

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

MEETING MINUTES
July 11, 2018

I. Attendance/Call to Order

The meeting was called to order at 6:58 PM by Chair M. Meyer. M. Meyer led the HPC and audience in the Pledge of Allegiance.

Board Members

Campbell, S. (Vice Chair)	<u>X</u>
Eckert, E.	<u>X</u>
Keefe, J.	<u>X</u>
McNichol, S.	<u>exc.</u>
Meyer, M. (Chair)	<u>X</u>
Mikula, E.	<u>X</u>
Sweeney, T.	<u>X</u>
Russ, M. (Alt.)	<u>X</u>

Code Enforcement Officer

Marshall, S.	<u>X</u>
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Secretary

Eckert, E.	<u>X</u>
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Roll call indicated that seven (7) voting members were present and a quorum existed.

II. Public Hearings

a. 27 Central Ave. (Lancaster Smiles Family Dentistry) – Andrew Warne (Ulrich Sign Co) – New Signage

Mr. Warne was present at the meeting. The original signage included internal lighting, which was removed. The sign proposed was an aluminum cabinet 2” deep with proposed artwork. S. Campbell asked about additional illumination – A. Warne responded that the business owners will use the existing gooseneck lamps.

MOTION: E. Eckert made a motion to approve the COA as amended – to not include the lighting. S.

Campbell seconded the motion.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

Justification: The signage fits with the aesthetic of the Central Business District and local historic district.

b. 10 West Main St. – James Everett (Performance Advantage Co) – New signage

Mr. Everett was present at the meeting. He presented the proposed new signage for the business. The HPC discussed the graphics of the signage which was agreeable to the Commission. He also proposed new LED security lights at the back of the building. There was no further discussion.

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MOTION: M. Meyer moved to approve the COA as presented. J. Keefe seconded the motion.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

Justification: The signage fits with the aesthetic of the Central Business District and local historic district.

- c. 24 Central Ave. (Lancaster Coffee Co & Café) – Tracy Diegelman (Custom Canvas & Covers) – New awning

Ms. Diegelman from Lancaster Coffee Co & Café and Mike from Custom Canvas & Covers were present at the meeting. They presented images and dimensions of the proposed replacement awning. The Commission discussed that the new awning would be an improvement on the existing awning. T. Sweeney commented that the size of the awning will need to comply with the signage regulation and that the applicant should verify this with the Building Dept.

MOTION: S. Campbell made a motion to approve the COA with condition that the awning/signage comply with signage regulations. M. Meyer seconded the motion.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

Justification: The awning fits with the aesthetic of the Central Business District and local historic district.

III. Approval of Meeting Minutes

- a. *June 13, 2018 (Regular Meeting)*

MOTION: E. Mikula moved to approve the minutes as presented. Second by T. Sweeney.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

IV. Administrative Matters

- a. Public comment on matters of interest

- b. New property issues

- c. Ongoing property issues

- i. 5513 Broadway (Formerly Memory's Restaurant) – *No update.*
- ii. 5622 Broadway – *No update.*
- iii. 25 Central Ave., Ste 1 – *Code. Enf. S. Marshall will be citing the property owner.*
- iv. 30 Central Ave. – *No update*
- v. 5500 Broadway (Peace Love Massage and Left Coast Design) – *Code. Enf. S. Marshall to follow up.*

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- vi. 5539 Broadway (Lancaster Manor) - *Code. Enf. S. Marshall will be notifying the property owner.*
- vii. 90 Central Ave (Vintage Grace Antiques) - *Code. Enf. S. Marshall will be notifying the property owner.*
- d. Communications/Reports
 - i. The Legacy Cities Conference (Buffalo NY) will be held July 12-14, 2018. There is special CLG training available and scholarships for conference registration.
- e. Treasurer's Report – *No report.*

V. Old Business:

- a. Possible incentives within Local Historic District – *No update.*
- b. Signage Guidelines – *No update.*
- c. Michael Russ – new Alternate HPC Member – *M. Russ has been appointed an alternate to the HPC.*
- d. James Allein – Liaison to the Planning Commission – *the Village Board has approved James Allein return to the HPC as liaison to the Planning Commission, he will not be a voting member of the Commission. There was discussion regarding communication between the Building Dept, Planning Commission and HPC regarding the process for property owners to receive approvals. M. Meyer and J. Allein will be working on this.*
- e. Model Landmarks Preservation Local Law for New York State Municipalities – *HPC members are asked to review the model law before the September meeting*

VI. New Business

- a. Ethics Acknowledgement & Financial Disclosure Forms – HPC members have received these forms from the Village of Lancaster Clerk-Treasurer. They are asked to return them within the month.

VII. Next Meeting: August 8, 2018 @ 7:00pm

VIII. Adjourn

MOTION: E. Mikula moved to adjourn the meeting. Seconded by T. Sweeney.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.