

## Minutes of Village of Lancaster Community Development Corporation

Meeting Date June 7th, 2017

Attendees: Jim Allein, Matthew Walter, Dawn Robinson, John Mikoly, John Chmarney,

Excused: Kim Stribing, Liz Meegan

Gallery: Bill Shroeder

Jim opened the meeting at 7:46am. John M made a motion to accept the minutes from the previous meeting, Bob seconded and it was unanimously approved.

John M gave the financial report. Bills for the month totaled \$12,842.57. Matt made a motion to accept the financial reports, Bob seconded and it was unanimously approved.

John M and John C presented next year's budget. New categories and classifications have been added to make it easier to allocate funds to the proper places. A new bank account will need to be opened to avoid the comingling of tenant security deposits. Matt proposed a resolution to open that account and pay into it monthly until the security deposits totals are met. Dawn Seconded and it was unanimously approved. The final budget approval will happen at the July meeting.

Jim reported that a new maintenance person was hired after the last one didn't work out. It was agreed that Jim has the ability to hire/fire contractors as President of the board. A new cleaning and maintenance contractor starts ASAP.

John C reported that the Chamber Leadership Awards were next week. He also commented that the Chamber will be focusing on attracting more tourism to the area.

Dawn reported that the Village obtained a grant for a marketing study of the CBD. The process will begin by defining the boundaries and reaching out to the community for input.

Matt proposed a resolution that we hold off on a new officer slate until the July Meeting to ensure Jim can gauge interest of board members. Bob seconded and it was unanimously approved.

Jim, John M and Bob updated the status of the DDA. It is still being worked through with our attorney and Revitalize Lancaster. It is hoped that we will have a final copy to vote on for the July meeting.

Mayor Bill Shroeder reported that work on the demolition of the loading dock area should begin after the 4<sup>th</sup> of July and should be completed by the end of the summer. A contractor will be chosen Monday Night June 12<sup>th</sup>.

Matt proposed a resolution to allow the Village of Lancaster to use the parking lot for 4<sup>th</sup> of July festivities from 6/21 to 7/7 with the Village will coordinate parking access with tenants. Bob 2<sup>nd</sup> and unanimously approved.

At 9:00am, John M made a motion to close, Bob seconded and it was unanimously approved.

Respectfully submitted:

Matthew J Walter