

**Lancaster Historic District
Lancaster, New York**

**MEETING MINUTES
January 10, 2007**

1. Attendance / Call to Order

The meeting was called to order at 7:40 p.m. by Chairman Keysa.

Roll Call:

James Keysa, Chair	present
Jean Brunea	present
Joseph Giallanza	excused
William Harnack	present
Michael Meyer	absent
Jan Pecqueur	excused
Tina Preston	present
Jeffrey Stribing, Village Liaison	present
Jeffrey Simme, Town Bldg. Ins.	absent

Roll call indicated that four (4) board members were present and a quorum existed.

2. Meeting Minutes – December 13, 2006

A motion was made by Brunea to waive the reading of the minutes and to accept the December 13, 2006 Board Meeting Minutes as presented. Seconded by Preston.

MOTION APPROVED: In a vote of four (4) to zero (0). Carried.

ACTION: Received and filed. A copy of minutes will be provided to the Lancaster Village Clerk.

3. Treasurer's Report

There was no Treasurer's Report.

4. Hearings

1) 90 Central Avenue – Edward Church

Mr. Church was present to discuss the repairs proposed to be made on the property. His property was sighted by the Town Building Inspector on 10/3/06 with various violations. The Certificate for Appropriateness included:

- a) Vinyl Siding – Lower portion of building and second floor rear sun porch.
- b) Window replacement – 5 windows to be replaced on south side of property. They are being repaired and reinstalled.

- c) Porch repair – North side of property, replace deteriorated wood as like.

The board discussed the property and its condition with Mr. Church and noted its importance to downtown district. Mr. Keysa noted that the signage on the east side of the property is in violation of the building code and needs to be removed. Mr. Church disputed this claim. He also requested that the bushes around the property be pruned.

A motion was made by Brunea to 1) approve the repair and replacement of the windows, 2) approve the repair of the north porch with like materials, 3) pending approval of vinyl siding that must match the size of the current clapboard upon submission of samples at the next meeting, 4) approve the removal of signage by 1/31/07, 5) approve the pruning of all shrubs on site. The motion was seconded by Preston and approved in a vote of four (4) to zero (0). Carried.

Keysa requested Preston to prepare and send a certified letter to Mr. Church notifying him of the board's ruling.

2) 60 Central Avenue – Rite Aid

Tom Fox of Ellicott Development was present to discuss changes on the project. Changes include: 1) Addition of a fence (42" or 48") on top of retaining wall on east side of site, 2) changes in the landscaping plan of site, 3) addition of guard rail on south side of site, 4) change of walkways to colored stamped concrete. Fence would be a 4' just inside the retaining wall with the look of wrought iron, black. Landscaping plan would be resubmitted at a later date for approval.

- 1) Guard rail will be constructed of wood with steel posts.
- 2) Walkways would be done in the red stamped brick but will be paved now and cut out in the spring.
- 3) Fence 4" with pillars at each end.

Motion made by Brunea, Seconded by Preston to approve as stated above and in attached letter.

5. Old Business / Status Reports

- a) Tree damage due to the October 12-13 storm -

Preston noted she will prepare a report for the next meeting regarding a information session for residents regarding the tree damage.

- b) SHHPO – Annual Report due. Keysa indicated he will prepare it.
- c) CBD -

The draft was presented to the board for review. Members were requested to attend two additional meetings (1/17/07 and 1/22/07) for the final review and approval process of the plan.

d) Joint meeting with the Village Board -
The board agreed to wait on requesting the meeting.

e) Book Update -
A status report was presented by Keysa who indicated final reviews are being made.

f) Replacements – Board Member & Chairman
Keysa reminded the board that replacement for leaving board member Giallanza needed to be made by April, 2007. He also reminded the board that he will be stepping down as chair and a new chair needed to be appointed.

6. New Business

a) Tina Preston presented the board members with a letter of resignation to the board affective April 1, 2007. She expressed deep regret in being unable to complete her term and indicated that for personal reasons she is unable to continue to serve.

1) Building Inspectors Department –

- 42 Aurora – noted the board did not receive notification that the property was to be demolished. Requested notification in the future.
- Broadway Deli – Signage excessive, request to review again.
- Doggy Daycare Central Ave. Vinyl Signage – did not present a Certificate for review by the board.

7. Correspondences / Articles

No report.

8. Upcoming Meetings

Wednesday, February 14, 2007 – Board Meeting

Wednesday, March 14, 2007 – Board Meeting

9. Adjourn

A motion was made by Brunea to adjourn the meeting, seconded by Harnack.
The meeting was adjourned at 9:35 p.m.

MOTION APPROVED: In a vote of four (4) to zero (0). Carried

ACTION: none