lori Thomas to the HPC as an alternate. Seconded by Campbell.

MOTION APPROVED: In a vote of four (4) to zero (0).

Campbell reported that Meyer has submitted a letter to the Village Board detailing the contributions of Harnack to the HPC.

MOTION: McNichol: To instate Campbell as Vice Chair. Seconded by Keefe.

MOTION APPROVED: In a vote of four (4) to zero (0).

4. **Merchants' Meeting re: Signage:** Served as an organizational meeting to be the basis for future meetings. Mailing list established.

C. Treasurer's Report: none.

V. Old Business:

A. Community Outreach: Letters to be composed that can be sent out to all residents of the Historic District, with perhaps a different letter to be sent only to business owners.

VI. New Business:

VII. Next Meeting:

To be determined.

VIII. Adjourned: At 9:15 PM.

Respectfully submitted,
K. Harnack, Secretary.

A handwritten signature in blue ink, appearing to be 'K. Harnack', written over a horizontal line.