

**Village of Lancaster  
Historic Preservation Commission  
Municipal Building, Lancaster NY**

**MEETING MINUTES  
November 20 2019**

**I. Attendance/Call to Order**

The meeting was called to order at 7:00PM by Chair S. Campbell. S. Campbell led the HPC in the Pledge of Allegiance.

*Board Members*

Campbell, S. (Chair)	<u>X</u>
Eckert, E.	<u>X</u>
Kacala, J.	<u>exc.</u>
Keefe, J.	<u>exc.</u>
Meyer, M.	<u>X</u>
Mikula, E.	<u>exc.</u>
Sweeney, T.	<u>X</u>
Russ, M. (Alt.)	<u>X</u>
Chaves Yates, C. (Alt.)	<u>X</u>
Allein, J (Planning Commission Liaison)	<u>X</u>
Marshall, S. (Code Enforcement Officer)	<u>exc.</u>
Eckert, E. (Secretary)	<u>X</u>

Roll call indicated that six (6) voting members were present and a quorum existed.

**II. Public Hearings - none**

**III. Approval of Meeting Minutes**

*a. October 9, 2019 (Regular Meeting)*

MOTION: T. Sweeney made a motion to approve the minutes as presented. Second by M. Meyer.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

**IV. Administrative Matters**

**a. Public comment on matters of interest**

- i. J. Allein discussed the need for additional enforcement for ongoing property issues. S. Campbell to send a letter from the HPC to the Village Board to address the ongoing problems within the historic district.

**b. New property issues**

- i. 5478 Broadway - a new business has moved into this storefront. E. Eckert to send business owner a "welcome" letter from the HPC reaching out to explain the goals of the HPC.
- ii. 5572 Broadway - this house is deteriorating and it seems nobody is living in the house.

**c. Ongoing property issues**

- i. 5622 Broadway - *No update.*

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**VII. Next Meeting: December 11, 2019 @ 7:00pm**

**VIII. Adjourn**

MOTION: T. Sweeney moved to adjourn the meeting. Second by M. Meyer.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.