

VILLAGE OF LANCASTER
MEETING MINUTES-PLANNING COMMISSION

May 16, 2019

Present: James Allein, Chairman
Linda Parzynski, Vice-Chairperson
Richard Bulman
Neil Connelly
Mary Refermat
Matt Fischione, Code Enforcement Officer
Excused: Shawn Marshall, Code Enforcement Officer
Absent: Shannon McNichol

Meeting called to order at 7:00 p.m. by Chairman Allein in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, New York.

Mary Refermat led the Pledge of Allegiance.

Motion made by **Richard Bulman** and seconded by **Neil Connelly** to accept the minutes of the April 18, 2019 Planning Commission meeting.

Chairman Allein	Voted Yes
Linda Parzynski	Voted Yes
Richard Bulman	Voted Yes
Neil Connelly	Voted Yes
Mary Refermat	Voted Yes

Motion Carried

Site Plan Review-Sunoco Minimart Expansion, 5424 Broadway. 713 sq. ft. addition for the purpose of a minimart. Elizabeth Reilly-Meegan presented the plan which does not add to the footprint of the building. The area under the canopy will be enclosed to provide additional space for the minimart and a unisex bathroom. There are 19 parking spaces available and the pumps are not affected by the addition. This project has received approval from the Historic Preservation Commission with one condition. Glazing will be added to the upper portion of the building. There are no drainage changes.

Motion made by **Richard Bulman** and seconded by **Linda Parzynski** to recommend approval of the Site Plan to the Village Board.

Chairman Allein	Voted Yes
Linda Parzynski	Voted Yes
Richard Bulman	Voted Yes
Neil Connelly	Voted Yes
Mary Refermat	Voted Yes

Motion Carried.

Site Plan Review-Wendel Loecher Funeral Home, 27 Aurora Street. 700 sq. ft. single story framed addition for use as a viewing room expansion. Elizabeth Reilly-Meegan presented the addition which has received approval from the Historic Preservation Commission without conditions. The three parcels do need to be combined by filing a new deed prior to construction. Signage was recommended to draw attention to the additional parking lot to the south.

Motion made by Linda Parzynski and seconded by Mary Refermat to recommend approval to the Village Board with one condition:

1. Combining the three parcels into one parcel

Chairman Allein	Voted Yes
Linda Parzynski	Voted Yes
Richard Bulman	Voted Yes
Neil Connelly	Voted Yes
Mary Refermat	Voted Yes

Motion Carried

Other items discussed

Chair Allein acknowledged attendance by Village Trustee Joe Quinn.

There are two openings on the Planning Commission and there are two applicants: Tyler Sojka and Mike Reinhold.

Soliciting for members has been mentioned at Village Board meetings as well as the Planning Commission meetings. In the future maybe an ad or posting on Village website could be tried.

Motion made by Neil Connelly and seconded by Richard Bulman to recommend the approval of Tyler Sojka and Mike Reinhold as members of the Planning Commission to the Village Board.

Chairman Allein	Voted Yes
Linda Parzynski	Voted Yes
Richard Bulman	Voted Yes
Neil Connelly	Voted Yes
Mary Refermat	Voted Yes

Motion carried.

Tom Sweeney has signed an agreement with Flynn-Bataglia for plans to be brought in front of the Planning Commission by September 2019. We are waiting on the Village to design the road currently. Tom is pursuing the purchase of the caboose from the closed Niagara Hobby Store. There is a lot of local history tied to the caboose and would be nice to bring it home. The caboose is fully operational and 33 tons of steel.

Chair Allein questioned the final inspection for Window Specialists and if the buildings are identified with numbers as conditioned in the Planning Commission approval.

The Planning Commission moved to executive session.

Motion made by Linda Parzynski and seconded by Mary Refermat to recommend the withdrawal of Shannon McNichols application to the Planning Commission due to not attending three scheduled meetings and lack of notification.

Chairman Allein	Voted Yes
Linda Parzynski	Voted Yes
Richard Bulman	Voted Yes
Neil Connelly	Voted Yes
Mary Refermat	Voted Yes

Motion carried.

Motion made by Chair Allein and seconded by Linda Parzynski to adjourn the meeting at 7:28p.m.

Chairman Allein	Voted Yes
Linda Parzynski	Voted Yes
Richard Bulman	Voted Yes
Neil Connelly	Voted Yes
Mary Refermat	Voted Yes

Motion carried.

Respectfully submitted,



Cynthia A. Maciejewski
Secretary to the Planning Commission

