

**Village of Lancaster**  
**Historic Preservation Commission**  
Municipal Building, Lancaster NY

**MEETING MINUTES**  
**January 13, 2016**

**I. Attendance/Call to Order**

The meeting was called to order at 7:00 PM by Chairman Meyer.

*Board Members*

|                           |             |
|---------------------------|-------------|
| Allein, J.                | <u>X</u>    |
| Batt, R.                  | <u>X</u>    |
| Campbell, S. (Vice Chair) | <u>X</u>    |
| Keefe, J.                 | <u>X</u>    |
| McNichol, S.              | <u>exc.</u> |
| Meyer, M. (Chair)         | <u>X</u>    |
| Mikula, E.                | <u>X</u>    |

*Code Enforcement Officer*

|              |          |
|--------------|----------|
| Marshall, S. | <u>X</u> |
|--------------|----------|

*Secretary*

|            |          |
|------------|----------|
| Eckert, E. | <u>X</u> |
|------------|----------|

Roll call indicated that five (5) voting members were present and a quorum existed. E. Mikula arrived at 7:10pm resulting in six (6) voting members.

**II. Public Hearings:**

a. *5437 Broadway (Moose Club) – Thomas Neth – Roof and cornice replacement*

Mr. Neth was present at the meeting. Tom explained the extents of the project which is to repair the cornice that has been damaged and replace the existing roof. There will be scaffolding for the work to be completed. The Board saw no problems with this repair and replacement work.

MOTION: J. Keefe moved to approve the CoA as presented. Second by S. Campbell.

MOTION APPROVED: In a vote of five (5) ayes to zero (0) nays.

**III. Approval of Meeting Minutes**

a. *December 9, 2015 (Regular Meeting)*

MOTION: S. Campbell moved to approve the minutes as written. Second by R. Batt.

MOTION APPROVED: In a vote of five (5) ayes to zero (0) nays.

**IV. Administrative Matters:**

a. Public comment on matters of interest

- i. S. Campbell noted the demolition on School Street behind the Lancaster Public Library – questioning if that demolition should have been brought to the HPC. The Demolition Permit should have come before the Planning Commission. S. Marshall stated that he knew the Town of

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Lancaster issued the Demolition permit. M. Meyer would like the HPC to be informed of future plans at that property, he will write a letter to the Town Board.

- ii. J. Allein updated the Board on the status of the Community Development Corporation's property on West Main Street. The property has been listed for sale.
- b. New property issues
  - i. The Board discussed the return of temporary signage promoting the homeowner's business at 5642 Broadway. S. Marshall will send a notice to the property owner regarding the signage.
- c. Ongoing property issues
  - i. 5430 Broadway (Broadway Deli) – *S. Marshall met with the business owners in December to give them notice regarding their interchangeable sign and the framework that remains in their parking lot. At the end of the 30 days if the signage is not removed, he will issue tickets for these violations.*
  - ii. 5413 Broadway (Picasso's Pizza) – *Mark Digiore sent the HPC photos of his window signage with his interpretation of the Board's "one-third of the window covered" rule of thumb. The Board believes the signage is an eyesore. M. Meyer will contact Mr. Digiore about changing the window signage to appeal to the aesthetic of the Historic District better.*
  - iii. 85 Central Ave. (Simply Italiano) – *M. Meyer will contact Paul Lista regarding the signage on his building.*
  - iv. 5639 Broadway – *S. Marshall updated the Board that there is currently no construction activity.*
  - v. 90 Central Ave. (Vintage Grace Antiques) – *S. Marshall noticed the property owners regarding signage. He will follow up with a phone call before ticketing the violation.*
- d. Communications/Reports
  - i. The HPC received a press release from Preservation Buffalo Niagara regarding an upcoming grant information session on January 27<sup>th</sup>.
- e. Treasurer's Report
  - i. No report
  - ii.

**V. Old Business:**

- a. Historic Society Building (Clark St.) – *J. Keefe discussed inviting Town Board Member J. Abraham (liason to the Planning Board) to come speak with the HPC regarding the plans for work on this building.*
- b. HPC Website – *No update – keep sending pictures/information/bios to S. McNichol.*
- c. New HPC Initiative – Local Historic Landmarks – *This initiative ties in with the CLG grant possibly.*

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- d. Proposed Vehicle Sign Regulations – *No update from the Village Board. M. Meyer will contact A. Herdzik for an update.*

**VI. New Business**

- a. Office Elections for 2016.

MOTION: J. Allein moved to re-elect M. Meyer as chairman of the Historic Preservation Commission and S. Campbell as vice chair. Seconded by E. Mikula.

MOTION APPROVED: In a vote of five (5) ayes to zero (0) nays.

- b. CLG Grant Application – Applications for CLG grants need to be received by February 29, 2016. The HPC needs to come up with a project to submit to SHPO to apply for grant money. Board members should discuss any potential projects with M. Meyer.

**VII. Next Meeting: February 10, 2016 @ 7:00pm**

**VIII. Adjourn**

MOTION: E. Mikula moved to adjourn the meeting. Seconded by M. Meyer.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.