

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

MEETING MINUTES
March 11, 2015

I. Attendance/Call to Order

The meeting was called to order at 7:02 PM by Chairman Meyer.

Board Members

Allein, J.	<u>X</u>
Batt, R.	<u>X</u>
Campbell, S. (Vice Chair)	<u>X</u>
Keefe, J.	<u>X</u>
McNichol, S.	<u>7:30pm</u>
Meyer, M. (Chair)	<u>X</u>
Mikula, E.	<u>X</u>

Secretary

Eckert, E.	<u>X</u>
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Liasons

McNichol, R. (Code Enf.)	<u>exc.</u>
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Roll call indicated that six (6) voting members were present and a quorum existed.

II. Public Hearings:

a. *No report*

III. Approval of Meeting Minutes

a. *March 11, 2015 (Regular Meeting)*

MOTION: E. Mikula moved to approve the minutes as corrected. Second by S. Campbell.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

IV. Administrative Matters:

a. Public comment on matters of interest - *No report*

b. New property issues

- i. 5413 Broadway (Picasso's Pizza) – The Board has noticed full window decals that do not conform to the HPC guidelines. M. Meyer will ask Code Enforcement to look into this issue.

c. Ongoing property issues

- i. 1 Central Ave (former Sunoco Station) – *No update*
- ii. 5346 Broadway (Wally's Auto Shop) – *No update*
- iii. 90 Central Ave. (Lancaster Antique Mall) – *Update – Code Enf. R. McNichol has been in contact with the owners and the temporary sign should be removed soon.*

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iv. 32 Central Ave. (Angel Hair Shoppe) – *No update*

d. Communications/Reports

- i. The HPC received Village Board minutes from the month of March.
- ii. The HPC received the Alliance Review for the first quarter of 2015.

e. Treasurer's Report

- i. The 2015/16 FY budget will be released soon

V. Old Business:

- a. Preservation Conference – Geneva NY: *Update – S. Campbell is attending the conference. R. Batt is interested and may attend also.*
- b. Historic Preservation Commission – Public Education and Information: *Update – The board approved a new COA application and directions to be listed on the Village website as well as to be distributed to the Clerk Treasurer's Office and the Building Department.*

MOTION: M. Meyer moved to approve the new application and related information as it was edited.
Second by J. Keefe.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

- c. HPC - Website: *Update – the Board Members should send any information they wish to be posted on the new website to Board Member S. McNichol*
- d. HPC – Meet and Greet Event: *Update – the HPC Meet & Greet Event will be prior to the June HPC Meeting – June 10, 2015 at 5pm at 42 Aurora St. S. Campbell will talk to several of the local businesses to inquire about snacks/hors d'oeuvres. E. Eckert will work on putting together a mailing including an invitation to the event for property owners in the Historic District.*

VI. New Business

VII. Next Meeting: May 13, 2015 @ 7:00pm

VIII. Adjourn

MOTION: E. Mikula moved to adjourn the meeting. Second by S. McNichol.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.