

**VILLAGE OF LANCASTER**  
**MEETING MINUTES-PLANNING COMMISSION**

**NOVEMBER 15, 2018**

Present: James Allein, Chairman  
Richard Bulman  
Neil Connelly  
Mary Refermat  
Matt Fischione, Code Enforcement Officer  
Arthur Herdzik, Village Attorney

Excused: Linda Parzynski, Vice-Chairperson  
Mark Grucella  
Mary Kless  
Shawn Marshall, Code Enforcement Officer

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Meeting called to order at 7:00 p.m. by Chairman Allein in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, New York.

Chair Allein led the Pledge of Allegiance and a Moment of Reflection.

Motion made by Neil Connelly and seconded by Chair Allein to accept the minutes of the October 18, 2018 Planning Commission meeting.

Chairman Allein	Voted Yes
Richard Bulman	Voted Yes
Neil Connelly	Voted Yes
Mary Kless	Voted Yes

**Motion Carried**

Mary Kless will be resigning her position on the Planning Commission.

Chair Allein and Matt Fischione attended a training in Batavia which included topics like green infrastructure and redeveloping areas.

**Review of the updated Site Plan/Change in Use Packet**

Art Herdzik, Village Attorney provided a memo of changes and suggestions which will be incorporated into the submittal packet. The commission reviewed those changes and agreed to keep the number of copies for distribution at 19. Local Law will be presented at the next Village Board meeting to change the order of review first at the Planning Commission and then to the Historic Preservation Commission. Thumb drive will not be required for submittal.

Motion made by Richard Bulman and seconded by Neil Connelly to adjourn the meeting at 8:26p.m.

Chairman Allein	Voted Yes
Richard Bulman	Voted Yes
Neil Connelly	Voted Yes
Mary Refermat	Voted Yes

**Motion carried.**

Respectfully submitted,



Cynthia A. Maciejewski  
Secretary to the Planning Commission