

Lancaster City Land Bank Authority

Agenda

Tuesday, July 17, 2018 at 4:30pm

City Hall; Commission Conference Room
120 N Duke Street Lancaster PA

1. Call to Order
2. Approval of May 15, 2018 meeting minutes
3. Treasurer's Reports: May and June 2018
4. New Business
 - A. Resolution appointing Marisol M. Torres as Acting Executive Director of the Lancaster City Land Bank Authority.
 - B. Update the signatories document to include Marisol M. Torres.
 - C. Review of the quarterly financial statements.
5. Old Business:
 - A. Approval of the Lancaster City Land Bank Policies and Procedures.
6. Solicitor's Report
7. Other Business
8. Public Comment
9. Adjournment; Next meeting August 21, 2018

Lancaster City Land Bank Authority

Meeting Minutes

Tuesday, July 17, 2018 at 4:30pm

City Hall; Commission Conference Room
120 N Duke Street Lancaster PA

Members of the Board of the Lancaster City Land Bank Authority met on Tuesday, July 17, 2018. The Board meeting was held at Lancaster City Hall, 120 N Duke Street.

Board Members in attendance: Doug Byler, Ange Horst, Willonda McCloud Carlos Gonzalez, and Jason Wynne. Excused from meeting: Randall Horst and Christian Levan

Staff Members present: Frank Mincarelli, Legal Counsel. Randy Patterson, City of Lancaster Director of Economic Development and Neighborhood Revitalization and Marisol Torres, City of Lancaster Housing & Economic Development Administrator

Guests present: Dave Garpstas

Mr. Byler called the meeting to order at 4:30 PM.

Minutes:

On a motion by Ms. Wynne and a second by Ms. McCloud, the minutes of the May 22, 2018 board meeting were approved as presented.

Treasurer's Report: Motion to approve the July Treasurer's report as presented was made by Mr. Wynne; second by Ms. McCloud; motion carried as all approved.

New Business:

1. Mr. Mincarelli presented a resolution appointing Marisol M. Torres as Acting Executive Director of the Lancaster City Land Bank Authority. On a motion by Mr. Wynne and a second by Ms. Horst, the motion carried as all approved.
2. Ms. Torres requested that the board members sign a new Fulton Bank signatories document reflecting the current members of the Lancaster City Land Bank Authority.
3. Mr. Byler presented the quarterly financial statements as of March 31, 2018, for approval by the board. On a motion by Ms. McCloud and a second by Mr. Wynne, the motion carried as all approved.

Old Business: Mr. Byler presented the final draft of the Policies and Procedures for approval by the board. On a motion by Mr. Wynne and a second by Ms. Horst, the motion carried as all approved.

Solicitor's Report: Mr. Mincarelli had no report this month.

Other Business: Mr. Patterson informed the board that the City will be meeting with local entities to strategically determine ways that the Land Bank can be used for the betterment of the community.

Adjournment: Meeting adjourned at 4:55 PM. The next meeting is August 21, 2018.

Submitted: 10/16/18 Approved: 10/16/18

Willonda McCloud, Secretary _____

or

Ange Horst, Assistant Secretary  _____

mmt