

VILLAGE OF LANCASTER
MEETING MINUTES-PLANNING COMMISSION

February 20, 2020

Present: James Allein, Chairman
Linda Parzynski, Vice-Chairperson
Richard Bulman
Mary Refermat
Mike Reinhold
Tyler Sojka
Matt Fischione, Code Enforcement Officer
Arthur Herdzik, Village Attorney

Excused: Neil Connelly
Shawn Marshall, Code Enforcement Officer

Meeting called to order at 7:00 p.m. by Chairman Allein in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, New York.

Tyler Sojka led the Pledge of Allegiance.

Motion made by **Tyler Sojka** and seconded by **Linda Parzynski** to accept the minutes of the December 20, 2019 Planning Commission meeting.

Chairman Allein	Voted Yes
Linda Parzynski	Voted Yes
Richard Bulman	Voted Yes
Mary Refermat	Voted Yes
Mike Reinhold	Voted Yes
Tyler Sojka	Voted Yes

Motion Carried

Correspondence

Historic Preservation & Energy Conservation-Washington DC Solar Panels Story Seminar on March 20, 2020 at Cheektowaga Fire Academy from 8am-1pm regarding Solar Projects.

Site Plan Review-Cayuga Park Trail, area between W. Main Street and Cayuga Creek in the Village of Lancaster. David Johnson of CPL Engineering reviewed the EAF Part 1. SHPO provided a no issue response and stated that the project is appropriate. DEC did not make an official response but a DEC permit will need to be applied for work near the bank. On Part 2 of the EAF there were no moderate to large impacts noted. Erosion control was noted regarding the pathways created but no impact will be made to groundwater. Bill Cansdale, Superintendent of DPW will issue a floodplain permit. No impact will be made on air, agricultural or aesthetic resources. There is no Critical Environmental Area designated in the

Village of Lancaster. Lighting is shown but not proposed and it was the feeling of the Members that the lighting should be installed in conjunction with the project and not at a later date. This project will create a recreational space. Part 3 of the EAF showed a recommendation of a Negative Declaration. 6-10 parking spaces are provided for the park. The design and use of the shoreline is undetermined at this time.

Motion made by Linda Parzynski and seconded by Richard Bulman to recommend approval of the Site Plan to the Village Board with one condition:

1. Lighting to be installed at the time of construction

Chairman Allein	Voted Yes
Linda Parzynski	Voted Yes
Richard Bulman	Voted Yes
Mary Refermat	Voted Yes
Mike Reinhold	Voted Yes
Tyler Sojka	Voted Yes

Motion Carried.

Budget-A video screen and installation of the screen will be included in the budget for \$350. Purchase of a laptop will be split in cost if over \$250. Pay increases are proposed for the Planning Commission Secretary and Commission Members.

Motion made by Chair Allein and seconded by Tyler Sojka to recommend the approval of the budget to the Village Board.

Chairman Allein	Voted Yes
Linda Parzynski	Voted Yes
Richard Bulman	Voted Yes
Mary Refermat	Voted Yes
Mike Reinhold	Voted Yes
Tyler Sojka	Voted Yes

Motion Carried.

There are three pending projects for the March meeting.

Site Plan Submittal Packet- The request for a thumbdrive of all projects over 750 sq ft will be included in the required items. The scale of a drawing will be limited to 10-60' to an inch in increments of 10's.

West Main Street project will be on the April agenda as a possible final proposal.

Variances to be applied for in April.


Pedestrian warning for crossing will be reviewed after discussion on the roundabouts.

Wilde Art seems to be the most affected by the roundabout.

Motion made by Mary Refermat and seconded by Mike Reinhold to adjourn the meeting at 7:52p.m.

Chairman Allein	Voted Yes
Linda Parzynski	Voted Yes
Richard Bulman	Voted Yes
Mary Refermat	Voted Yes
Mike Reinhold	Voted Yes
Tyler Sojka	Voted Yes
Motion carried.	

Respectfully submitted,


Cynthia A. Maciejewski
Secretary to the Planning Commission

