

Minutes of Village of Lancaster Community Development Corporation
Meeting Date April 3rd, 2019

Attendees: Jim Allein, John Chmarney, Robert Lawrence, John Mikoley, Bill Schroeder, Tommy Sweeney, Shannon McNichol, Bob Dimmig

Absent:

Gallery: Lynn Ruda, Richard Groblewski, Deb Glowny, Deb Dickman

Jim A. opened the meeting at 4:00PM

Minutes: John M. made a motion to approve the minutes from February March 6th, 2019. Seconded by Tom S. and unanimously approved

Treasurer's Report:

John M. gave the treasurer's report for February and March. Total Deposits \$474.78, (proceeds from sale). Checks (2 checks to Magavern, Magavern, & Grimm) \$718.50. P&L through March Net income \$28,186.70. Bill S. asked about balance sheets and bank reconciliations available to be distributed. John M. stated that he could provide those once the proper method to address the sale of assets is removed (building). John M. did provide current bank balances. M&T checking \$30,972.67, Bank of Akron \$30,117.97, M&T security deposit account \$4,401.53 and petty cash of \$61.26. Total of \$65,553.43. Jim A. asked about the account that incurs a \$29/month fee. John C. discussed moving that account to a Bank of Akron account. Bill S. asked about the books being audited and Jim A. stated that they have been, but we are due for one. John M. did already discuss with auditor.

John C. made a motion to transfer M&T "main" account to Bank of Akron. Seconded by Jim A. and unanimously approved.

Additional Business:

Garden Walk: Jim A. stated that John M. has been in touch with our attorney regarding work with the group. The attorney stated that we can do so without jeopardizing out 501C-3. Jim A. addressed Rich Groblewski regarding what they need from us. Rich G. addressed the board regarding the status and process. John M. mentioned opening up an account to handle funds., Deb G. (gallery) responded that Bank of Akron could offers an account with no monthly fee. Jim A. stated that he wanted to sit with Lynn R., Rich G., the Village Clerk to figure out the details.

John M. made a motion, After consulting and getting approval from our auditor and attorney, that we go forward and set up a separate bank account at Bank of Akron for local programs and events. Seconded by Bob L. and unanimously approved.

Audit & IRS Filing: John M. discussed the forms that we are required to file with the IRS. He stated that he reached out to the auditor and will be getting together with them and will schedule an audit.

Thursday Night in the Village: Tom S. discussed the meetings being held every other week. He stated that the group does wish to accept the CDC funding offer. Tom S. discussed the range of events and referenced the meeting notes/minutes provided by the Thursdays in the Village (TitV) group. John C. mentioned the August 29 "Celebrate Lancaster" event. John C. suggested that the CDC might want to offer to manage the event.

Jim A. stated that the merchants group has accepted our offer and that sponsorship money will be coming in and we will be paying out up to \$2,000 as a sponsorship. John C. reviewed some of the suggested items for the events. John C. suggested the need for a budget for the program. Tom S. stated that the CDC needs to know where the money is going in advance of an event.

Need for Budget: Jim A. received a letter from the State Budget Office informing us that the required financial reports have not been filed as of February 2019. This is required under the "Public Authorities Law". John M. confirmed the budget year and recommended meeting to get into compliance.

Village Update: Bill S. discussed an upcoming meeting of building owners, town officials and Waste Management. Under the terms of current garbage contract, there should not have been a pickup provided. Tom S. indicated that he would be able to help with space for a dumpster.

Lynn R. discussed the West Main Street extension and stated that four (4) proposals have been received from the RFP. She stated that a committee has been put together to review the proposals. Lynn stated that the CMAC grant is going to be announced shortly.

Tom S. discussed some tenant movement in the village with the loss of a tenant (Crossfit Gym) and a new tenant (Dance studio) and also discussed a potential brew pub. Tom mentioned that he is seeking to do a stucco project to improve and protect the exterior of the West Main St. building.

Lynn R. discussed the two (2) new trustees in the Village. She stated that Joe Quinn will be co-chairing econ. Development with her. Lynn discussed getting a meeting together with the CDC and the merchants. Lynn asked for input and discussed plans to get the groups together. Jim A. mentioned the need for the involvement of the HPC as well. Lynn asked that we think about who the representative of the CDC would be.

John Chmarney: John C. presented his ideas for the CDC moving forward. John reviewed his ideas for potential reorganization of the CDC. Attachment provided with 3 different proposed options. After review of his proposal it was agreed that we would meet on Tuesday April 16th at 8 AM at Shannon M.'s office on Broadway.

At 5:00 pm Tom S. made a motion to adjourn, seconded by Bob L. and unanimously approved.

Respectfully submitted,

Robert Lawrence