

**Lancaster Historic District
Lancaster, New York**

**MEETING MINUTES
March 14, 2007**

1. Attendance / Call to Order

The meeting was called to order at 7:40 p.m. by Chairman Keysa.

Roll Call:

James Keysa, Chair	present
Jean Brunea	present
Joseph Giallanza	excused
William Harnack	present
Michael Meyer	present
Jan Pecqueur	excused
Tina Preston	present
Jeffrey Stribing, Village Liaison	present
Jeffrey Simme, Town Bldg. Ins.	present
Grace Miller - guest	present

Roll call indicated that five (5) board members were present and a quorum existed. Guest Grace Miller was introduced to the board.

2. Hearings

- 90 Central Ave. – Edward Church requested a review of the Board’s recent decision regarding sign and siding. The board heard Mr. Church’s objections to two rulings.
 1. Color of Siding – Church noted that is would be impossible to match the color of the siding for the upper back porch area with blue. He requested for white siding to be allowed for entire bottom and back of existing structure. There was much discussion by board members and Mr. Church regarding the desire to preserve the architectural integrity of the back porch. Mr. Church preferred flush siding to be done at porch. Preston noted that Mr. Church was requested to submit a sample of the siding and had not yet produced one for the board’s review.

A motion was made that the rear addition be sided in white with the existing window recesses also be sided but trimmed out to identify them.

MOTION: Denied in a vote of three (3) to two (2). OPPOSED.

ACTION: Mr. Church be allowed to side the upper porch flush with no window details and to submit a sample to Mr. Simme at the Building Inspectors office for final approval prior to siding.

2. **Removal of Signage** – Mr. Church strongly opposed the removal of the signage, indicating he spoke the Village Mayor and Board members regarding this. Jeff Simme, Town Building Inspector informed Mr. Church that the signage was “non-confirming” use in the past year and has not been operational for approximately 25 years. As a result he is in violation of the Village code and the sign must be removed.

ACTION: To defer the issue to the Town Building Inspector for further action. Mr. Simme indicated that this issue will be addressed by the Building Inspectors office and will be sent to Town Court if necessary.

3. Meeting Notes – February 21, 2007

Meyer presented meeting notes from the 2/21/07 meeting. There was not a quorum. A motion was made to accept the meeting notes as presented by Brunea, seconded by Meyer.

MOTION APPROVED: In a vote of five (5) to zero (0). Carried.

ACTION: Received and filed. A copy of meeting notes will be provided to the Lancaster Village Clerk.

4. Treasurer’s Report

Keysa noted that the expenditure of \$7,500 to the book printer was not reflected in the report

ACTION: Received and filed.

5. Old Business: Status Reports

a) **Trees**

The board discussed the importance of preserving as many trees as possible as a result of their marking for removal resulting from the October Storm. Stribbing notified the board the State Arborist has been through but the Village has not yet received his report. He suggested a letter be drafted from Keysa to the Village Mayor requesting the appointment of a Citizen Advisory Board to work with the Town Forester to review the recommendations made by the State Arborist for trees to be removed. Jim and Jean both indicated that they wished to be part of that advisory board. Preston indicated that she was still willing to coordinate a citizen seminar.

ACTION: A letter be sent to the Mayor as suggested by Stribbing.

b) **CBD -**

Copies needed to be submitted the Board members.

- c) Book – Keysa noted that the leasing agreements to all the artists have been returned and that the book is ready to go to print. Copies should be available mid April. Preston indicated that she would coordinate book distribution. Keysa indicated that he might need 30 copies for promotion. Harnack noted that it might not be necessary however a marketing plan needs to be developed. Preston noted she will work on.
- d) Replacements – Board Member & Chairman
Keysa noted that April 1, 2007 Tina Preston will be stepping down as a board member. He also noted that none of the other board members terms are expiring. The appointment of a new Chair was discussed and Keysa noted that on June 1, 2007, Michael Meyer will take over as the Chairman of the Board. The board spoke with Grace Miller to discuss her interest to appointment to the board. A motion was made by Harnack to recommend appointment of Grace Miller to fill the vacancy of Tina Preston to the Board effective April 1, 2007, seconded by Brunea.

MOTION APPROVED: In a vote of five (5) to zero (0). Carried.

ACTION: Preston notify the Village Clerk.

A motion was made by Harnack to approve Grace Miller as Secretary for the Board effective April 1, 2007. Seconded by Brunea.

MOTION APPROVED: In a vote of five (5) to zero (0). Carried.

ACTION: Preston notify the Village Clerk.

6. New Business

- 175 Anniversary Town of Lancaster - Keysa informed the board that the ~~Town of Lancaster will~~ celebrate its 175th Anniversary next year. He spoke with Supervisor Giza and suggested that a flag pole (Liberty Pole) be erected near the clock on Pleasant Ave.
- Book Purchase – Keysa requested that he be allowed to purchase books for use in promotion. A motion was made by Preston, seconded by Brunea to allow the purchase of books for promotion.
MOTION APPROVED: Five (5) to zero (0). Carried.
- Fund Transfer – Necessary for printing costs. A motion was made to allow the transfer of funds to cover the costs of printing. The board questioned how the receipts from the sale would be used. Keysa indicated that they would go to reimburse the town and village for printing costs.
- Rachel & Scott Kuhlmeier – Purchase of home on Broadway & Aurora – Keysa informed the board that there was interest in the purchase of the property for use as a shop. He informed them of the need to present any plans to the board.

7. Review of Issues

- 5622 Broadway – Simme informed the board that Ralph Moore is currently in court regarding the porch. He has requested approval of the construction in stages. The board informed Simme that they request an architectural rendering of the plan with milestone when the phases would be completed.
- Broadway Memories Restaurant – Simme informed the board that he is waiting for architectural plans for the building. It was noted that the owners originally intended to remove the front of the building.
- Broadway Frostie's – Simme reported that the owner was notified to secure a dumpster and to clean up the site.

8. Correspondences / Articles

- **Julian Adams – Annual Report**
Keysa noted he will complete.

9. Upcoming Meetings

- Wed. April 11, 2007
- Wed. May 9, 2007
- Wed. June 13, 2007
- Wed. July 11, 2007

10. Adjourn

A motion was made by Meyer to adjourn the meeting, seconded by Harnack. The meeting was adjourned at 9:32 p.m.

MOTION APPROVED: In a vote of five (5) to zero (0). Carried

ACTION: none