

## **Minutes of Village of Lancaster Community Development Corporation**

**Meeting Date November 2nd, 2016**

Attendees: Jim Allein, Matthew Walter, Dawn Robinson, John Mikoly, Paul Lista, Liz Meegan, John Chmarney, Bob Dimmig

Excused: Kim Stribing

Gallery: Bill Shroeder, Matt Murphy

Jim opened meeting at 7:45am.

John M made a motion to accept the minutes from the previous meeting with the correction that he was not in attendance, Bob seconded and it was unanimously approved.

John C passed out financial reports and reviewed. John M updated the board on the current rent roles. Matt made a motion to accept the financial reports, Liz Seconded and it was unanimously approved.

Bob updated the board on the RFP process. Local developers were contacted including the three that are currently expressing interest. Bob is listed as the contact if they should need any questions answered. John C suggested that we expedite this process and do our best to name a developer in the December meeting if possible. The Steering Committee will meet on November 30<sup>th</sup> to go through the submissions and rate them. When we meet on December 7<sup>th</sup>, the steering committee will relay the information to the rest of the board and a vote can take place at that time if all the necessary information has been gathered. On December 12<sup>th</sup>, we can present to the Village board as well.

The contract with the YMCA is almost ironed out and we hope to settle it before the December meeting.

Matt Murphy gave a building status report. The contractor that was working on the salon passed away so we are looking for a new person to finish the work there as well as the Piano Teacher expansion. The new HVAC unit will be installed next week to cover the salon, Artisan's and Chamber. Matt M is waiting on additional bids for the demo and installation of the windows on West Main.

John C presented a draft plan for further cooperation between the CDC, Chamber and the Village focusing on the CDC's purpose and mission after a sale.

At 9:10am, Matt made a motion to close the meeting, Liz seconded and it was unanimously approved.

Respectfully submitted:

Matthew J Walter  
Secretary – VOL CDC