

**OFFICIAL SPECIAL MEETING MINUTES-PLANNING COMMISSION**

Present: James Allein, Chairman  
Linda Parzynski, Vice-Chairperson  
Robert Deutschlander  
Richard Bulman  
Mark Grucella  
Mary Refermat  
Mary Kless (Alternate)  
Jeffrey Simme, Code Enforcement Officer (7:12p.m.)  
Jeff Stribing, Community Development Director (7:21p.m.)

Absent: Neil Connelly  
Greg Young (Alternate)

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Meeting was called to order at 7:03 p.m. by Chairman Allein in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, New York.

Chairman Allein opened the discussion regarding the updating of the code book. Prior tapes have been found but no minutes were produced.

The Fireside Inn has not submitted new plans.

The Broadway rezone should be discussed at The Village Board Meeting on July 14, 2008.

The Code Book hand out from the June 19<sup>th</sup> meeting was not an updated version. What the Commission asked to have deleted the Village Board wants to keep. There is a question over who is in charge of certain sections of the code. Mr. Deutschlander questions the changing of the fence code and feels the code should be written to fit the community.

Mr. Simme stated that the more code he has to work with the better he can assist the residents.

**Changes to be made to The Village Code**

Chapter 14-2I is deleted

Chapter 14-3G Village Assessor changes to Village Clerk

Chapter 14-5A1 change 9:00a.m. to 8:30a.m.

Chapter 17 to be addressed by The Village Board

Chapter 21-1 ... been given to the Board of Trustees changes to Village Clerk

...part of said The Board of Trustees to...

Chapter 23 to be handled by the Village Attorney

Chapter 27 Article I-Plumbing Inspector is deleted

Chapter 27 Article III to be deleted

Chapter 29-2A1 to be deleted

Chapter 29-2D to be added. Alternate appointed for one year and renewed at the pleasure of The Village Board.

Chapter 29-3 add ... its own members at the reorganizational meeting in April.

... may be made by the Planning Commission.

Add -Secretary Appointed by Planning Commission

Motion by **Richard Bulman** seconded by **Linda Parzynski** to compensate members \$50.00 per meeting.

Ayes: J. Allein, L. Parzynski, R. Bulman, M. Grucella, M. Refermat,  
and M. Kless

Nays; R. Deutschlander

Motion Carried (6-1)

Chapter 36 to be addressed by the Village Court

Chapter 53-1 ...items of trash as defined in housing maintenance in the State of New York.

Chapter 53-4 ... such notice, the Code Enforcement Officer shall cause...

Chapter 53-5 ... such costs, the Code Enforcement Officer shall certify...

Chapter 55 to be replaced with following Uniform Code

Chapter 57 no changes

Chapter 58 no changes

Chapter 60-1 Code Enforcement Officer will be designated by The Board of Trustees.

Chapter 63 no changes

Chapter 68-2A A service dog as defined under NYS Department of Agriculture and Markets

Chapter 68-2B to be deleted

**Chapter 68-5 Include copy of Pooper Scooper Law and Waste accumulation not to exceed one week.**

Chapter 68-6A Change Dog Warden to Dog Control Officer

Chapter 68-6B Change Dog Warden to Dog Control Officer

Chapter 68-9 Responsibility for Dogs as per NYS Ag Markets, 2 dogs per premises, registered after 4 months.

Chapter 68-11C ...impoundment fees.

Chapter 68-11C 1, 2, and 3 are to be deleted

Chapter 68-13B1b The cost of such euthanasia by a local veterinarian selected by the Dog Control Officer.

Chapter 68-13D2 There shall be a fee for the voluntary surrender of a dog to the Dog Control Officer for disposal by euthanasia.

Chapter 68-14 to be addressed by courts and put into fee schedule.

Chapter 71 to be deleted

Chapter 72-6 The Planning Commission is to be designated as lead agency.

Chapter 72-7 ..., appoint qualified designee to act...

Chapter 73-4 Restoration of pavement and right of way.

..., with crushed stone, remove crushed gravel

...will be restored at the sole expense of the applicant.

Chapter 73-6 Applications

Chapter 73-6 ...on file with the DPW a ...

Licensed or otherwise certified by the appropriate authority.

Chapter 73-6B is to be deleted

Move 76 to Chapter 152

Chapter 76-1 Front Yard remove However, this definition shall specifically not apply for purposes of swimming protection.

Chapter 76-1 Height add ...from the average existing grade...

Chapter 76-3 is to be deleted

Chapter 76-4 ... forward of the front building line...

... in any required front yard or six (6) feet in height in any side yard.

Chapter 76-6 Delete last sentence of Further, no fence shall be...

Chapter 76-7H is to be deleted

Chapter 76-10 ...on the inside of the fence where appropriate.

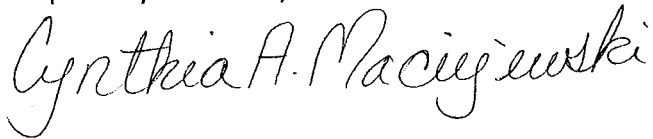
Motion made by **Mark Grucella** and seconded by **Linda Parzynski** at 9:15p.m. to adjourn the meeting.

Ayes: J. Allein, L. Parzynski, R. Deutschlander, R. Bulman, M. Grucella,  
M. Refermat, and M. Kless

Nays: -none-

Motion Carried (7-0)

Respectfully submitted,

A handwritten signature in black ink that reads "Cynthia A. Maciejewski". The signature is written in a cursive style with a large initial 'C'.

Cynthia A. Maciejewski  
Secretary to the Planning Commission

cc: Village Board of Trustees  
Planning Commission Members  
Jeff Stribing, Community Development Director