

**Village of Lancaster**  
**Historic Preservation Commission**  
Municipal Building, Lancaster NY

**MEETING MINUTES**  
**April 12, 2017**

**I. Attendance/Call to Order**

The meeting was called to order at 7:00 PM by Vice Chair S. Campbell.

*Board Members*

Allein, J.	<u>X</u>
Batt, R.	<u>exc.</u>
Campbell, S. (Vice Chair)	<u>X</u>
Keefe, J.	<u>X.</u>
McNichol, S.	<u>abs</u>
Meyer, M. (Chair)	<u>exc</u>
Mikula, E.	<u>X</u>

*Code Enforcement Officer*

Marshall, S.	<u>exc.</u>
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*Secretary*

Eckert, E.	<u>X</u>
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Roll call indicated that four (4) voting members were present and a quorum existed.

**II. Public Hearings:**

a. *11 West Main St – (Lancaster Family YMCA) Allison Lawson– Window Signage*

Ms. Lawson was present at the meeting. She explained the two images that were included in the COA packet – giving an option for the HPC. The window signage will be a vinyl decal similar to the one that was at their old office on Central Ave.

MOTION: E. Mikula motioned to accept the first signage option and approve the CoA as presented.

Second by S. Campbell,

MOTION APPROVED: In a vote of four (4) ayes to zero (0) nays.

*Justification: The signage is compatible with the aesthetics of the historic district.*

b. *5461 Broadway – (Lancaster Presbyterian Church) David Harty – Sign*

Mr. Harty was present at the meeting. He explained that this application is for 5 different community event signs in front of the church throughout the year. Each sign will be up for a 1 week period prior to the event with the artwork to be issued to the HPC. The application included artwork for 3 of the events, Mr. Harty will e-mail the additional artwork once completed. The LPC will be required to return in future years for the COA.

MOTION: J. Allein motioned to approve the CoA as presented. Second by E. Mikula.

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MOTION APPROVED: In a vote of four (4) ayes to zero (0) nays.

*Justification: The signage is compatible with the aesthetics of the historic district.*

c. *5511 Broadway – (Konst Law Offices) Harry Konst/Lucas James – New Roof*

Mr. Konst and Lucas James were present at the meeting. Mr. Konst explained that the roof of the building has been a maintenance issue for years and that the current roof does not match the original roof of the historic building. He also stated that its location on Broadway is a commercial street and there are other green metal roofs on the street. Construction for the new roof will involve tearing the roof layers down to the roof deck before installing the metal roof.

MOTION: J. Keefe motioned to approve the CoA as presented. Second by J. Allein.

MOTION APPROVED: In a vote of four (4) ayes to zero (0) nays.

*Justification: The new roof does not significantly alter the building's appearance and is compatible with the aesthetics of the historic district.*

d. *85 Central – (Simply Italiano) Paul Lista – New concrete entry stairs*

Mr. Lista was present at the meeting. He explained that the existing concrete steps into his building are not equal heights and are falling apart. The new steps he proposes will be precast concrete and will be 6 ft. wide with a landing at the door. J. Keefe asked if it would be possible to save the existing curved railing, Mr. Lista stated that the railing isn't original and is deteriorating as well as the steps, so no.

MOTION: E. Mikula motioned to approve the CoA as presented. Second by S. Campbell.

MOTION APPROVED: In a vote of four (4) ayes to zero (0) nays.

*Justification: The new steps are compatible with the aesthetics of the historic district.*

**III. Approval of Meeting Minutes**

a. *March 8, 2017 (Regular Meeting)*

MOTION: J. Allein moved to approve the minutes as submitted. Second by J. Keefe.

MOTION APPROVED: In a vote of four (4) ayes to zero (0) nays.

**IV. Administrative Matters:**

a. Public comment on matters of interest - *None*

b. New property issues - *None*

c. Ongoing property issues

- i. 5513 Broadway (Formerly Memory's Restaurant) – *No update from Code Enf. J. Keefe to e-mail Code Enf. About 5513 Broadway and 5622 Broadway*

d. Communications/Reports – *the HPC received the Spring Issue of the NAPC Alliance Review Publication.*

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e. Treasurer's Report - *None*

**V. Old Business:**

- a. NYS Preservation Conference (April 6-8, 2017 - Rochester NY) – *S. Campbell attended the conference. She gave a brief summary of the sessions she attended and will distribute some of the materials she picked up via e-mail to the other HPC members.*
- b. HPC Open House/Preservation Month Event – *The Local Landmark Reception will be held on Thursday May 25th from 6-8pm at 42 Aurora Street. E. Eckert will send out invitations to the identified property owners as well as Village Officials. Further details to be discussed at the May Meeting.*

**VI. New Business**

- a. Commission Members – *J. Allein discussed the opportunity for the HPC to pursue an alternate for the Commission.*

MOTION; *J. Allein moved to pursue an alternate on the HPC. Second by S. Campbell*

MOTION APPROVED: *In a vote of four (4) ayes to zero (0) nays.*

**VII. Next Meeting: May 10, 2017 @ 7:00pm**

**VIII. Adjourn**

MOTION: *J. Allein moved to adjourn the meeting. Seconded by E. Mikula.*

MOTION APPROVED: *In a vote of four (4) ayes to zero (0) nays.*