

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

MEETING MINUTES
March 8, 2017

I. Attendance/Call to Order

The meeting was called to order at 7:00 PM by Chairman Meyer.

Board Members

Allein, J.	<u>X</u>
Batt, R.	<u>exc.</u>
Campbell, S. (Vice Chair)	<u>X</u>
Keefe, J.	<u>exc.</u>
McNichol, S.	<u>X</u>
Meyer, M. (Chair)	<u>X</u>
Mikula, E.	<u>X</u>

Code Enforcement Officer

Marshall, S.	<u>exc.</u>
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Secretary

Eckert, E.	<u>exc.</u>
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Roll call indicated that five (5) voting members were present and a quorum existed.

II. Public Hearings:

a. *5476 Broadway - Shannon Simon— Signage*

Ms. Simon was present at the meeting. She explained that she plans to paint over the existing sign that is over the front of the building. There will be no added lights.

MOTION: M. Meyer motioned to approve the CoA as presented. Second by S. McNichol,

MOTION APPROVED: In a vote of five (5) ayes to zero (0) nays.

Justification: The signage is compatible with the aesthetics of the historic district.

III. Approval of Meeting Minutes

a. *February 8, 2017 (Regular Meeting)*

MOTION: E. Mikula moved to approve the minutes as submitted. Second by S. Campbell.

MOTION APPROVED: In a vote of five (5) ayes to zero (0) nays.

IV. Administrative Matters:

- a. Public comment on matters of interest - *None*
- b. New property issues - *None*
- c. Ongoing property issues

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- i. 5513 Broadway (Formerly Memory's Restaurant) – *No update*
- d. Communications/Reports - *None*
- e. Treasurer's Report
 - i. M. Meyer submitted an amended budget to Clerk-Treasurer M. Stegmeier for the 2017-18 FY.

V. Old Business:

- a. Local Historic Designations – *S. Campbell suggested posting on the website a list of benefits of local historic landmarks. M. Meyer drafted a letter to send to potential property owners regarding the steps and benefits of landmarking their property.*
- b. NYS Preservation Conference (April 6-8, 2017 - Rochester NY) - <http://landmarksociety.org/conference/>
Early bird registration deadline is March 15.

VI. New Business

- a. Preservation Month – May 2017 – *S. McNichol suggested to have an informal brainstorming session at her office (March 22 @ 10:30am) to have a better plan to discuss at the April Meeting.*

VII. Next Meeting: March 8, 2017 @ 7:00pm – M. Meyer will be absent, S. Campbell will chair the meeting.

VIII. Adjourn

MOTION: E. Mikula moved to adjourn the meeting. Seconded by M. Meyer.

MOTION APPROVED: In a vote of five (5) ayes to zero (0) nays.