

OFFICIAL MEETING MINUTES-PLANNING COMMISSION

Present: James Allein, Chairman
 Linda Parzynski-Vice Chairperson
 Robert Deutschlander
 Richard Bulman
 Mark Grucella
 Neil Connelly
 Mary Refermat(7:03)
 Mary Kless(Alternate)
 Michelle Czech(Alternate)(7:20)

Excused: Jeffrey Simme, Code Enforcement Officer

Meeting called to order at 7:00p.m. by Chairman Allein in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, New York.

Cynthia Maciejewski led the Pledge of Allegiance.

Motion made by **Richard Bulman** and seconded by **Robert Deutschlander** to accept the minutes from the February 19, 2015 Planning Commission meeting.

Chairman Allein	Voted Yes
Vice-Chairperson Parzynski	Voted Yes
Member Deutschlander	Voted Yes
Member Bulman	Voted Yes
Member Grucella	Voted Yes
Member Connelly	Voted Yes
Member Kless	Alternate

Motion Carried

Communications

NY Planning Federation Conference in Bolton’s Landing, NY from April 12-14, 2015.
 Spring 2015 Regional Local Government Workshop in Pittsford, NY on May 14, 2015.
 Jim will speak to Mike Stegmeier about a summary of training hours for each member.
 Members need to be credited with 4 hours yearly unless hours are carried over from another year with the exemptions of Richard Bulman and Robert Deutschlander.

The chocolate store will be opening next week and the CDC is 98% sure that M&T Bank will grant the loan for repairing the roof at West Main Street. The Yelling Goat and 99 Brick Oven are looking to add outside dining which will need to be reviewed by the Planning Commission.

West Main Street Project

Bob Dimmig presented the Draft RFP. Material added to the Introduction was added to make the RFP sizzle. The Content added a working name of **Lancaster Village Center**. It has been suggested that the Village conduct a Phase 1 Environmental Study. Developers would then have upfront information of any waste on the site that could affect their proposed development. The study should be supplied by July 13, 2015 if financed by the Village or CDC. Mayor Maute will discuss this at Monday's Village Board meeting. The Financial Data is not the developers concern and much of the original information was removed. Infrastructure described full service on all four sides and sanitary and storm sewers were noted. Appropriate dates have been added to the timeline. Public Notices will be checked into by Bob but he does not feel that they are necessary. List of Resources include large construction plans available by request only. Clarification was given about the dry cleaners once located on West Main Street that in face they were not cleaning on site but only processed the garments. The remains of buildings were taken down to the ground and hauled off site so that there were no residuals. The basement level was completely dug out and records of such are on file at the DPW.

A Pre Bid Meeting will be hosted at The Lancaster Opera House. The scene will be set with renderings of the Village on easels and possibly music to promote the Village. It is about creating excitement about the development of **Lancaster Village Center**.

The RFP is quite an improvement and Bob has done one heck of a job developing it. This timeline puts us ahead of schedule.

In the future documents will include a revision date.

Motion made by **Richard Bulman** and seconded by **Robert Deutschlander** to accept and recommend approval of the RFP dated March 19, 2015.

Chairman Allein	Voted Yes
Vice-Chairperson Parzynski	Voted Yes
Member Deutschlander	Voted Yes
Member Bulman	Voted Yes
Member Grucella	Voted Yes
Member Connelly	Voted Yes
Member Refermat	Voted Yes
Member Kless	Alternate
Member Czech	Alternate

Motion Carried

Green Buffalo Pub still has not enclosed the dumpster and drums. There are now 5 @ 50 gallon drums in the parking lot. Mayor Maute will contact Ryan McNichol on Friday about the situation.

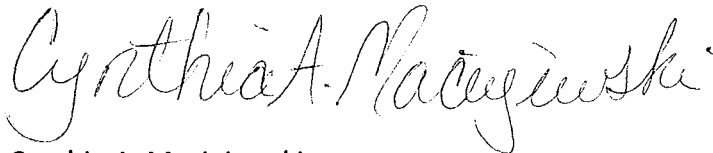
The next meeting of the Planning Commission is scheduled for April 16, 2015.

Motion made by Mark Grucella and seconded by Neil Connelly to adjourn the meeting at 8:00p.m.

Chairman Allein	Voted Yes
Vice-Chairperson Parzynski	Voted Yes
Member Deutschlander	Voted Yes
Member Bulman	Voted Yes
Member Grucella	Voted Yes
Member Connelly	Voted Yes
Member Refermat	Voted Yes
Member Kless	Alternate
Member Czech	Alternate

Motion Carried

Respectfully submitted,



Cynthia A. Maciejewski

Secretary to the Planning Commission

