

MINUTES OF THE BUDGET WORKSHOP MEETING OF THE LOWER SOUTHAMPTON BOARD OF SUPERVISORS HELD WEDNESDAY, OCTOBER 12, 2016 AT 6:30 PM IN THE ADMINISTRATION BUILDING, 1500 DESIRE AVENUE, FEASTERVILLE, PA 19053

Roll Call: Patrick Irving  
Keith Wesley  
Ed Shannon  
Joseph McFadden  
Kim Koutsouradis  
Mike Savona

Staff: John McMenamin, Township Manager  
Joseph Galdo, Finance Director  
Carol Drioli, Zoning Officer  
William Oettinger, Fire Marshal  
Christina Lynn, Township Administrative Assistant

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Budget meeting was called to order at 6:30 pm.

Police Department:

Mr. McMenamin said the only new line item in the Police budget is for a School Officer. The Neshaminy School District has asked for a School Police Officer. This is tentative. If this agreement goes through, the school district will reimburse us for 50% of the payroll cost for this officer including the cost of benefits. Mr. Shannon asked if this is a new hire. Mr. McMenamin answered it could be a new hire or one out of the ranks. Mr. Galdo pointed out that during the summer, this officer would work full-time for our department. Mr. Savona asked if there has been any discussions to have the school district hire their own officer. Mr. McMenamin answered that discussions are still going on.

Mr. McMenamin stated that if we do not get RDA grants for the new police vehicles, the money would have to come out of the Capital Reserve Fund. Mr. McMenamin said that there are many items the Police Department are requesting for next year including tasers, software updates and licenses.

Fire Marshal Office:

Mr. McMenamin stated the biggest increase to the Fire Marshal's budget is payroll and health insurance because we added a full-time employee to the department. Mr. McMenamin said that in the second part of 2017, the Fire Marshal's office may bring in a part-time employee for 18 hours per week. This has been built into the budget.

Fire Protection Fund 3:

Mr. McMenamin said that we would like to keep the reserve at \$40,000 in case there is a bad year. The budget has a surplus of \$9,893. Mr. McMenamin told the Board that we could decide to split that between the two fire companies – increasing them from \$132,000 to \$137,000 each. The Board of Supervisors agreed to add half of the surplus to each fire company. Mr. McMenamin stated the fire companies have to show their financials to the Township before we give them the money. Discussion ensued about the fire companies and their financials.

At this time, the Board of Supervisors put the Public Safety fund discussions on hold until November 9, 2016 when Public Safety Director, Robert Hoopes will be in attendance.

Public Works:

Mr. McMenamain said there are not a lot of big increases in the Public Works budget except for payroll which has already been negotiated as part of their contract. Mr. McMenamain pointed out that another increase is in tree removal – from \$13,500 to \$15,000. We are finding a lot of dead trees on Township property that need to be taken down. Mr. McMenamain said that they increased the budget for Capital Purchases due to a \$21,000 milling attachment that must be purchased. Since Public Works will not be receiving money from RDA grants in 2017, Mr. McMenamain said that money will be taken from the Capital Fund to purchase new vehicles and equipment.

Liquid Fuels:

Mr. McMenamain informed the Board that the audit came down today. The Township owes a reimbursement of \$66,000 for the years 2014-15. This is because we purchased from Eureka directly instead of going through the consortium for better prices. Mr. McMenamain reminded the Board that a few months ago, we joined the consortium and this will no longer be an issue. For the next audit, we will be in the consortium. Discussion ensued about the audit. Mr. McMenamain stated that the good news is we will have \$416,843 in reserve thanks to the RDA.

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Ed Shannon, Secretary

THESE MINUTES WERE APPROVED BY THE BOARD OF SUPERVISORS AT THEIR OCTOBER 26, 2016 MEETING.