

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

MEETING MINUTES
January 14, 2015

I. Attendance/Call to Order

The meeting was called to order at 7:31 PM by Chairman Meyer.

Board Members

Allein, J.	<u>X</u>
Campbell, S. (Vice Chair)	<u>X</u>
Keefe, J.	<u>X</u>
McNichol, S.	<u>X</u>
Meyer, M. (Chair)	<u>X</u>
Mikula, E.	<u>X</u>

Secretary

Eckert, E.	<u>X</u>
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McNichol, R. (Code Enf.)	<u>X</u>
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Roll call indicated that six (6) voting members were present and a quorum existed.

II. Public Hearings:

a. *No report*

III. Approval of Meeting Minutes

a. *December 10, 2014 (Regular Meeting)*

MOTION: E. Mikula moved to approve the minutes. Second by J. Keefe.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

IV. Administrative Matters:

a. Public comment on matters of interest

i. T. Sweeney (3-5 West Main St.) brought forward an image of a proposed sign for his property at 3-5 West Main St. to identify the building as part of the Central Ave. Historic District on the National Register of Historic Places. The Board liked the proposed sign, Mr. Sweeney will return next meeting with a CoA application.

b. New property issues:

i. 11 West Main St. – Goomba’s Boxing Club – J. Allein stated concerns by Matt Murphy (Aurora Imprints – 10 Aurora St.) that he is ready to put up his awning and sign at 10 Aurora St but the Goomba’s sign is in its place. Code Enf. R. McNichol will follow up with Goomba’s, the unregulated sign will be subject to the decision of the court.

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- ii. 5430 Broadway – Broadway Deli – J. Allein brought to the Board’s attention the framework for the temporary sign is sitting in the parking lot in front of the business and is an eyesore.
- c. Ongoing property issues
 - i. 1 Central Ave. (former Sunoco Station): *No update.*
 - ii. 5346 Broadway (Wally’s Auto Shop): *No update*
 - iii. 5437 Broadway (Depew Lancaster Moose Lodge): *Update – The Moose have begun work on the inside, and are looking to start exterior work in the Spring.*
 - iv. 5513 Broadway (former Memory’s Restaurant): *Update – Code Enforcement is in contact with the owners and hopes to have repairs made after the weather improves.*
 - v. 32 Central Ave. (Angel Hair Shoppe): *Update – Business owner was in attendance, she intends to submit a CoA for the Board to discuss at the next meeting.*
 - vi. 90 Central Ave. (Lancaster Antique Mall): *Update – Code Enforcement has sent a notice to the property owner regarding the temporary sign at Central Ave. and St. Joseph St.*
- d. Communications/Reports
 - i. Chairman M. Meyer has written and sent a recommendation letter to the Village Board regarding the Amendment of Signage Regulations within the Historic District to the Village Code. The next Village Board meeting is January 26, 2014.
- e. Treasurer’s Report
 - i. No report.

V. Old Business:

- a. Window Signage Regulations in the Village Code: *Update – M. Meyer has written the Village Board and Village Attorney A. Herdzik regarding the Amendment of Signage Regulations within the Historic District to the Village Code.*
- b. Historic Preservation Commission – Public Education and Information: *Update – The HPC is working on several files that the Village can put on the website for the public. The HPC is planning for a mailing for all property owners in the historic district including a map and an informational letter. S. McNichol suggests that to the next HPC meeting each member of the Board bring something to contribute to the potential newsletter/ mailing.*
- c. West Main St. Improvement: *Update – J. Allein updated the HPC on the status of the project from his knowledge from involvement with the Community Development Corporation.*

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VI. New Business:

- a. Election of Chair – S. Campbell nominated M. Meyer as Chairman of the Village of Lancaster Historic Preservation Commission. M. Meyer accepted the nomination.
APPROVED: In a vote of five (5) ayes to zero (0) nays. M. Meyer abstained from voting.
- b. Election of Vice- Chair – J. Allein nominated S. Campbell as Vice- Chairman of the Village of Lancaster Historic Preservation Commission. S. Campbell accepted the nomination.
APPROVED: In a vote of five (5) ayes to zero (0) nays. S. Campbell abstained from voting.
- c. Town of Lancaster (21 Central Ave.) – J. Allein informed the HPC that a Town of Lancaster employee informed him that they intend to put a drop box for tax collections on the Clark St. side of the older addition to the Historic building.
- d. Lancaster Historical Society and Museum (40 Clark St.) – J. Allein brought to the HPC’s attention that a window on the front of the building has been blown out, as well as his concern for the care of the contributing building to the Central Ave. Historic District on the National Register of Historic Places. Several other Board Members voiced their concern as well. M. Meyer will draft a letter to the Town Board voicing the HPC’s concern about the condition of the building and that it is a public safety issue as well.
HPC Meeting Time – J. Keefe brought up the idea to move the meeting time of the HPC meetings to 7:00pm instead of 7:30pm. The Board had no disagreements with the change.
MOTION: E. Mikula moved to move the meeting time of future HPC meetings to 7:00pm pending room availability per Village Clerk M. Stegmeier. Second by J. Allein.
MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

VII. Next Meeting: February 10, 2015 @ 7:00pm

VIII. Adjourn

- MOTION: S. McNichol moved to adjourn the meeting. Second by J. Allein.
MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.