

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

MEETING MINUTES
November 9, 2016

I. Attendance/Call to Order

The meeting was called to order at 7:01 PM by Chairman Meyer.

Board Members

Allein, J.	<u>X</u>
Batt, R.	<u>exc.</u>
Campbell, S. (Vice Chair)	<u>X</u>
Keefe, J.	<u>exc.</u>
McNichol, S.	<u>abs.</u>
Meyer, M. (Chair)	<u>X</u>
Mikula, E.	<u>X</u>

Code Enforcement Officer

Marshall, S.	<u>X</u>
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Secretary

Eckert, E.	<u>X</u>
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Roll call indicated that four (4) voting members were present and a quorum existed.

II. Public Hearings:

a. *8 Clark St.– Samantha Taglienti & David Jahn – Demolition of Carriage House*

Mr. Jahn was present at the meeting. Code Enf. S. Marshall explained that in order for a demolition permit to be issued by the town, the building would need to be condemned by a third party as well as an environmental report be issued for any asbestos or lead within the building. Mr. Jahn explained that there is currently an offer in on the property and the potential buyers are waiting for the finance agency to put a value to the carriage house. Code Enf. S. Marshall stated that the HPC may be able to call a special hearing when the potential buyers hear from the bank.

MOTION: J. Allein motioned to table the CoA as presented. Second by S. Campbell.

MOTION APPROVED: In a vote of four (4) ayes to zero (0) nays.

III. Approval of Meeting Minutes

a. *October 14, 2016 (Regular Meeting)*

MOTION: E. Mikula moved to approve the minutes as submitted. Second by S. Campbell.

MOTION APPROVED: In a vote of four (4) ayes to zero (0) nays.

IV. Administrative Matters:

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- a. Public comment on matters of interest
 - i. 5487 Broadway – Louis Popa is looking to purchase the property and return the now office space back to residential. The HPC discussed what sort of work falls under their jurisdiction and the history of the property with Mr. Popa.
- b. New property issues
 - i. 31 Church St – S. Campbell noted that the porch is still standing with the supports from construction. Code Enf. S. Marshall stated that this property’s valid building permit has expired and he will forward on to Code Enf. M. Fischione.
- c. Ongoing property issues
 - i. 5513 Broadway (Formerly Memory’s Restaurant) – *No update*
 - ii. 4 West Main St. (Carson’s Jewelers) – *No update*
 - iii. 5622 Broadway – *No update*
- d. Communications/Reports
 - i. Past Forward – National Park Service Conference seminars will be accessible via the internet. - November 15-18, 2016.
Register for virtual attendance at <http://pastforwardconference.org/pastforward2016/>
 - ii. *The Alliance Review – Fall 2016*
- e. Treasurer’s Report
 - i. No report.

V. Old Business:

- a. HPC CoA Application fee – *The COA Application fee of \$25 is in process for a change to the Village Code. A public hearing is scheduled for November 28, 2016.*
- b. West Main Street Progress – *No update*

VI. New Business

- a. 11 West Main Street – CDC Property – *J. Allein updated the HPC on the new tenants to be in the Central Business District and plans for the CDC to paint the remaining areas of the awning for maintenance.*
- b. National Register Historic District Signs – *The Village has applied for signs to go at either end of both of the Village’s new National Register Historic Districts on Broadway and Central Ave. The signs have been installed.*

VII. Next Meeting: December 14, 2016 @ 7:00pm

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VIII. Adjourn

MOTION: E. Mikula moved to adjourn the meeting. Seconded by M. Meyer.

MOTION APPROVED: In a vote of four (4) ayes to zero (0) nays.