

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

MEETING MINUTES
July 8, 2015

I. Attendance/Call to Order

The meeting was called to order at 7:02 PM by Chairman Meyer.

Board Members

Allein, J.	<u>X</u>
Batt, R.	-
Campbell, S. (Vice Chair)	<u>X</u>
Keefe, J.	-
McNichol, S.	<u>X</u>
Meyer, M. (Chair)	<u>X</u>
Mikula, E.	<u>exc.</u>

Secretary

Eckert, E.	<u>X</u>
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Roll call indicated that four (4) voting members were present and a quorum existed.

II. Public Hearings:

a. *5564 Broadway – Andrezej Samulak – Stair replacement and sidewalk*

Mrs. Samulak was present. She explained that this is simply a replacement of the existing stair and one concrete sidewalk section. The Board had no questions.

MOTION: M. Meyer moved to approve the CoA as written. Second by S. McNichol.

MOTION APPROVED: In a vote of four (4) ayes to zero (0) nays.

b. *5465 Broadway – Barbara Wawrowski – Fencing*

Ms. Wawrowski was not present. The Board discussed the proposed fencings. There was a lack of documentation and as Ms. Wawrowski was not present, there could not be any clarification. The Board resolved to table the hearing to a future meeting.

III. Approval of Meeting Minutes

a. *June 10, 2015 (Regular Meeting)*

MOTION: S. Campbell moved to approve the minutes as written. Second by S. McNichol.

MOTION APPROVED: In a vote of four (4) ayes to zero (0) nays.

IV. Administrative Matters:

a. Public comment on matters of interest

- i. J. Allein informed the board that the Village Board has hired a new part-time Code Enforcement Officer, Shawn Marshall. He will be working limited hours around his full-time employment. The

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HPC discussed how difficult it will be to enforce anything in his limited hours. M. Meyer will draft a letter of concern to the Village Board and request that they look to hire a full-time code enforcement officer for the village.

- b. New property issues
 - i. S. McNichol noted that over the holiday weekend, she noticed lawn signs all over town. The HPC discussed how this goes back to the lack of code enforcement at this time in the village and especially the Historic District.
 - ii. 63 Central Ave. (Wilde Art) – Mr. Lazazzero has put up additional signage in his windows that he not applied for a COA for.
- c. Ongoing property issues
 - i. 5346 Broadway (Wally’s Auto Shop) – *No update*
 - ii. 5430 Broadway (Broadway Deli) – *No update*
 - iii. 5413 Broadway (Picasso’s Pizza) – *No update*
 - iv. 32 Central Ave. (Angel Hair Shoppe) – *No update*
 - v. 85 Central Ave. (Simply Italiano) – *S. Campbell mentioned the additional signage to Paul Lista after the last meeting.*
- d. Communications/Reports
 - i. The HPC received the Village Board June 8, 2015 meeting minutes.
- e. Treasurer’s Report
 - i. Anyone who made purchases for the HPC Meet and Greet Event should submit vouchers to M. Stegmeier in the Village Clerk-Treasurer’s Office.

V. Old Business:

- a. Historic Preservation Commission – Website – *S. McNichol is going to oversee making the website live. The HPC can continue to send information to S. McNichol and the website can be updated as needed.*
- b. June 23, 2015 – Joint Historic Preservation Commission Meeting @7:00pm in the Village of Williamsville Hall – *The Villages of Lancaster, Clarence, Williamsville and Amherst were present. The HPC talked about new initiatives for the Village of Lancaster and that hearing about other HPCs and problems they have faced as well as dealt with and how it can benefit the Village of Lancaster.*

VI. New Business

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- a. New HPC Initiatives – *The HPC is interested in designating more local landmarks in the Village of Lancaster. Each Board Member will compile a list of notable building in the historic district for the next meeting.*
- b. Main Street Grant Program – *The Village has received applications for matching funds for Main Street Grants. M. Stegmeier is compiling the votes to decide which properties will be awarded the matching funds for improvements that would have to be completed by the end of the year.*

VII. Next Meeting: August 12, 2015 @ 7:00pm

VIII. Adjourn

MOTION: M. Meyer moved to adjourn the meeting. Second by S. McNichol.

MOTION APPROVED: In a vote of four (4) ayes to zero (0) nays.