

Lancaster Historic District
Lancaster, New York

MEETING MINUTES
April 11, 2007

1. Attendance / Call to Order

The meeting was called to order at 7:40 p.m. by Chairman Keysa.

Roll Call:

James Keysa, Chair	present
Jean Brunea	present
Joseph Giallanza	excused
William Harnack	excused
Michael Meyer	present
Jan Pecqueur	present
Grace Miller	present
Jeffrey Stribing	present
Jeffrey Simme	present

Guest: Tina Preston, Project Coordinator

Guest: Bill Cansdale, Mayor of the Village

Roll call indicated that five (5) board members were present and a quorum existed.

2. Hearings

There was one (1) hearing scheduled.

a) 5443 Broadway – Ms. Stephanie Mahagan –

1. In-ground pool (14' x 28') and patio area
2. Aluminum pool fencing (54' high)

Artist's renderings of the proposed work were provided by Ms. Mahagan.

A motion was made by Brunea to approve installation of the pool and fence as described, with the condition of Ms. Mahagan working with Jeff Simme, Town of Lancaster Building Inspector, to obtain variance for 54" fence height. Seconded by Pecqueur.

MOTION APPROVED: In a vote of four (4) to zero (0), with Keysa abstaining. Carried.

ACTION: Proposal approved with conditions. Miller will prepare a letter notifying Ms. Mahagan of the ruling.

3. Meeting Minutes – March 14, 2007

There were three amendments made.

1. Addition of "th" to "175 Anniversary."

2. Correction: 175th anniversary is next year, 2008, not this year.

3. Correction: June meeting will be on the 13th.

A motion was made by Brunea to accept the March 14, 2007 Board Meeting Minutes as amended. Seconded by Meyer.

MOTION APPROVED: In a vote of four (5) to zero (0). Carried.

ACTION: Received and filed. A copy of amended minutes will be sent to the Lancaster Village Clerk.

4. Treasurer's Report

No formal Treasurer's Report was presented. Keysa noted that planned resource book purchases have not been completed, but would be soon. Keysa also recommended that Brunea purchase 100 "forever" stamps when they become available in May.

5. Old Business

a) **Trees** – Guest Bill Cansdale, Mayor, in place of William Natalzia, Superintendent of Public Works, due to illness/injury.

Discussion:

Tree Removal Concerns:

Keysa expressed concern for trees removed/marked for removal throughout the district and village, noted that trees between the sidewalk and street may be targeted, and cited Bill Natalzia's estimate of 160 trees to be removed out of 600; cited the value of even imperfect trees for the character, landscape appeal, and property values, recalled previous tree preservation efforts, read a relevant opinion piece, suggested a policy of careful pruning plus a year for recovery for trees posing no danger, and read a letter from the NYS Dept. of Transportation to Natalzia affirming Village responsibility for trees (filed).

Cansdale noted widespread concern for trees and explained that lots of cutting took place immediately after the storm due to Halloween safety concerns.

Tree Notations:

Cansdale responded to questions regarding the notations painted on trees: "x" signaled the need for the county-hired arborist to inspect the tree, "c" has not been painted by any know authorized person, "xx" is unclear.

Ongoing Tree Removal:

Cansdale emphasized that NO Village cutting is happening now - crews are occupied with brush removal. Keysa noted that out-of-town crews have a financial stake tree removal. Brunea, Pecqueuer and Preston witnessed tree removal crews at various locations. Preston requested an explanation of communication process/issues and hierarchy at Public Works.

ACTION: Cansdale will follow up on hierarchy and process, and noted that a replacement will be named shortly for Natalzia during his illness, which should help with communication and coordination with crews.

Tree replacement:

Stribing noted that removed trees are not being replaced by the town, since before the storm. Jeff Simme stated that the Town Clerk keeps a list of trees to be replaced, if notified.

ACTION: Cansdale will get a list of trees to be replaced to Keysa, and Miller will distribute.

b) 175th Anniversary – Guest, Bill Cansdale, Mayor.**Discussion:**

Keysa suggested that the Town and Village work together in planning a commemoration celebration for the anniversary perhaps at 4th of July (rather than the actual March date), including a Liberty Pole.

ACTION: Cansdale will send a letter to Bob Giza suggesting this.

c) New Members – Historic District Commission

Keysa noted that Grace Miller was approved as the new Secretary and Lancaster Historic District Commission board member on April 9th.

d) Book – “Lancaster, NY: Architecture and History”**Publication update:**

2nd last draft will be returned with corrections to the publishers Friday, April 13th by Keysa. Dr. Ronald Batt has completed the indexing. Final proof/corrections remain.

Press date: Week of the 23rd of April. Printing will take approximately one week.

ACTION: Keysa will speak to printer about changing proportion of binding styles within 2500 total copies to 750 hardbound and 1750 coil, and will request heavier cover stock for coil binding.

Pricing and finances:

Schools/libraries: \$10 coil, \$15 hardbound

Regular (1-9 quantity): \$16 coil, \$22 hardbound

Bulk (10+ copies, mix and match bindings): approx. \$13 coil, \$19 hardbound.

Distributors may mark up price.

Mailing: an additional \$4 per book.

All money for books has been received from village. Friends of Broadway: \$1500 available if necessary.

ACTION: Keysa will confirm bulk pricing.

Marketing and Publicity:

Actual copies: Don Esmond of the Buffalo News; etc.

Keysa's 30 hardbound copies: To Preservation League, State Library at Cooperstown, etc.

Sampling: Libraries. etc. Keysa and Preston will discuss sample with publishers.

Marketing and Distribution Plan: Tina Preston

Contact: Tina Preston ONLY.

Secure storage: Arranged in Village Hall building.

Flyer: Image of the cover and list of distributors. Adworks will print for \$1 each (8"x11").

No Metro ad.

Presale: Prepayment required for all purchases/deliveries.

ACTION: Preston and Keysa will discuss Sample with publishers. Upon receipt, Preston will complete inventory, distribute marketing copies/excerpts, and set aside school orders for pick-up.

e) Issues –

Frosty's – The pop machine sign (backlit) is on again.

Memories – Painting with a tan/green color; needs repairs.

Mashlonik's – No activity.

6. New Business

a) Walk the Villages (June 1, 2007 – October 1, 2007) – Keysa

Self-guided with passports/stamps: Lancaster, Alden, Kenmore, Batavia, etc.

Booklet: 4 pgs. for Lancaster

1. Business

2. Map with color-coded walking routes; List of Community events

3. National Register (NR) and Other historic buildings (O): date, blurb

4. Around the block: Central, Pleasant and Como Park.

ACTION: Keysa will present to Jeff Stribing.

b) Petition for Certificate of Appropriateness: 5533 Broadway, Left Coast

Design Studio Architecture, P.C. for Swanson and Birkby Associates

ACTION: Hearing scheduled for May 9th meeting. Miller will draft a letter notifying and requesting additional information about sign, lighting, and handicapped access ramp.

c) Ellicott Development – Letter re: Ongoing dispute about patio development at

Eddie Ryan's. No previous notification was received by Jeff Simme or the Historic Commission regarding this project.

ACTION: Letter and accompanying materials given to Jeff Simme to pursue.

d) Tree Seminar – Tina Preston.

Discussion addressed the organization and scope of the seminar and the importance of bringing community input into community tree policy, not accomplished in the recent tree ordinance.

Date: Mid-late May (avoiding holidays)

Total cost: \$1000 (Speaker: \$600; handouts/advertising: \$200-400)

A motion was made by Keysa for Preston to organize a multifaceted Tree Seminar, addressing everyday and emergency care, pruning and replacement, as a joint venture with the Village Board, who will provide funding. Seconded by Meyer.

MOTION APPROVED: In a vote of five (5) to zero (0). Carried.

ACTION: Preston will present Tree Seminar proposal at the next Village Board meeting, April 24th. Stribing will make preliminary contacts prior to April 24th meeting.

7. Correspondences / Articles

Received/Submitted:

- 1. Petition for Certificate of Appropriateness: 5533 Broadway, Left Coast Design Studio Architecture, P.C.
- 2. Ellicott Development, re: Patio at Edie Ryan's.
- 3. Re: tree cutting and pruning, Broadway, US Rt. 20, Village of Lancaster. J. Polchlopek, NYS DOT, to W. Natalzia, Supt. of Public Works, Village of Lancaster. Submitted by Keysa.
- 4. Two recommendation letters for Grace Miller.

Articles Submitted by Meyer:

- 1. *Creating and Using Design Guidelines*. By Stephen Neal Dennis, 1989. www.cr.nps.gov/hps/workingonthepast/problems.htm 4/11/07
- 2. *Historic Landscapes*. New York State Historic Preservation Office. nysparks.state.ny.us/shop/technical/landscapes.htm 4/11/07

8. Upcoming Meetings

- Wednesday, May 9, 2007 – Board Meeting
- Wednesday, June 13, 2007 – Board Meeting
- Wednesday, July 11, 2007 – Board Meeting

9. Adjourn

A motion was made by Pecqueur to adjourn the meeting, seconded by Brunea. The meeting was adjourned at 9:34 p.m.

MOTION APPROVED: In a vote of four (4) to zero (0). Carried

ACTION: none