

MINUTES OF THE BUDGET WORKSHOP MEETING OF THE LOWER SOUTHAMPTON BOARD OF SUPERVISORS HELD WEDNESDAY, SEPTEMBER 25, 2013 AT 6:30 PM IN THE ADMINISTRATION BUILDING, 1500 DESIRE AVENUE, FEASTERVILLE, PA 19053

Roll Call:	Julia Newman Keith Wesley Ed Shannon Joseph McFadden Patrick Irving
Staff	John McMenamin, Township Manager Joseph Galdo, Finance Director Sally Pollock, Librarian Linda Pupkiewicz Janet Hude, Township Secretary

Budget meeting call to order at 6:30 pm

Joe Galdo noted that \$570,000 was transferred from the General Fund to the Library Fund. Mr. Galdo also noted that the Library must start putting money back into the Capital Reserve Fund.

Ms. Pollock said that the Library is now charging the following fees for renting out of their Auditorium - \$50.00 for 20 people, \$75.00 for 21-40 people and \$100.00 for over 41 people.

There was a discussion on the money brought into the Library such as rentals for the auditorium, fundraisers, payment for books that are over due, DVD's, etc. There was also a discussion on the State Aid money the Library receives. There was also a discussion on expenditures that is monitored at all times. Ms. Pollock noted that as far as payroll it usually stays in line with the Township increases.

Hydrant Fund

It was noted that Bucks County Water & Sewer Authority maintains all hydrants and that the only bill we have is to Aqua which is approximately \$203.00 a quarter.

General Obligation - Fund 20

The Township used part of the Bond money for the following projects - Ruth Street, Loretta Avenue, which are now completed.

Mr. McMenamin said the Board has to decide what they would like to do with regard to Meadowbrook, because the Township also has drainage problems on Mallard Road, this decision should be made in the beginning of 2014.

Mr. Galdo gave a quick status on Revenue & Expenses

REVENUE:

- ✓ RE Taxes are staying true to form
- ✓ Local Enabling Taxes - RE Transfer Tax should surpass budget; EIT should be good but will keep an eye on closing numbers; Merc/BP Taxes are a little lighter than last year but he is hopeful that we should be good; & Lower Southampton Township should surpass budget.
- ✓ Court Fees & Fines are a little light (slightly lower than last year at this point)

- ✓ State Shared Revenues exceeded the budgeted amount due to slight increase in Foreign Fire Insurance Tax (+18k) and State Pension (+28k)
- ✓ Construction Fees/Public Safety Dept. - Earnings are running almost the same as last year - Decrease in Subdivision & Zoning Hearing fees from last year; Increase in Building Permits, Plumbing, and U & O Permits from last year.
- ✓ Other Revenue - PEMA/FEMA reimbursements this year are helping us meet last year's numbers.

EXPENSES:

- ✓ At this point in time, costs are somewhat mirroring last year's numbers (<14k)
- ✓ With the help of the respective Directors, we will be requesting a "funnel approach" in which controllable expenses are curtailed as we approach the year end. This should increase our prospects in ending the year with a positive fund balance.

There being no further discussions the meeting ended at 7:30 pm.

Ed Shannon, Secretary