

**MEETING MINUTES:**  
July 10, 2013

**I. Attendance / Call to Order**

The meeting was called to order at 7:30 PM by Chairman Meyer

**Board Members:**

Meyer, M., (Chair)	<u>  x  </u>
Campbell, S. (Vice Chair)	<u>  x  </u>
Keefe, J., Esq.	<u>  x  </u>
McNichol, S.	<u>  x  </u>
Mikula, E.	<u>  x  </u>
Allein, J. (Ad-Hoc)	<u>  x  </u>

**Alternates:**

1. Kwiatek, R.	<u>      </u>
2. Thomas, L.	<u>      </u>

**Secretary:**

**Liaisons:**

Stribing, J.	<u>  x  </u>	(Vill. Bd. Liaison)
McNichol, R.	<u>exc.</u>	(Vill. Code Enforc.)

Roll call indicated that five (5) voting members were present and a quorum (4) existed.

**II. Public Hearings:**

**A. 44 Central Ave.: Rudy Tichy; Signage Options.**

The petitioner was present and made a comprehensive presentation of his opinion on the Village Sign Regulations vs. Sign Guidelines outlined by the Small Business Association.

Discussion focused on CBD/Historic District guidelines and the impact of electronic signage. Mr. Tichy presented 3 applications. Option 1A constituted a repair to his existing back-lit sign on the building face. Option 1 replaced the existing sign with a new back-lit sign across the lintel area of the storefront. Option 2 added an LED sign above the entrance to Option 1.

MOTION: McNichol, S. to approve Option 1A as submitted. Second by Campbell, S.

MOTION APPROVED: In a vote of four (4) ayes to zero (0) nays.

JUSTIFICATION: Repair using in-kind materials; no change in size.

MOTION: Meyer, M. to deny Option 1 and Option 2. Second by Campbell, S.

MOTION APPROVED: In a vote of four (4) ayes to zero (0) nays.

JUSTIFICATION: Back-lit signage not permitted in the Historic District per the Sign Regulations.

(Joseph Keefe, Esq. joined the meeting)

**B. 5572 Broadway: Rick Butlak; New shed & gazebo structures.**

The petitioner was not present the hearing.

MOTION: McNichol, S. to approve as submitted. Second by Campbell, S.

MOTION APPROVED: In a vote of five (5) ayes to zero (0) nays.

JUSTIFICATION: Both structures are compatible with the character of the Historic District.

**C. 90 Central Ave.: Roseann Lewandowski; Replacement of existing sign.**

The petitioner was present at the hearing.

MOTION: McNichol, S. to approve as submitted. Second by Campbell, S.

MOTION APPROVED: In a vote of five (5) ayes to zero (0) nays.

JUSTIFICATION: Existing sign (back-lit) is grandfathered; new graphic is compatible with the building.

**III. Approval of meeting minutes:**

**June 20, 2013** (Regular Meeting).

MOTION: McNichol, S. to approve the minutes. Second by Keefe, J.

MOTION APPROVED: In a vote of five (5) ayes to zero (0) nays.

**IV. Administrative Matters**

**A. Public Comment on Matters of Interest:**

**1.) New property issues:**

a. **5572 Broadway**: Future projects. R. Butlak wants to discuss his plans for the property with the HPC. His appointment is postponed as he could not appear this evening.

b.1 **West Main St.**: J. Allein notes the deterioration of the building, windows were replaced 10+ years ago; nothing done since. Stribing added there are some interior issues associated with water infiltration/leak damage.

**2.) Ongoing Property issues:**

a. **Moose Lodge**: Proposed work related to a grant to remove siding at front of building.

b. **90 Central Ave.:** Additional plans for building exterior. R. Lewandowski to review exterior ramp/balustrade with the HPC.

c. **4 West Main St.:** General deterioration. J. Keefe questioned enforcement follow-up by the Village. HPC to review with Code Enforcement and request the Village Attorney to review procedure for failure to respond to citation(s).

## **B. Communications/Reports:**

1.) MM reported that the Village has received an award letter from NYS Office of Parks Recreation and Historic Preservation for a CLG matching grant of \$10,000. The Village Board must now act on the match and if approved, execute a contract with SHPO.

## **C. Treasurer's Report:**

1.) Meeting vouchers signed and to be submitted by M Meyer.

2.) S. Campbell received reimbursement for the Landmark Society Conference in Brockport. (Education & Training)

## **V. Old Business:**

### **A. West Main St. (J. Stribing):**

*Update/Discussion: Bids will now be received on July 25.*

**B. Signage Regulations:** Village proposed amending sign regulations through its Codes committee (Marki); proposal was posted on the website but with no additional information on the status. Follow-up meetings were held with the business community regarding the proposed changes.

*Update/Discussion: A meeting of HPC, Planning, and Zoning chairs is now scheduled for July 16<sup>th</sup> at 6:30 P.M.*

### **C. Disclosure Forms:**

*Update: Reminder to submit to the Clerk's Office by July 15<sup>th</sup>.*

**D. Alternate Laurie Thomas:** Laurie Thomas was approved by the Village Board as an Alternate to the HPC. Ms. Thomas has not responded to follow-up contact information by S. Campbell. M. Meyer to contact her regarding her level of interest.

*Update: M. Meyer was unsuccessful in attempting to contact her. S. McNichol spoke briefly to her on the weekend. M. Meyer will try again to obtain her resume and determine her interest.*

**E. New HPC Secretary:** The HPC is in need of a new secretary due to the resignation of Kira Harnack. The position carries a salary of \$125/month and involves taking & recording meeting minutes; coordinating CoA hearing applications & processing mailings; preparing meeting agenda; copying & filing.

*Update: Still recruiting.*

**VI. New Business:**

**A. RFP for consultant services associated with the CLG Grant.**

M. Meyer has researched some similar RFPs from other municipalities. S. Campbell to assist with RFP process pending Village approval of the grant. HPC will coordinate with SHPO once our RFP is drafted.

**VI. Next Meeting:** August 14, 2013 at 7:30pm

**VII. Adjourn:** At 9:00PM.

MOTION: to close the meeting by McNichol, S. Seconded by Meyer, M.

MOTION APPROVED: In a vote of five (5) ayes to zero (0) nays.

Respectfully submitted,

Michael J. Meyer, Chair