

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

MEETING MINUTES
March 14, 2018

I. Attendance/Call to Order

The meeting was called to order at 7:02 PM by Chair M. Meyer. M. Meyer led the HPC and audience in the Pledge of Allegiance.

Board Members

Allein, J.	<u>X</u>
Campbell, S. (Vice Chair)	<u>X</u>
Eckert, E.	<u>X</u>
Keefe, J.	<u>abs.</u>
McNichol, S.	<u>abs.</u>
Meyer, M. (Chair)	<u>X</u>
Mikula, E.	<u>X</u>
Sweeney, T. (Alt.)	<u>X</u>

Code Enforcement Officer

Marshall, S.	<u>exc.</u>
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Secretary

Eckert, E.	<u>X</u>
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Roll call indicated that six (6) voting members were present and a quorum existed.

II. Public Hearings *There were no public hearings.*

III. Approval of Meeting Minutes

a. *January 10, 2018 (Regular Meeting)*

MOTION: E. Mikula moved to approve the minutes as amended. Second by S. Campbell.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

IV. Administrative Matters

a. Public comment on matters of interest

- i. The HPC discussed the future of West Main Street and development in the Central Business District that would affect the Local and National Historic District.

b. New property issues

c. Ongoing property issues

- i. 5513 Broadway (Formerly Memory's Restaurant) – *No update.*
- ii. 5622 Broadway – *No update.*

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- iii. 20 Church St – *No update.*
- iv. 25 Central Ave., Ste 1 – *No update.*
- v. 5500 Broadway (Wine-making shop) – *No update.*
- vi. 27 N. Aurora St. – *No update.*
- vii. 30 Central Ave. – *No update.*
- d. Communications/Reports
 - i. NYS CLG Report for 2017 has been released. M. Meyer will be completing the report.
- e. Treasurer’s Report
 - i. Budget 2018-19 is due to the Clerk-Treasurer Office. The HPC will request additional funds for the Secretary’s compensation. The HPC will also make a formal request in support of a digital screen for the Council Chambers to be used for meetings.

V. Old Business:

- a. Possible incentives within Local Historic District – *The HPC is collecting information on other tax law type legislation enacted in other historic districts.*
- b. 8 Clark St. Carriage House – *No update.*
- c. Preservation Month (May) Event – *No update.*
- d. NYS CLG Grant Application due March 19. *The Commission discussed possible grant projects.*
MOTION: J. Allein motioned to pursue grant funding for the digitizing of the HPC Records. Second by E. Mikula.
MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

VI. New Business *There was no new business.*

VII. Next Meeting: March 14, 2018 @ 7:00pm

VIII. Adjourn

- MOTION: E. Mikula moved to adjourn the meeting. Seconded by M. Meyer.
MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.