

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

MEETING MINUTES
April 13, 2016

I. Attendance/Call to Order

The meeting was called to order at 7:01 PM by Chairman Meyer.

Board Members

Allein, J.	<u>X</u>
Batt, R.	<u>X</u>
Campbell, S. (Vice Chair)	<u>X</u>
Keefe, J.	<u>X</u>
McNichol, S.	<u>exc.</u>
Meyer, M. (Chair)	<u>X</u>
Mikula, E.	<u>X</u>

Code Enforcement Officer

Marshall, S.	<u>exc.</u>
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Secretary

Eckert, E.	<u>X</u>
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Roll call indicated that six (6) voting members were present and a quorum existed.

II. Public Hearings:

a. *11 West Main St. – Dawn Pearce (Furry Friends Holistic Pet Spa) – Signage*

Ms. Pearce was present at the meeting and accompanied by 2 associates from her business. She explained that they would like to install their previously approved sign from their former location at the new location on West Main Street as well as paint their business's portion of the awning at 11 West Main St and install gooseneck lighting for the sign. They also provided an image of vinyl lettering to be added to their storefront indicating the services the business provides. There was no discussion from the Board.

MOTION: S. Campbell moved to approve the CoA as presented. Second by E. Mikula.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

b. *5461 Broadway – David Harty (Lancaster Presbyterian Church) – Exterior Lighting*

Mr. Harty was present at the meeting. He explained the LPC's plan to install 6 lights on the ground to point upward at the church building as well as the lower tier of the steeple. J. Keefe asked if the lights would all be white, Mr. Harty explained they would be all white lights. Mr. Harty also stated that the lights would be dimmable and movable as well as set on a timer to turn off at 10pm. The church is also currently repairing the existing globe lights on the Broadway at the main door of the building.

MOTION: M. Meyer moved to approve the CoA as presented. Second by J. Keefe.

MOTION APPROVED: In a vote of five (5) ayes to zero (0) nays. J. Allein abstained from voting.

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c. *5 West Main St. – Caitlyn Russ (Purely Pets) – Signage*

Ms. Russl was present at the meeting. She explained to the board that she plans to replace an existing sign at the business with a new sign of the same dimensions with her business, Purely Pets' logo.

MOTION: S. Cambell moved to approve the CoA as presented. Second by E. Mikula.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

d. *11 West Main St. – Matt Murphy – Signage*

Mr. Murphy was present at the meeting. He presented a drawing of some potential storefront work at 11 West Main St. for a new business at the location. The Board discussed the work with Mr. Murphy. The COA was tabled until next meeting when Mr. Murphy will present a more final plan.

III. Approval of Meeting Minutes

a. *March 9, 2016 (Regular Meeting)*

MOTION: E. Mikula moved to approve the minutes as written. Second by S. Campbell.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

IV. Administrative Matters:

a. Public comment on matters of interest

- i. S. Campbell mentioned an article that recently ran in the Buffalo News regarding the Historical Society Building and the current report and grant applications to follow.
- ii. R. Batt asked what happened to the previous discussion of signage on Broadway indicating the entrance into the Historic District. M. Meyer will follow up with M. Stegmeier, Clerk-Treasurer regarding a program for funds for this type of signage.

b. New property issues

- i. *43 Central Ave.* – R. Batt has noticed that the foundation of this building seems to be in disrepair and is concerned for safety reasons. M. Meyer will follow up with S. Marshall.
- ii. *31 Church St.*– S. Campbell has noticed that the porch was previously repaired but support beams have been present since last summer. M. Meyer will follow up with S. Marshall.
- iii. *5624 Broadway (Washington and Broadway)*- R. Batt stated that the property always seems to be under construction and currently a significant section of the fence is missing. Mr. Moore was present at a previous meeting to discuss his progress on the house and yard. M. Meyer will follow up with S. Marshall.
- iv. *5539 Broadway (Formerly St. Elizabeth's Home)* – J. Keefe stated that the nursing home has apparently changed hands and there is a new sign up in place of the old sign. No CoA was issued. M. Meyer will follow up with S. Marshall.

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- c. Ongoing property issues
 - i. 5413 Broadway (Picasso's Pizza) – *No update.*
 - ii. 85 Central Ave. (Simply Italiano) – *No update.*
 - iii. 90 Central Ave. (Vintage Grace Antiques) – *No update.*
 - iv. 32 Central Ave. (Nail Salon) – *No update.*
- d. Communications/Reports
 - i. Dark Forest Chocolates is hosting an open house on April 15th at their business on West Main Street.
- e. Treasurer's Report
 - i. No report

V. Old Business:

- a. HPC Website – *The Board needs to purchase the domain name for the website. E. Eckert to follow up with M. Stegmeier.*
- b. New HPC Initiative – Local Historic Landmarks – *No update.*
- c. NYS Preservation Conference in Albany/Troy – May 5-7 (<http://landmarksociety.org/conference/>) – *The Board is urged to attend this conference. There are monies available for this training/education as well as CLG Scholarships available on the website.*
- d. Preservation Fundamentals Education in Clarence – April 29-30 – *The Board is urged to attend this 2-day training. S. Campbell is attending.*

VI. New Business

- a. *Signage on West Main St.* – E. Eckert presented the idea of a pole sign provided by the Village or the HPC at the corner of West Main Street and Central Ave. to provide a way to showcase the businesses on West Main Street as well as prevent the businesses from putting up temporary signs at that corner. M. Meyer will write a letter to the Village Board.
- b. *Oath Book* – E. Eckert reminded Board Members R. Batt, S. Campbell, J. Keefe, M. Meyer and E. Mikula that they must sign the oath book in the Village Clerk- Treasurer's Office to renew their commitments to the HPC.
- c. *Procedures for COA Submissions* – M. Meyer reminded the Board and the public that in order for a hearing to place at the HPC's monthly meeting, it must be submitted 2 weeks prior to that meeting. The Board has been receiving last minute submissions and should not set a precedent to bend the rules.

VII. Next Meeting: May 11, 2016 @ 7:00pm

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VIII. Adjourn

MOTION: E. Mikula moved to adjourn the meeting. Seconded by M. Meyer.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.