

MINUTES OF THE BUDGET WORKSHOP MEETING OF THE LOWER SOUTHAMPTON BOARD OF SUPERVISORS HELD WEDNESDAY, OCTOBER 26, 2016 AT 6:30 PM IN THE ADMINISTRATION BUILDING, 1500 DESIRE AVENUE, FEASTERVILLE, PA 19053

Roll Call: Patrick Irving
Keith Wesley
Joseph McFadden
Kim Koutsouradis
Mike Savona

Absent: Ed Shannon

Staff: John McMenamin, Township Manager
Joseph Galdo, Finance Director
Matt Gilbert, Parks & Recreation Director
Robert Hoopes, Public Safety Director
Carol Drioli, Zoning Officer
William Oettinger, Fire Marshal
Christina Lynn, Township Administrative Assistant

Budget meeting was called to order at 6:30 pm.

Recreation Fund 5:

Matt Gilbert stated that he has one request for 2017 – Fees in Lieu of (\$5,000) be moved to the Park & Recreation budget. Mr. Koutsouradis asked if Mr. Gilbert had any specific plans for that money. Mr. Gilbert answered nothing specific but the money would go towards park improvements. Mr. McMenamin noted an example would be the Christmas tree at Playwicki Farm needs replacing and would fall in line with beautification.

Mr. Gilbert noted that the reason for the large increase in 402.330 Credit Card Fees (LSS Database) is he is exploring new online registration program. There have been many problems with the current program. Mr. Gilbert explained that his department uses the online payment plan for Zumba classes, camp registration, and various other programs throughout the year. People would have to pay online but still need to complete a registration packet separately. The new program will allow people to have payment and registration online. There will be a flat annual fee of \$4400.

Mr. Gilbert said that he would like to increase Advertising to \$5,000 in 2017. Advertising with Times New Publishing in Lower Southampton, Northampton, Middletown, and Newtown was very effective. It was a combined ad for the Dolphin Swim Club and the summer camps. Mr. Koutsouradis asked how much this advertising cost. Mr. Gilbert answered \$9,000 for three months.

Dolphin Poll Fund 14:

Mr. Gilbert noted that the salaries at the swim club are very manageable. The payroll at the Snack Stand went down this year because the manager did a great job with the schedule to keep costs down.

Mr. Gilbert said there are things needed at the swim club like new chaise lounges, new refrigerator, and puddle elimination.

Mr. Gilbert said we will continue to use American Pools. In 2016, the extreme heat caused chlorine expenses to go up; however, Mr. Gilbert believes the cost for 2017 will be around \$90,000.

Zoning:

Ms. Drioli explained that she is conservative with her projections. She likes to estimate a number she knows she will hit. She is projecting \$533,300 in revenue for 2017.

Ms. Drioli stated that computer expenses is high because she would like to get zoning classifications and the flood zone map on the website so that the general public can see it. Mr. McMenamain said they will try to get it done this year.

Ms. Drioli said the code enforcement cannot be budgeted. She tries to bring in enough to cover expenses.

General Obligation Fund 20:

Mr. McMenamain stated that the Mallard/Kara Drainage Project should cost about \$400,000. The remaining money will be used for smaller projects.

Debt Service Fund 23:

Mr. McMenamain stated that he would like to decrease the millage rate from 6.70 to 6.65. He would like to put the .05 into the General Fund. This is the only change to this fund.

Sewer Fund 8:

Mr. McMenamain said we are seeing increases from Philadelphia and Bucks County Water & Sewer (4%). Mr. McMenamain explained that if we approve an \$8 per quarter increase for residents in the beginning of the second quarter, we will still run a deficit of \$212,000 in that fund. Mr. McMenamain said we could afford the \$212,000.

THE BOARD OF SUPERVISORS APPROVED THESE MINUTES AT THEIR MEETING HELD ON NOVEMBER 9, 2016.