

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

MEETING MINUTES
August 12, 2015

I. Attendance/Call to Order

The meeting was called to order at 6:59 PM by Chairman Meyer.

Board Members

Allein, J.	<u>X</u>
Batt, R.	<u>X</u>
Campbell, S. (Vice Chair)	<u>X</u>
Keefe, J.	<u>X</u>
McNichol, S.	<u>X</u>
Meyer, M. (Chair)	<u>X</u>
Mikula, E.	<u>X</u>

Code Enforcement Officer

Marshall, S.	<u>X</u>
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Secretary

Eckert, E.	<u>X</u>
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Roll call indicated that seven (7) voting members were present and a quorum existed.

II. Public Hearings:

a. *5636 Broadway – Grace Miller – Repairs on porches*

Grace was present. She explained that the railing on the existing side porch will need to be raised to 36” for code reasons. S. Campbell presented her with a solution to rebuild the railing without disturbing the spindle-styled posts. Grace explained that she plans to replace the box posts to spindle-styled posts. They plan to fix the exterior stairs. The board discussed the recent improvements to the house.

MOTION: S. Campbell moved to approve the CoA as written. Second by J. Keefe.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

b. *5465 Broadway – Barbara Wawrowski – Fencing*

Ms. Wawrowski was not present. The Board discussed the proposed fencings. E. Eckert spoke with Ms. Wawrowski, who had spoken with Code Enforcement (possibly the building department) and was told to put up the fencing as it is not visible from the street.

MOTION: M. Meyer moved to approve the CoA as written. Second by S. McNichol.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

c. *63 Central Ave. – Art Lazazzero – Signage*

Mr. Lazazzero was present. He explained his plans to add a 10” section to the bottom of the existing Pleasant View Ave. sign as well as illuminate the sign. M. Meyer suggested 3 gooseneck lights above the sign to shine over the sign.

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MOTION: M. Meyer moved to approve the CoA with the condition that the lighting consists of 3 gooseneck lamps. Second by S. Campbell.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

III. Approval of Meeting Minutes

a. *July 8, 2015 (Regular Meeting)*

MOTION: E. Mikula moved to approve the minutes as written. Second by M. Meyer.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

IV. Administrative Matters:

a. Public comment on matters of interest

- i. J. Allein brought with him the verbiage found in the new Hamburg sign ordinance in hopes that it would create a way for the HPC to prohibit parked trucks being used for advertising within the historic district. M. Meyer will draft a letter to the Village Board in support of changing the signage codes for the local historic district.

b. New property issues

c. Ongoing property issues

- i. 5430 Broadway (Broadway Deli) – *S. Marshall updated the HPC on the signage issues. The property owners have been cited by Code Enforcement. Jeff Simme is continuing to talk to the owner regarding the signage that the property owners had been discussing with the HPC.*
- ii. 5413 Broadway (Picasso's Pizza) – *S. Marshall to follow up with the management of the restaurant regarding the window signage.*
- iii. 32 Central Ave. (Angel Hair Shoppe) – *Angel Hair Shoppe has submitted an application for a COA. A hearing will be scheduled for the September meeting.*
- iv. 85 Central Ave. (Simply Italiano) – *S. Marshall noted that the windows in the front have been tinted. M. Meyer will call Paul Lista about the signage and keep in contact with S. Marshall viz e-mail.*
- v. 5461 Broadway (Lancaster Presbyterian Church) – *S. Marshall stated that the LPC has been cited for its signage.*
- vi. General Village Signage – *S. Marshall discussed with the board that he and Jeff Simme are looking to assess all the signage in the village to attempt to have all the issues in a row for the start of 2016. R. Batt stated that he objects to waiting until Jan. 1, 2016. M. Meyer agrees with R. Batt. S. Marshall stated that if the board wants them to start sooner, Code Enf. will bring communication with business owners. M. Meyer reiterated that all new signage requires a COA*

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from the HPC and that the HPC dictates the coverage of windows using 30% of window coverage as a rule of thumb.

- d. Communications/Reports
 - i. The HPC received the Village Board June 22, 2015 and July 13, 2015 meeting minutes.
 - ii. The HPC received the May-June 2015 Alliance Review publication.
- e. Treasurer's Report
 - i. *No report*

V. Old Business:

- a. Historic Preservation Commission – Website – *S. McNichol is going to have the website published and send the link to the site to the HPC members.*
MOTION: M. Meyer to approve the payment for the new HPC website. Second by J. Allein.
MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.
- b. Main Street Grant Program – *Three properties in the local Historic District were approved for matching funds from the Main Street Grant Program by the Village. The paperwork and work will need to be completed by the end of 2015.*
- c. New HPC Initiatives – *The HPC members are compiling a list of potential local landmarks to suggest to property owners should be nominated for the local historical landmark status. R. Batt brought a list with him to the meeting and M. Meyer and the rest of the board members will add to the list. Discussion on how to approach the property owners will continue next meeting.*

VI. New Business

- a. Code Enforcement Officer – *R. Batt has sent a letter to the Village Board regarding the lack of a full time code enforcement officer for the Village. J. Allein stated that he agrees with R. Batt but also that the Village Board's budgets are still facing the effects from the November Storm cleanup. M. Meyer stated that although it may not be possible presently, the HPC should continue to lobby for a full time code enforcement officer or increased hours for the existing staff in order to enforce restrictions on signage and upkeep properties in the village.*

VII. Next Meeting: September 9, 2015 @ 7:00pm

VIII. Adjourn

MOTION: M. Meyer moved to adjourn the meeting. Second by R. Batt.

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MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.