
OFFICIAL MEETING MINUTES-PLANNING COMMISSION

Present: James Allein, Chairman
Robert Deutschlander, Vice-Chairman
Richard Bulman
Mark Grucella
Neil Connelly
Mary Refermat
Mary Kless(Alternate)
Jeff Stribing, Community Development Director

Excused: Linda Parzynski
Michelle Czech(Alternate)

Meeting called to order at 7:00p.m. by Chairman Allein in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, New York.

Chairman James Allein led the Pledge of Allegiance.

Motion made by Richard Bulman and seconded by Linda Parzynski to accept the minutes from the November 17, 2011 Planning Commission meeting, with the change of Absent to Excused in Attendance.

Chairman Allein	Voted Yes
Vice-Chairman Deutschlander	Voted Yes
Member Bulman	Voted Yes
Member Grucella	Voted Yes
Member Connelly	Voted Yes
Member Refermat	Voted Yes
Member Kless	Alternate

Motion Carried

NYSF Conference will be held in Saratoga Springs on April 15-17, 2012.

Proposed Budget for the Lancaster Planning Commission.

Personal Services	\$5250.
Office Supplies	\$150.
Printing Code Review	\$0.
Dues & Subscriptions	\$250.

Professional Services	\$500.
Consultant	\$800.
Postage	\$300.
Expense & Travel	\$1100.
Education & Training	\$1500.
Budget Total	\$9850.

Motion made by Robert Deutschlander and seconded by Richard Bulman to submit proposed budget for the Lancaster Planning Commission.

Chairman Allein	Voted Yes
Vice-Chairman Deutschlander	Voted Yes
Member Bulman	Voted Yes
Member Grucella	Voted Yes
Member Connelly	Voted Yes
Member Refermat	Voted Yes
Member Kless	Alternate

Motion Carried

Chairman Allein reviewed the role of an alternate with Michael Stegmeier. Alternates are involved in open discussion but cannot make, second or vote on a motion unless in the absence of a member.

Open meeting law was passed and clarification will be given at the NYSF Conference which Chairman Allein will attend. One question is whether or not canceled meetings need to be made public. Steve Watson of The Buffalo News has been calling and reporting on local meetings. Public hearings must be published.

Jeffrey Stribing reported on the Downtown Project. The project was given an application for community block grants which are provided by HUD Federal Funding. Approval was given to accept the Right of Way from Community Development. The traffic circle has proven to be too costly and would take up too much property. Permission has been given to demolish areas 2, 3 & 4 of West Main Street and down the hill. At this time Save A Lot will stay. Part of the roof does have a problem and needs replacement or will be removed. By the end of 2012 the first phase will be complete. The \$600,000 HUD grant will be used for this phase.

On Central Avenue the Spice Store has not yet opened but the consignment and toy stores are doing well. Dog Groomer has a loyal clientele and the music store is the same. The facades are all done and more money was requested but the request was denied. Small novelty shops are what are working on Central Avenue and hopefully more will locate in the front of the old Fitness Factory. Parking has been an issue for businesses since 1936. The Opera House is using Chrusicki Bakery for snacks during intermission. Survival is difficult for small businesses.

Motion made by Neil Connelly and seconded by Richard Bulman to adjourn the meeting at 8:08p.m.

Chairman Allein	Voted Yes
Vice-Chairman Deutschlander	Voted Yes
Member Bulman	Voted Yes
Member Grucella	Voted Yes
Member Connelly	Voted Yes
Member Refermat	Voted Yes
Member Kless	Alternate

Motion Carried

Respectfully submitted,



Cynthia A. Maciejewski
Secretary to the Planning Commission