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OFFICIAL MEETING MINUTES-PLANNING COMMISSION

- Present: James Allein, Chairman  
Linda Parzynski, Vice-Chairperson  
Robert Deutschlander  
Richard Bulman  
Neil Connelly  
Mary Refermat  
Mary Kless(Alternate)  
Michelle Czech(Alternate)  
Jeffrey Simme, Code Enforcement Officer  
Jeffrey Stribing, Community Development Director  
Ryan McNichol, Code Enforcement Officer
- Excused: Mark Grucella  
Arthur Herdzik, Village Attorney
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Meeting called to order at 7:00p.m. by Chairman Allein in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, New York.

Neil Connelly led the Pledge of Allegiance.

Motion made by **Richard Bulman** and seconded by **Robert Deutschlander** to accept the minutes from the October 18, 2012 Planning Commission meeting.

Chairman Allein	Voted Yes
Vice-Chairperson Parzynski	Voted Yes
Member Deutschlander	Voted Yes
Member Bulman	Voted Yes
Member Connelly	Voted Yes
Member Refermat	Voted Yes
Mary Kless	Alternate
Michelle Czech	Alternate

**Motion Carried**

**Correspondence:** Letter received from Benderson stating that a fence will be erected on their site at Walden and Central Avenue within 45 days.

**Site Plan Review-Lancaster Knives, Inc., 173 Court Street-**Allen Turton was in attendance to represent Mr. Cant. Mr. Turton distributed a site plan showing 20 junipers planted

approximately 2.5' from the northern property line. He requested that the planting not be done for one year since the planting season had past, settling of the ground is a concern and the deed and survey do not coincide. Planting in one year was a concern to the commission members and it was noted that the survey submitted was from November 30, 2011 and is not old. Current property markers are in place and an early spring planting was suggested to be more suitable. If a date is set for planting by resolution and it is not adhered to then Mr. Cant would be in violation.

Motion made by **Robert Deutschlander** and seconded by **Linda Parzynski** to accept the proposed site plan with a 5' setback from the center of the tree to the north property line to be planted no later than October 15, 2013 but earlier if possible.

Chairman Allein	Voted Yes
Vice-Chairperson Parzynski	Voted Yes
Member Deutschlander	Voted Yes
Member Bulman	Voted Yes
Member Connelly	Voted Yes
Member Refermat	Voted Yes
Mary Kless	Alternate
Michelle Czech	Alternate

**Motion Carried**

Dan Bonk thanked the commission for their consideration and efforts.

**Discussion**-Village Code relating to notification of residents about pending variances. Zoning Board of Appeals meeting notice is put into the local paper. Planning Commission items which involve residents and other municipalities do require notification. Town code does require notification of 300' for rezones and 100' for variances. Jeff Simme will write something up for the December meeting. The Village Clerk would need to set up procedures and input from the ZBA would be helpful. The official publication of the Village would need to be decided if this was included in the code.

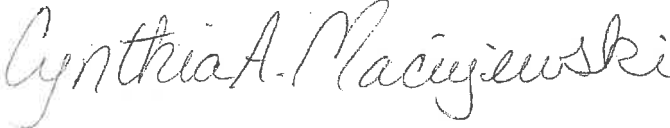
Motion made by **Richard Bulman** and seconded by **Robert Deutschlander** to adjourn the meeting at 7:52p.m.

Chairman Allein	Voted Yes
Vice-Chairperson Parzynski	Voted Yes
Member Deutschlander	Voted Yes
Member Bulman	Voted Yes
Member Connelly	Voted Yes
Member Refermat	Voted Yes

Mary Kless  
Michelle Czech  
**Motion Carried**

Alternate  
Alternate

Respectfully submitted,

A handwritten signature in cursive script that reads "Cynthia A. Maciejewski". The signature is written in dark ink and is positioned below the typed name.

Cynthia A. Maciejewski  
Secretary to the Planning Commission

