

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

MEETING MINUTES
July 13, 2016

I. Attendance/Call to Order

The meeting was called to order at 7:02 PM by Chairman Meyer.

Board Members

Allein, J.	<u>X</u>
Batt, R.	<u>X</u>
Campbell, S. (Vice Chair)	<u>X</u>
Keefe, J.	<u>X</u>
McNichol, S.	<u>X</u>
Meyer, M. (Chair)	<u>X</u>
Mikula, E.	<u>X</u>

Code Enforcement Officer

Marshall, S.	<u>X</u>
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Secretary

Eckert, E.	<u>X</u>
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Roll call indicated that six (6) voting members were present and a quorum existed. At 7:57pm, E. Mikula arrived, resulting in seven (7) voting members present.

II. Public Hearings:

a. *30 Central Ave. (Bargain Village Resale) – David Kosmider – New Sign*

Mr. Kosmider was present at the meeting. He presented the proposed 2' x 8' black and white sign.

MOTION: M. Meyer moved to approve the CoA as presented. Second by S. McNichol.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

Justification: The new sign is compatible with the aesthetic of the Historic District and abides by the Village Code.

b. *1 Central Ave. (Sunoco) – Elizabeth Reilly-Meegan & Joga Singh – Addition and Drive-Thru*

Ms. Reilly-Meegan and Mr. Singh were present at the meeting. J. Allein reminded the HPC that the HPC is concerned with aesthetics and compatibility within the historic district and to leave other issues to the Planning Board and Building Department. The board discussed with Ms. Reilly-Meegan the signage on the building, the materials of the addition as well as the proposed patio and ordering kiosk aesthetics. S. Campbell was concerned about the existence of a drive-thru within a historic district. The HPC would like more information and detail regarding the patio and the signage that will be on the addition and the other structures.

MOTION: M. Meyer moved to table the CoA until the August meeting. Second by S. McNichol.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

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- c. *42 Aurora St. (Nichol City Real Estate) – Shannon McNichol – New mailbox*

S. McNichol was present at the meeting. She presented imaged of the mailbox to be installed in front of her building at 42 Aurora St.

MOTION: S. Campbell moved to approve the CoA as presented. Second by J. Keefe.

MOTION APPROVED: In a vote of five (5) ayes to zero (0) nays. S. McNichol abstained from voting.

Justification: The new mailbox is compatible with the aesthetic of the Historic District.

- d. *5497 Broadway (Lancaster Emporium Antique Mall) – Bill Hartung & Cassie Marino –Signage*

Mr. Hartung and Ms. Marino were present at the meeting. They presented the design of a new sign to be placed within the existing frame in front of the property at 5497 Broadway. M. Meyer inquired about any lighting for the sign – the existing ground lights are broken but could be repaired if they choose to add lights. J. Allein suggested that this sign be approved on the condition that the existing signage on the stairs of the building is removed.

MOTION: J. Keefe moved to approve the CoA on the condition that the existing signage on the stairs of the building is removed. Second by J. Allein.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

Justification: The signage is compatible with the aesthetic of the Historic District.

III. Approval of Meeting Minutes

- a. *June 8, 2016 (Regular Meeting)*

MOTION: S. McNichol moved to approve the minutes as written. Second by M. Meyer.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

IV. Administrative Matters:

- a. Public comment on matters of interest

- b. New property issues

- i. 11 W. Main Street (Dark Forest Chocolate Makers) – S. McNichol mentioned the handpainted mural on the storefront of the business. The HPC discussed how much the members liked the mural and how it coincides with the upcoming Garden Walk Event. The Board decided to contact the owner to discuss that the window covering be temporary and in future notify the HPC.
- ii. 5513 Broadway (former Memory’s Restaurant) – J. Keefe asked that Code Enf. S. Marshall follow up with the owner as it had been over a year since he approached the HPC and the historic property remains an eyesore. *Code Enf. S. Marshall to follow up with the property owner.*
- iii. 4 West Main St. (Carson’s Jewelers) – The Board has noticed some property maintenance issues at the business. *Code Enf. S. Marshall to follow up with the property owner.*

- c. Ongoing property issues

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- i. 5539 Broadway (Formerly St. Elizabeth's Home) – *S. Marshall informed the HPC that the owner picked up CoA paperwork today.*
 - ii. 1 Central Ave. (Sunoco) – *S. Marshall informed the board that the sign is no longer flashing.*
 - iii. 5497 Broadway (former Masonic Temple) – *The business owners were in attendance at the meeting and received approval for a CoA for their sign tonight.*
 - iv. 32 Central Ave. (Nail Salon) – *S. Marshall informed the HPC that the owner has removed window signage.*
 - v. 5478 Broadway (Covered Wagon Promotions) – *S. Marshall informed the HPC that the property owner has been cited and will be taken to court.*
- d. Communications/Reports
- i. The HPC received a copy of notice from Code Enf. S. Marshall for 5547 Broadway.
- e. Treasurer's Report
- i. No report.

V. Old Business:

- a. HPC Website – *The website is almost live (UPDATE AUGUST 1, 2016 – website went live.)*
- b. *West Main Street Progress* – J. Keefe drafted the resolution for commending the West Main Street businesses for their progress. The HPC discussed the resolution as drafted and made some edits.
MOTION: M. Meyer moved to adopt the resolution. Second by S. McNichol.
MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

VI. New Business

- a. Local Historic Landmarks – 42 Aurora St. – S. McNichol filled out the preliminary paperwork for her building at 42 Aurora St. to be nominated as a Local Historic Landmark. The Board discussed the history of that property and other information that should be included with the submission – since it will be an example Local Historic Landmark designation. The Board also discussed how the property would in the future be designated officially – as the Village Board will have to officially designate the property. *E. Eckert to make the Local Designation form digital.*

VII. Next Meeting: September 14, 2016 @ 7:00pm

VIII. Adjourn

- MOTION: E. Mikula moved to adjourn the meeting. Seconded by M. Meyer.
MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.