

**Village of Lancaster**  
**Historic Preservation Commission**  
Municipal Building, Lancaster NY

**MEETING MINUTES**  
**June 14, 2017**

**I. Attendance/Call to Order**

The meeting was called to order at 6:59 PM by Chair M. Meyer.

*Board Members*

Allein, J.	<u>X</u>
Campbell, S. (Vice Chair)	<u>X</u>
Eckert, E.	<u>X</u>
Keefe, J.	<u>X</u>
McNichol, S.	<u>X</u>
Meyer, M. (Chair)	<u>X</u>
Mikula, E.	<u>X</u>

*Code Enforcement Officer*

Marshall, S.	<u>exc.</u>
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*Secretary*

Eckert, E.	<u>X</u>
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Roll call indicated that seven (7) voting members were present and a quorum existed.

**II. Public Hearings:**

a. *31 Central Ave – Cayuga Flow Yoga Studio, Alex Severyn– Exterior improvements*

Mr. Severyn was present at the meeting. The proposal includes a flat exterior grade wood-like board sign 2'-0" x 8'-0" and 2 gooseneck lights above. M. Meyer asked where the lights will go on the façade of the building, A. Severyn stated they will be centered beneath the two center windows. The second part of the proposal was for alleyway lights strung across the two alleyways between 31 Central Ave and the two adjacent buildings. These lights will be white exterior lights and will be on a timer. J. Allein stated that one of the alleyways is a street for cars to get to the parking lot and that A. Severyn should check with the Code Enforcement.

MOTION: S. McNichol motioned to approve the CoA as presented. J. Allein made an amendment to the motion that the CoA have the condition attached that the owner receive approval by Village Code Enforcement for compliance of the alleyway lights over village property. Second by E. Eckert.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays. J. Keefe abstained from voting as the property owner is a client of his.

*Justification: The signage and lighting are compatible with the aesthetics of the historic district.*

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b. *5441 Broadway – Tom Fowler – Removal of trees*

Mr. Fowler was present at the meeting. He explained the proposal to remove all the trees from the back of the property due to the numerous problems they are causing for the neighbors as well as the integrity of the historic building at the property itself. S. McNichol asked if there were plans to plant new trees in place of the ones being removed. T. Fowler said that there is no plan to replace the trees.

MOTION: J. Keefe motioned to approve the CoA as submitted. Second by S. McNichol.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

*Justification: The trees are interfering with the maintenance of a historic structure in the district as well as creating problems for properties in the district.*

c. *1 West Main Street – Crystal Newman, Bloomsbury Lane Toy Shoppe– Exterior painting*

Ms. Newman present at the meeting. She explained plans to paint the deteriorating aluminum around the storefront windows at the shop. E. Eckert stated that the building owner corresponded with the HPC to assure the commission no painting would be on the newly repaired brick on the exterior.

MOTION: E. Mikula motioned to approve the CoA as presented. Second by M. Meyer.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

*Justification: The exterior paint is compatible with the aesthetics of the historic district.*

**III. Approval of Meeting Minutes**

a. *May 10, 2017 (Regular Meeting)*

MOTION: E. Mikula moved to approve the minutes as submitted. Second by M. Meyer.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

**IV. Administrative Matters:**

a. Public comment on matters of interest

- i. J. Allein informed the HPC that the Lancaster Historical Society building on Clark St. has been awarded grant monies for the repair/restoration of the building. The Town has hired a consultant to oversee the roof, porch and exterior painting work.

b. New property issues

- i. 5478 Broadway (The Nesting Place) – There is a new business at this address with paper in the windows covering new signage.
- ii. 31 Church St. – The bracing holding up the porch roof remains after at least a year.

c. Ongoing property issues

- i. 5513 Broadway (Formerly Memory’s Restaurant) – *S. Marshall will contact the owner.*

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- ii. 5622 Broadway – *S. Marshall will contact owner about the unfinished fence and exterior painting.*
- d. Communications/Reports – *None*
- e. Treasurer’s Report - *The HPC received a print-out of the 2017-18 FY Budget including expenses from the previous year. There was a large amount attributed to Equipment that the HPC did not recognize. UPDATE: The Equipment expenditure was the cost of the new National Historic District Signs that were then reimbursed by grant funds.*

**V. Old Business:**

- a. HPC Open House/Preservation Month Event – *The Local Landmark reception was a success. The HPC members had some recommendations for future events. The HPC would like to pursue a Maple/Elm Cross local historic district.*
- b. Recognition for Local Historic Landmarks – *The Commission discussed the possibility of offering a plaque or a sign to property owners who pursue Local Historic Landmark status for their property. M. Meyer got some prices for the signs as well as some designs.*

**VI. New Business**

- a. Commission Members - *M. Meyer will make the recommendation to the Village Board.*  
MOTION: *M. Meyer nominated Tommy Sweeney to become an alternate member of the Historic Preservation Commission. Second by J. Allein.*  
MOTION APPROVED: *In a vote of seven (7) ayes to zero (0) nays.*

**VII. Next Meeting: July 12, 2017 @ 7:00pm**

**VIII. Adjourn**

- MOTION: *S. McNichol moved to adjourn the meeting. Seconded by J. Keefe.*
- MOTION APPROVED: *In a vote of seven (7) ayes to zero (0) nays.*