

Lancaster, New York

**MEETING MINUTES: DRAFT**

September 10, 2008

**1. Attendance / Call to Order**

The meeting was called to order at 7:34 P.M. by Brunea, J.

Brunea, J.	<u>  x  </u>	Alternates:
Giallanza, J.	<u>  x  </u>	1. Kwiatek, R. <u>  x  </u>
Harnack, W.	<u>  x  </u>	2. Hassett, J. (acting secty.) <u>  x  </u>
Meyer, M., Chair	<u>  ex  </u>	
Pecqueur, J.	<u>  x  </u>	Simme, J. _____ (Bldg. Dept.)
Preston, T.	<u>  ex  </u>	Stribing, J. <u>  x  </u> (Village Bd. Liason)
Miller, G., Secretary	<u>  ex  </u>	

Roll call indicated that five (5) board members and two (2) alternates were present and a quorum existed.

**II. Public Hearings: Property Address/Petitioner/Proposal Description**

**A.) 5608 Broadway / Mr. and Mrs. Gubala (Peter and Sandra) / Sign and light**

Mr. and Mrs. Gubala were not in attendance but provided a proof of the proposed sign for the commission to review.

Giallanza noted that the content was acceptable.

Harnack noted that he would like to see a proof or representation from the sign maker with the phone number more discreet.

MOTION: Harnack: Not approve petition as presented with conditions: Resubmit proof or representation from sign maker with the phone number more discreet and overall sign design in keeping with Mr. Gubalas statement at the August 13, 2008 meeting that the sign would be similar to the one at 5600 Broodway. Seconded by Giallanza.

MOTION APPROVED: In a vote of seven (7) to zero (0). Carried.

ACTION: Miller will contact Mr. and Mrs. Gubala to inform them of the motion.

**III. Administrative Matters:**

**A.) Approval of meeting minutes: August 13, 2008**

MOTION: Giallanza: To approve minutes from August 13, 2008 meeting. Seconded by Hassett.

MOTION APPROVED: In a vote of seven (7) to zero (0). Carried

**B.) Communications/Reports:**

**1. Treasurer's Report:** Miller: excused

**C.) Public Comment on Matters of Interest**

**IV. Old Business**

**A.) 2007 State Property Maintenance Code:** Meyer: excused

**B.) Alternate Member:** Pecqueur: Stanley Keysa still tentative.

**C.) CLG grant:** Miller: excused

**D.) Keysa Memorial:** Pecqueur: The department of Public works failed to complete the foundation by the date that was given to us. I was unable to confirm a new completion date for the concrete foundation.

Giallanza: I will look into alternate contractor to complete job in a timely manner.

Stribing: I will contact DPW and the Mayor in an attempt to confirm a new completion date.

**E.) Book:** Hull House sale: Preston: excused

**F.) Signage Ordinance enforcement (Update from court):** Miller: excused

**G.) Amendment to Application for Certificate of Appropriateness:** Brunea and Pecqueur suggest adding a start, finish and expiration date.

MOTION: Gallanza: To approve amendment to Application for Certificate of Appropriateness stating that all petitioners should submit a start and finish date on their application and then the Certificate of Appropriateness will expire on the finish date. Seconded by Harnack.

MOTION APPROVED: In a vote of seven (7) to zero (0). Carried.

**V. New Business:**

**A.) CLG Meeting with Julian Adams:** Brunea: We need to contact Julian Adams and the Opera House to confirm a date in the spring.

**B.) NYS Main Street Grant Update:** Stribing: Community Development Corporation needs to contract a retainer with a architect that will inspect and advise what interested building owners want to do to their buildings. If building owners have their own architect, they still need to submit their plans to make sure they fit design standards. I would like to set up a committee with two or three members from the Historic District Commission to help with this process.

**C.) National Trust Main Street Program:** Informal PowerPoint Orentation: 6:30 P.M., October 8, 2008 (Before regular October meeting)

**VII. Next Meetings:**

October 8, 2008

November 12, 2008

December 8, 2008

**VIII. Adjourn:**

MOTION: Pecqueur: To adjourn at 8:38. Seconded by Giallanza. MOTION APPROVED: In a vote of seven (7) to zero (0). Carried.