

MINUTES OF THE BUDGET WORKSHOP MEETING OF THE LOWER SOUTHAMPTON BOARD OF SUPERVISORS HELD TUESDAY, SEPTEMBER 27, 2011 AT 6:30 P.M. IN THE ADMINISTRATION BUILDING, 1500 DESIRE AVENUE, FEASTERVILLE, PA 19053

Roll Call: John McMenamin
Keith Wesley
Ed Shannon
Joseph McFadden

Absent: Julia Newman

Staff: Ted Taylor, Township Manager
Frank Celona, Finance Director
William Wiegman, Chief of Police
Carol Drioli, Zoning Officer
Janet Hude, Township Secretary

Budget Meeting call to order at 7:00 p.m.

Police Budget:

Mr. Celona stated the following about the Police Department's budget for 2012:

✓ Preliminary Budget	\$5,653,328.00
✓ Budget Request	<u>\$5,410,700.00</u>
✓ Amount of Reduction	<u>\$ 242,628.00</u>
✓ Percentage of Reduction	<u>4.3%</u>

Major Changes

✓ Pension Savings	(\$ 170,000.00)
✓ Other Reductions	<u>(\$ 72,628.00)</u>
Net Change	(\$ 242,628.00)

Discussed the Municipal Minimum Obligation for the Police Pension plan, which is on the agenda this evening and Mr. Celona recommended that the Board go with 75% option which will be a savings of \$170,000.00.

The Budget does reflect a 4% raise for the Police Officers their contract does not expire until December 31, 2012. Mr. Celona said at this time the Budget does not show any reduction in personnel.

Capital Fund Budget - funded by Township - the following are a must;

✓ Alert Care package 2 years Licenses	\$ 5,000.00
✓ Additional Cameras for CCTV	\$ 2,000.00
✓ Enhanced camera, microphone,VPU	\$ 4,723.00
✓ License for software (1,000/vehicle)-video for car	\$ 5,000.00

These are the rest of the items in the Capital Fund Budget

✓ Server system to replace current server	\$18,000.00
✓ New Tactical Vests (matching fund-grant) (SRT)	\$ 8,000.00
✓ Less lethal taser	\$ 960.00
✓ Surefire shotgun lights	\$ 900.00
✓ Parts	\$ 1,000.00
✓ Two spare glock 22 pistols	\$ 1,100.00
✓ 6 glock simunition guns (part of RDA)	\$ 3,186.00
✓ Simunition ammunition (part of RDA)	\$ 1,000.00
✓ Other	\$ 14,000.00
✓ Vests - Officers	\$ 8,000.00

Total Cost of Capital Fund Budget \$72,869.00

Also discuss other various line items.

Zoning Budget:

Mr. Celona stated the following about the Zoning Department's budget for 2012:

✓ Preliminary Budget	\$587,351.00
✓ Budget Request	<u>\$524,180.00</u>
✓ Amount of Reduction	<u>\$ 63,171.00</u>
✓ Percentage of Reduction	<u>10.8%</u>

Major Changes

✓ Salaries & Benefits	(\$ 38,171.00)
✓ Zoning Consulting	(\$ 35,000.00)
✓ Computer Expenses	<u>(\$ 10,000.00)</u>

Net Change (\$ 63,171.00)

Ms. Drioli noted that one position was not filled in 2011 - taken out of budget for 2012, also consulting fees dropped to \$5,000.00. Ms. Drioli she lowered her revenues for 2012 to \$346,700. Mr. Celona stated that the revenues for the year 2011 are doing better than expected. Ms. Drioli is looking at expanding Vending Machines licenses.

Capital purchases - \$15,000.00, vehicle expenses \$4,000.00

Ms. Drioli gave the Board a summary of what she does with regard to her salary versus other salaries in the Township.

Mr. Celona said adding the net change from the Police Department of \$242,628.00 and net change from the Zoning Department \$63,171.00 for a total of \$305,799.00 we have cut the Budget deficit to a million dollars.

Meeting adjourned at 7:30 p.m.