

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

MEETING MINUTES
December 9, 2015

I. Attendance/Call to Order

The meeting was called to order at 7:01 PM by Chairman Meyer.

Board Members

Allein, J.	<u>X</u>
Batt, R.	<u>exc.</u>
Campbell, S. (Vice Chair)	<u>X</u>
Keefe, J.	<u>X</u>
McNichol, S.	<u>exc.</u>
Meyer, M. (Chair)	<u>X</u>
Mikula, E.	<u>X</u>

Code Enforcement Officer

Marshall, S.	<u>exc.</u>
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Secretary

Eckert, E.	<u>X</u>
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Roll call indicated that five (5) voting members were present and a quorum existed.

II. Public Hearings:

a. *32 Central Ave. – Angela Mackiweicz (Angel Hair Shoppe)– Window Signage*

Ms. Mackiewicz was present at the meeting. The Board discussed her proposed window signage. The Signage was approved under the following conditions: the phone number on the signage is smaller than was proposed, the typeface used for “cuts, colors & perms” matches that used for the phone number, and the window remains 2/3 clear of signage.

MOTION: S. Campbell moved to approve the CoA with the stated conditions. Second by E. Mikula.

MOTION APPROVED: In a vote of five (5) ayes to zero (0) nays.

b. *5437 Broadway – Nick Sebastiano/Tom Bungo (Moose Club) – Roof and cornice replacement*

No representatives were present at the meeting. The Board tabled the hearing until the January meeting.

III. Approval of Meeting Minutes

a. *November 11, 2015 (Regular Meeting)*

MOTION: J. Allein moved to approve the minutes as written. Second by E. Mikula.

MOTION APPROVED: In a vote of five (5) ayes to zero (0) nays.

IV. Administrative Matters:

a. Public comment on matters of interest

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- i. Dave Hardy from the Lancaster Presbyterian Church (LPC) was present and wished to discuss some exterior lighting plans for the church. LPC would like to fix the globe lights next to the main door – M. Meyer responded that this is a maintenance item and the LPC does not need a COA to repair those lights. LPC is exploring putting floodlights in that were previously installed to light up the building at night. M. Meyer responded that a COA would be needed for this item. The last item was that the LPC is exploring putting holiday lights on the church during the “Light Up Lancaster” season on the front or front and sides of the church. M. Meyer stated that as long as the lights were seasonal the Board would have no problem with seasonal lighting, but requests that the LPC stay in contact with the HPC regarding these lights.
 - ii. J. Allein updated the Board on the status of the Community Development Corporation’s property on West Main Street. The property has been listed for sale.
 - iii. Tom Sweeney recently acquired 20 Brookfield Pl. and discussed with the Board his plans to put in a new driveway in the future as it currently has a shared driveway. The Board made note that he will need a COA for this work in the future.
 - iv. J. Allein made note that as the Town of Lancaster has a new supervisor, it may be time to revisit the Board’s interest in the maintenance and repairs of the Lancaster Historical Society building.
- b. New property issues
- c. Ongoing property issues
- i. 5430 Broadway (Broadway Deli) – *No update – the Board requests that Code Enforcement cites the property owner for their signage.*
 - ii. 5413 Broadway (Picasso’s Pizza) – *Mark Digiore was present to discuss the window signage at the property. M. Meyer explained the HPC’s 1/3 window coverage rule of thumb. The HPC requested that Mr. Digiore send the board a photo of the windows as they are and would like to work with the property owner to come to an agreement about the window coverings.*
 - iii. 85 Central Ave. (Simply Italiano) – *No update.*
 - iv. 5639 Broadway – *No update.*
 - v. 90 Central Ave. (Vintage Grace Antiques) – *No update – the Board requests that Code Enforcement cites the property owner for their signage.*
- d. Communications/Reports
- i. The HPC received the Fall 2015 Alliance Review publication.
 - ii. M. Meyer was copied on correspondence from Performance Advantage Company (6 West Main St.) regarding overgrown plants at the Lancaster Post Office (5406 Broadway).
- e. Treasurer’s Report

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- i. A report of the current HPC budget was provided to all Board members as the fiscal year is half over.*

V. Old Business:

- a. HPC Website – No update – keep sending pictures/information/bios to S. McNichol.*
- b. New HPC Initiative – Local Historic Landmarks – The Board was provided with a list of properties that may be eligible. S. Campbell noted that the board members should think of property owners that would be interested in becoming a local historic landmark.*
- c. Proposed Vehicle Sign Regulations – No update.*

VI. New Business

VII. Next Meeting: January 13, 2016 @ 7:00pm

VIII. Adjourn

MOTION: E. Mikula moved to adjourn the meeting. Seconded by J. Keefe.

MOTION APPROVED: In a vote of five (5) ayes to zero (0) nays.