

**MEETING MINUTES:**  
June 20, 2013

**I. Attendance / Call to Order**

The meeting was called to order at 7:30 PM by Chairman Meyer

**Board Members:**

Meyer, M., (Chair)	<u>  x  </u>
Campbell, S. (Vice Chair)	<u>  x  </u>
Keefe, J., Esq.	<u>  x  </u>
McNichol, S.	<u>  x  </u>
Mikula, E.	<u>  x  </u>
Allein, J. (Ad-Hoc)	<u>  x  </u>

**Alternates:**

1. Kwiatek, R	<u>      </u>
2. Thomas, L...	<u>      </u>

**Secretary:**

**Liaisons:**

Stribing, J.	x	(Vill. Bd. Liaison)
McNichol, R.	x	(Vill. Code Enforc.)

Roll call indicated that five (5) voting members were present and a quorum (4) existed.

**II. Public Hearings:**

**A. 5572 Broadway: Rick Butlak; New shed & gazebo structures; door & window replacement.**

The petitioner called to postpone the hearing.

MOTION: McNichol, S. to table hearing. Second by Keefe, J.

MOTION APPROVED: In a vote of five (5) ayes to zero (0) nays.

Meyer, M. to contact petitioner to re-schedule.

**B. 10 Clark St.: Kevin Dudas; Replacement of deteriorated fence.**

The petitioner was not present at the hearing.

MOTION: McNichol, S. to approve as submitted. Second by Campbell, S.

MOTION APPROVED: In a vote of five (5) ayes to zero (0) nays.

JUSTIFICATION: Fence is compatible with the character of the house; has limited visibility from the street (1- 2 foot wide panel).

**III. Approval of meeting minutes:**

**May 8, 2013** (Regular Meeting).

CORRECTIONS NOTED (Below):

**1. I. Attendance:**

**McNichol, R.** marked “X” in attendance.

**2. II. Public Hearings:**

Hearing A. 11 W. Main St.

MOTION: “**McNichol, S.**”: To approve.

Hearing B. 5522 Broadway

MOTION: “**McNichol, S.**”: To approve.

**3. IV. Administrative Matters: B. Communications/Reports; 3. HPC Vacancies:**

MOTION: “**The Commission**” to make a recommendation...

MOTION: Keefe, J. to approve the minutes as amended. Second by McNichol, S.

MOTION APPROVED: In a vote of five (5) ayes to zero (0) nays.

**IV. Administrative Matters**

**A. Public Comment on Matters of Interest:**

**1.) New property issues:**

a. **5572 Broadway**: Future projects. R. Butlak wants to discuss his plans for the property with the HPC. His appointment is postponed as he could not appear this evening.

b. **4 West Main St. (Carson’s Jewelers)**: E. Mikula notes the deterioration of the building. R. McNichol stated that the building has some foundation issues that are probably beyond the means of the building owner.

**2.) Ongoing Property issues:**

a. **Moose Lodge**: Proposed work related to a grant to remove siding at front of building.

b. **90 Central Ave.**: Additional plans for building exterior.

c. **Lancaster Opera House**: Signage proposal not ready & lacks funding.

**B. Communications/Reports:**

1.) MM submitted a letter to CDC regarding concerns and comments on the proposed 11 West Main St. (LVP Bldg.) demolition work. Copies were emailed to HPC members.

- 2.) Brochure received: National Trust 2013 National Preservation Conference, Indianapolis, IN – October 29 – November 3. Brochure and details are on NTHP website.
- 3.) Disclosure forms received from Village Clerk/Treasurer's Office. HPC members are to fill out and return.
- 4.) CFA Conference/Workshop: scheduled for June 24 in Buffalo and July 8 in Niagara Falls.
- 5.) Resources for Proactive Preservation & Redevelopment: Event June 27 at Hotel @ The Lafayette, Buffalo.

**C. Treasurer's Report:**

- 1.) Meeting vouchers signed and to be submitted by M Meyer.
- 2.) S. Campbell submitted a voucher for the Landmark Society Conference in Brockport. (Education & Training)

**V. Old Business:**

**A. West Main St. (J. Stribing):**

*Update/Discussion: MM, JK and SM attended CDC presentation to the Planning Board on June 6 regarding the LVP Building demolition package. JS stated that the bid documents will be available on July 2 for bids due July 18. MM asked about the response to HPC comments; JS stated that the bid amount will dictate design enhancements.*

**B. Signage Regulations:** Village proposed amending sign regulations through its Codes committee (Marki); proposal was posted on the website but with no additional information on the status. Follow-up meetings were held with the business community regarding the proposed changes.

*Update/Discussion: The Village Board has scheduled a public hearing for their meeting on June 24. A separate meeting involving the Chairs of the HPC, Planning Bd. And Zoning Bd. With the Mayor and Village Attorney has been scheduled for July 16 to discuss back-lit signage specifically.*

**VI. New Business:**

- A. Laurie Thomas was approved by the Village Board as an Alternate to the HPC. Ms. Thomas has not responded to follow-up contact information by S. Campbell. M. Meyer to contact her regarding her level of interest.
- B. New HPC Secretary: The HPC is in need of a new secretary due to the resignation of

Kira Harnack. The position carries a salary of \$125/month and involves taking & recording meeting minutes; coordinating CoA hearing applications & processing mailings; preparing meeting agenda; copying & filing.

- C. 11 West Main St.: New business tenant- Artisan's Main St. Gallery scheduled to open by July 4<sup>th</sup>.

**VI. Next Meeting:** July 10, 2013 at 7:30pm

**VII. Adjourn:** At 8:42PM.

MOTION to close the meeting by Allein, J., Seconded by Mikula, E.  
MOTION APPROVED: In a vote of five (5) ayes to zero (0) nays.

Respectfully submitted,

Michael J. Meyer, Chair