

MINUTES OF THE BUDGET WORKSHOP MEETING OF THE LOWER SOUTHAMPTON BOARD OF SUPERVISORS HELD WEDNESDAY, OCTOBER 27, 2010 AT 6:30 P.M. IN THE ADMINISTRATION BUILDING, 1500 DESIRE AVENUE, FEASTERVILLE, PA 19053

Roll Call: John McMenamin
Julia Newman
Keith Wesley
Mark E. Hopkins
Ed Shannon

Staff: Ted Taylor, Township Manager
Frank Celona, Finance Director
Marian Gilbert, Park & Recreation Director
Carol Drioli, Zoning Officer
Janet A. Hude, Township Secretary

Public: Steve Pirritano, Joe Gallagher, Barb Reynolds,
Tony Crooks, Jim Kates, Joe McFadden

Budget Meeting called to order at 6:30 p.m.

Park & Recreation Department:

Mr. Celona stated the following about the Park & Recreation's & Dolphin Swim Club budget for 2011;

- ✓ The Dolphin's proposed 2011 budgeted total expenditures are \$43,000, or 18% more than 2010 budgeted expenditures. The increases are due to increases in maintenance, lifeguard salaries, and snack stand expenses, partially offset by decreased capital expenditures.
- ✓ The Dolphin proposes raising membership rates to increase revenue by approximately \$50,000. There is rental income in the amount of \$52,000 from the Parks Fund for use of the Club by camps.
- ✓ The Park & Recreation Fund proposed 2011 budgeted expenditures are \$220,000 more than 2010 budgeted expenditures. The increase is due to increased salaries for expanded camp programs, and rental expenses for camps. The proposed rental expenses are \$52,000 to the Dolphin and \$33,000 to the Sportsplex.
- ✓ The Park & Recreation Fund is proposing increasing camping fees and memberships to produce additional revenue of \$190,000.

Ms. Gilbert asked that she be allowed to put Kirsten Crooks on full time with benefits she is now working as a part-time employee and she would also like to increase Matt Gilbert's by \$1.00 and change his title to Forman. Ms. Gilbert said she knows she must check with the Union to do this increase.

Ms. Gilbert noted that they had to shut down the skate park because once school started the attendance dropped dramatically and it was costing too much money to have guards there when no one showed up. Next year we plan to market the skate park different and the new time period will be March 1st and close sometime in September and will continue charging the same fees.

Ms. Gilbert said she would like to make the playground over at the Dolphin Club accessible to everyone to use.

There were discussions on various items with regard to both the Dolphin Swim Club and Park & Recreation (camps, programs, etc)

Zoning (License & Inspections) Department

Mr. Celona stated the following about the Zoning Department's budget for 2011;

- ✓ The proposed 2011 budgeted total expenditures are approximately \$6,000 less than budgeted
- ✓ In the proposed 2011 budget, 78.5% of the expenditures are salaries and employee benefits.
- ✓ The proposed budget includes \$40,000 for consulting expenses related to drafting an updated zoning ordinance.
- ✓ The 2011 proposed budgets anticipates that the Zoning Department revenues will decrease by \$120,000 due to general economic conditions.

Ms. Drioli noted that at the conclusion of updating the Zoning Ordinance next year she would like to update the Subdivision/Land Development Ordinance which goes along with the new Comprehensive Plan. Ms. Drioli said this really needs to be done since the ordinances have not been updated since 1948.

The Board recessed at 7:30 p.m. and noted that they would continue the Budget Workshop after their regular meeting this evening.

Board reconvened at 8:50 p.m.

Fund 23 - Debt Service:

Fund 2 - Street Lighting Fund

Fund 3 - Fire Tax Fund

Fund 7 - Rescue Squad Fund

On the above funds please see attached information that was provided by Mr. Celona, Finance Director. Mr. Celona has informed the Board that Township has a problem with 2011 budget with regard to the Beginning Balance and if we do not start cutting back on some items the Township will be in very bad shape for the 2012 budget.

Discussions ensued on the various funds.

General Fund:

The following is what Mr. Celona presented to the Board. (see attached)

Discussion ensued regarding the General Fund.

There was also a discussion on the funding of the Police Pension Fund and Mr. Hopkins noted that the Board should consider putting at least \$700,000 into this because if we don't the amount needed in up coming years will be very high.

Meeting adjourned at 9:30 pm.

Ed Shannon, Secretary

THESE MINUTES WERE APPROVED BY THE BOARD OF SUPERVISORS AT THEIR MEETING DECEMBER 8, 2010.