

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

MEETING MINUTES
June 8, 2016

I. Attendance/Call to Order

The meeting was called to order at 7:00 PM by Chairman Meyer.

Board Members

Allein, J.	<u>X</u>
Batt, R.	<u>X</u>
Campbell, S. (Vice Chair)	<u>X</u>
Keefe, J.	<u>exc.</u>
McNichol, S.	<u>X</u>
Meyer, M. (Chair)	<u>X</u>
Mikula, E.	<u>X</u>

Code Enforcement Officer

Marshall, S.	<u>X</u>
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Secretary

Eckert, E.	<u>X</u>
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Roll call indicated that six (6) voting members were present and a quorum existed.

II. Public Hearings:

a. *5461 Broadway (Lancaster Presbyterian Church) – David Harty & Gabrielle Miller – Signage*

Mr. Harty and Ms. Miller were present at the meeting. They were proposing a 4'x8' sign that will stand in front of the church and can be used for multiple events during the year. After discussion with the board – agreement was made that the COA would cover this sign being displayed 1 week per month from April 1 – October 15, 2016 on the condition that the artwork for the sign be sent to the HPC ahead of time. Code. Enf. S. Marshall noted that he has a good relationship with Mr. Harty and the LPC and would be able to reach out to the LPC if there were any complaints. The LPC will have to reapply for the COA for 2017.

MOTION: E. Mikula moved to approve the CoA under the conditions stated. Second by R. Batt.

MOTION APPROVED: In a vote of five (5) ayes to zero (0) nays. J. Allein abstained from voting.

Justification: The new sign is compatible with the aesthetic of the Historic District and abides by the Village Code.

b. *10 Aurora St. (RustBelt CrossFit) – Chris Stencel – New Sign*

Ms. Stencel was present at the meeting. He presented the design for a new sign for his business onto the 10 Aurora St. building next to existing approved signage for Aurora Imprints. There will be no lighting for the sign.

MOTION: S. McNichol moved to approve the CoA as presented. Second by S. Campbell.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

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Justification: The new sign is compatible with the aesthetic of the Historic District and existing signage at this location.

c. *30 Clark St. – Mike and Kimberly Wawrowski – New Fence*

Mr. and Mrs. Wawrowski were present at the meeting. They presented their proposed fence which would enclose 2 sides of their yard, the third side is bordered by the creek. The fence will be 54” tall painted aluminum. Code. Enf. S. Marshall noted that they will have to apply for a variance from the ZBA because the fence goes past the rear of the house, at which point by code it would be required to reduce height to 48”. The HPC had no issues with the fence being 54” tall.

MOTION: S. McNichol moved to approve the CoA as presented. Second by J. Allein.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

Justification: The new fence is compatible with the aesthetic of the Historic District.

d. *85 Central Ave. (Simply Italiano) – Paul Lista – Awning and Signage*

Mr. Lista was present at the meeting. He presented the design of a new black awning to go in place of the existing signage on his building, the existing gooseneck lights would be redirected to the signage on the awning. In addition, Mr. Lista would like to move the existing signs to the north side of his building where they would be visible from south-bound Central Ave. traffic as well as add a small sign to the front that would direct customers to the parking in the back. Code Enf. S. Marshall noted that the total square footage of signage will have to be addressed with the Building Department. The HPC agreed that these changes are compatible with the historic district and that the total amount of signage will be addressed by the Building Department.

MOTION: E. Mikula moved to approve the CoA as presented. Second by S. McNichol.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

Justification: The signage is compatible with the aesthetic of the Historic District.

e. *11 West Main St. (Artisans’ Custard and Cream)– Matt Murphy – Painting Existing Awning*

Mr. Murphy was present at the meeting. He explained to the board his plan to paint his section of the awning to distinguish the ice cream shop from the other businesses, the board previously approved a sign to be mounted on the awning.

MOTION: S. Campbell moved to approve the CoA as presented. Second by E. Mikula.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

Justification: The painted awning is compatible with the aesthetic of the Historic District.

III. Approval of Meeting Minutes

a. *May 11, 2016 (Regular Meeting)*

MOTION: J. Allein moved to approve the minutes as written. Second by E. Mikula.

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MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

IV. Administrative Matters:

- a. Public comment on matters of interest
- b. New property issues
- c. Ongoing property issues
 - i. 5539 Broadway (Formerly St. Elizabeth's Home) – *S. Marshall will be sending the property owner a letter regarding the signage.*
 - ii. 1 Central Ave. (Sunoco) – *S. Marshall will check on the flashing sign.*
 - iii. 5497 Broadway (former Masonic Temple) – *S. Marshall will contact the building owner regarding the signage.*
- d. Communications/Reports
 - i. The HPC received their hard copy of the Spring 2016 Alliance Review.
 - ii. The HPC received copies of notices from Code Enf. S. Marshall for 31 Central Ave. and 5478 Broadway.
- e. Treasurer's Report
 - i. New Fiscal Year for the Village began June 1, 2016.

V. Old Business:

- a. HPC Website – *S. McNichol to follow up with M. Stegmeier on purchasing the domain for the HPC website. The board discussed who would edit the website and maintain it and if there were funds available to compensate the secretary for the additional work.*
- b. New HPC Initiative – Local Historic Landmarks – *42 Aurora St. will be the example property. S. McNichol to work on Local Historic Landmark Application.*
- c. *West Main Street Progress* – J. Keefe suggested that the HPC formally acknowledge the progress being made on West Main Street, including the new businesses operating there and the work being done by the property owners to enhance the village. The Board agreed this would be a good thing to do. J. Keefe will draft a resolution to the property owners acknowledging the progress.

VI. New Business

VII. Next Meeting: July 13, 2016 @ 7:00pm

VIII. Adjourn

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MOTION: E. Mikula moved to adjourn the meeting. Seconded by S. McNichol.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.